Dear Councillor,

You are summoned to a meeting of Checkley Parish Council, at Hollington Village Hall on **Tuesday 16 September 2025 at 7:15pm**

The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the people of Forsbrook to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

•Film, photograph or make an audio recording of a meeting;

•use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.

•Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk email at least 24 hours before the

meeting so that every effort may be made to provide access.

|  |  |  |
| --- | --- | --- |
| Agenda Item | Description | Requested by / Standard item |
| 1 | **Apologies – To receive apologies for absence** | Standard |
| 2 |  **Declarations of Interest and Dispensations (from agenda)** – Councillors must declare any personal or prejudicial interests in items on the agenda and their nature, and leave the room for the relevant items. | Standard |
| 3 | **Minutes**: to consider for accuracy and to approve the minutes of the last meeting: July 2025  | Standard |
| 4 | **Public Participation** | Standard |
| 5 | **County and District Councillor reports** to include reports from representatives attending outside meetings. to update Council with any relevant information. | Standard |
| 6 | **Actions and Updates from Previous meetings** | Standard |
| 7 | **Planning Applications and related planning issues from the planning coordinators – See appendix** | Standard |

|  |  |  |
| --- | --- | --- |
| 8 | **Accounts/ Finance**: to consider/approve1. August / September accounts for approval
2. Bank Reconciliation (previously circulated by email and available on the web site)
3. To note the AGAR and any recommendations.
 | Standard |
| 10 | **Highways Issues** **To discuss and decide the hedge cutting at Gorsty Hill**  |  |
| 11 | **River Tean Flood Action update** | Chairman Akerman |
| 12 | **Village Halls** | Standard |
| 13 | **Youth Club** | Standard |
| 14 | **Events committee updates** | Standard |
| 15 | **Youth Club officer rate of pay review** | Clerk |
| 16 | **To approve the IT policy to satisfy the new assertation 10 on the AGAR for YE 2026** | Clerk |
| 17 | **Tean toilets** | Cllr Wilkinson |
| 18 | **Christmas lights quotation** |  |
| 19 | In accordance with the provisions of the **Public Bodies (Admissions to Meetings) Act 1960**, the following item(s) will be considered in confidential session. The press and public are therefore excluded from this part of the meeting due to the sensitive nature of the business to be transacted.**Lengthsman contract** |  |
| 20 | **Items for the next agenda** | Standard |

Planning applications received for consultation.

SMDC/2025/383 – 15 The Island, Riverside Road, Upper Tean – Proposed two storey and single storey rear extension and entrance porch.

SMD/2025/0335 – Checkley Cricket Club – Erection of changing rooms.