

# CHECKLEY

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## PARISH COUNCIL

**Checkley Parish Council**  
**Agenda for the Annual Parish Council meeting**  
**Tuesday 19 May 2026 – 7:15pm**  
**Greatwood Hall**

Clerk to the Council – Dawn Plant 07919 911938  
[clerk@checkley.staffslc.gov.uk](mailto:clerk@checkley.staffslc.gov.uk)

Dear Councillor,

You are summoned to a meeting of Checkley Parish Council, Annual Parish Council meeting at Hollington Village Hall on **Tuesday 19 May 7:15pm**

The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the people of Checkley to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting.
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk email at least 24 hours before the

meeting so that every effort may be made to provide access.

*Dawn Plant*

Clerk to the Council

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Agenda Item	Description
1	<b>Elect a chairman</b>
2	<b>Elect a Vice Chairman</b>
3	<b>Apologies – To receive apologies for absence</b>
4	<b>Declarations of Interest and Dispensations (from agenda)</b> – Councillors must declare any personal or prejudicial interests in items on the agenda and their nature, and leave the room for the relevant items.
5	<b>Minutes:</b> to consider for accuracy and to approve the minutes of the last meeting: April 2026
6	<b>Public Participation</b>
7	<b>County and District Councillor reports</b> to include reports from representatives attending outside meetings. to update Council with any relevant information.
8	<b>Planning Applications and related planning issues from the planning coordinators – See appendix</b>
9	<b>Accounts/ Finance:</b> to consider/approve a) May accounts for approval b) Bank Reconciliation (previously circulated by email and available on the web site. c) To note any recommendations from the Internal Audit report d) To approve the annual governance statement e) To approve the annual accounting statement f) To approve the appointment of Kim Squires for the Internal Audit for YE2027
10	<b>GWH works updates</b>
11	<b>Village Halls</b>
12	<b>Youth Club</b>
13	<b>Events committee updates</b>
14	<b>Update on the Litter picking applications</b>
13	<b>Email hosting updates</b>
14	<b>To elect members to outside committees</b> Lengthsman Coordinators Police Coordinators Planning Coordinators GWH Management Committee Checkley Community Centre Hollington Village Hall SPCA SMDC Parish Assembly Lafarge Liaison

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	Youth Committee
15	<b>To review and approve the financial risk assessment, standing orders, financial regulations for the YE2027</b>
16	<b>LGR Updates</b>
17	<b>Items for the next agenda</b>

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