

Meeting Minutes of the Parish Council held on Tuesday 18th April 2023 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 04/2023

Members Present:

Cllr Stephen Bell (Chair)	Cllr Steph Akerman (Vice)	Cllr Alan Hulme	Cllr Pete Wilkinson
Cllr McCormack	Cllr Keith Flunder	Cllr Steve Buckley	Cllr Peck
Cllr Stubbs			

In Attendance:

Siân Morgan-Owen – Clerk	2 Members of the Public
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1. Chairman's Welcome:

Cllr Bell opens and welcomes everyone to the meeting.

2. Apologies:

Cllr Trigger	Dispensation granted renewed January 2022
Cllr Pearce	Prior engagement

3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	14	Vice -Chair and Document Controller for NDP Steering Group
Cllr Wilkinson	10 13.8	Member of SMDC Planning Committee Member of Hollington VH Committee
Cllr Flunder	10 14	Member of SMDC Planning Committee Chairman of the NDP Steering Group
Cllr Hulme	10	Member of SMDC Planning Committee
Cllr Akerman	13.8	Currently supporting Greatwood Hall
Cllr Peck	10.2.1	Neighbour

4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 21st March 2023 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and Proposed: Cllr Akerman – Second: Cllr Hulme – Motion Carried

5. Public Participation:

1x Local Resident – SMD/2023/0161 - Land Off Main Road, Hollington

Outlines concerns regarding the above planning application.

All councillors in favour of moving item 10.2.1 up the agenda.

10.1.1 Council in favour of submitting objection as outlined by planning coordinators.

In addition the Clerk to write a letter to SCC Highways and SMDC with dangerous road concerns as outlined by Cllr Peck.

Proposed: Cllr Peck – Second: Cllr Stubbs – Motion Carried

19:35 Council closed public participation and was about to move onto the rest of the agenda when a representative from Tean Rangers arrives. This is because representatives from both Tean Rangers & Albion were invited to a 18:30 meeting. Tean Rangers representative went to the wrong location and did not come to the meeting.

Proposal made by Cllr Bell and seconded by Cllr McCormack to suspend standing orders and re-open public participation – all in favour.

1x Representative from Tean Albion

Mr Marlow advised that if the facilities and pitch are not dramatically improved, they will not be playing on The Wentlows next season. Object to paying £150 per season for nothing. Mr Marlow also advised that they are fed up with dog foul on the pitch and litter. Mr Marlow also advised that the clubs have been meeting with Angela Dale from SMDC to discuss The Wentlows project.

6. District Councillor Announcements: Nothing

7. County Councillor Announcements: In the absence of our County Councillor (Cllr Mark Deaville), nothing reported.

8. Actions and Updates from Previous Meetings:

8.1 Hollington SIDs – Cllr Peck advised approx. £300 to instal posts. Clerk to complete section 50 request.

8.2 Heritage Map – Cllr Bell advised project near completion. Cllr Buckley will take over after 4th May 2023.

8.3 Floral Display Update – Tubs are ready to be planted, potentially ask businesses if they would like to contribute to display (clerk to check this is allowed). Proposal made to except the watering and fitting quote of £5,000 for the year.

Proposed: Cllr Wilkinson – Second: Cllr Bell – Motion Carried

9 Correspondence: Nothing

10. Planning Applications and Related Issues from the Planning Coordinators:

10.1 Matters pertaining to planning within the Parish boundary.

10.1.1 Totmonslow Solar Farm resubmission – concerns about the accumulative impact. Proposal to resend letter to Ben Heywood and Andrew Stokes.

Proposed: Cllr Stubbs – Second: Cllr Buckley – Motion Carried

10.2	Applications for Consideration			
	SMDC No	End of Consultation Period	Address	Proposed Application Details
10.2.1	SMD/2023/0161	04/05/2023	Land Off Main Road Hollington	Application for Outline Planning Permission with some matters reserved- except of access - Erection of 3no. Affordable Dwellings (Discounted Market Sales Housing)
Moved up the agenda to public participation				

11 Financial Matters & Governances:

11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	Jacksons Nursery	Annual Floral Displays	£57.90	£347.03	3887
11.1.2	JLK Accounting	Annual Accounts and Sorting NI/PAYE issue	-	£220.00	3896
11.1.3	Urban Vision	Neighbourhood Plan Support	£52.50	£315.00	3897

11.1.4	SO Marketing	Annual Website hosting and SSL Cert	£30.00	£180.00	3898
11.1.5	Eon Next	High St & Rec power supplies	-	£39.49	3899
11.1.6	Malcolm Price	Litterpicker Fee	-	£241.04	3900
11.1.7	Steve Clarke	Lengthsman Fee	-	£465.00	3901
11.1.8	Sian Morgan-Owen	Clerks Salary	-	-	3902
11.1.9	Sian Morgan-Owen	Clerks Expenses	£3.95	£36.17	3902
11.1.10	HMRC	PAYE & NI	-	£389.32	3903
11.1.11	Staffs Pension Fund	Employee Pension	-	-	3904
11.1.12	N & S Hurst	Hedge Cutting	£28.00	£168.00	3905
11.1.13	VOID	Error made – chq destroyed	-	-	3906
11.1.14	Martin Warrilow	WMG Works	-	£250.00	3907
11.1.15	SMDC	Cemetery Rates	-	£0	
Monies In					
11.1.16	SCC	Cllr Deaville Grant	-	£400.00	
11.1.17	Various	Cemetery Fees	-	£860.00	

Proposed: Cllr Hulme – Second: Cllr Flunder – Motion Carried

11.2 Councillors will have copies of recent reconciliations and precept information. Reconciliation signed by Cllr Buckley.

11.3 AGAR Update – Clerk advised internal auditor was due before the next meeting and the AGAR would be ready to present at the May meeting.

11.4 Christmas Lights Risk Assessment Review: Review later in the year.

11.5 Defibrillator Policy: Ongoing, revisit later in the year.

11.6 Insurance Claim Update: Awaiting a response, images sent.

11.6.1 Greatwood Hall Insurance Update: Still waiting for quote, they have been advised the current policy will expires 31st May 2023.

11.7 Election Update: – SMDC election office currently busy, will chase them after 5th May.

12 Highways Issues (hedges, footpaths etc)

12.1 Tean Car Park – Cllr Akerman advised this is always full. Cllr Hulme advised house wall keeps getting damaged. Cllr Flunder said SMDC are currently doing a review of car parks.

13 Environment:

13.1 Lengthsmans & Litterpicker Reports: Nothing to report

13.2 Jubilee Park: Cllr Bell advised that island beds needs filling and proposal made to take £150 to Jackson Nurseries to see what they can do. **Proposed: Cllr Bell – Second: Cllr Stubbs – Motion Carried**

13.3 Wentlows:

13.3.1 Football – Proposal made to write to teams (CPC/2023/010). Clerk to look into extra dog foul signs, request fixture details and ask Litterpicker to pick prior to match, offer to set a meeting with Angela Dale for all parties to be involved.

Proposed: Cllr Bell – Second: Cllr Peck – Motion Carried.

13.4 Hollington: Severn Trent are closing the road on election day. Cllr Wilkinson is dealing with this.

13.5 Checkley & Lower Tean: Nothing to report

13.6 Health & Safety (inc Play Equip): WIP

13.7 Cemetery: Tree quote for £1,050 – all agreed to monitor and review next year.

13.8 Village Halls:

13.9 Climate Strategy: Nothing to report

13.10 Events: Coronation update

13.11 Youth Projects: Nothing to report.

13.12 Other environment and community topics: Noticeboard keys are with Co-op, hairdressers and clerk.

14 Neighbourhood Plan Update: Still awaiting a list of examiners from SMDC

15. Councillor reports, updates or next agenda items

Clerk to send a letter to David Trigger for years of service.

Clerk to chase 30mph signs

Checkley Parish would like to thank Cllr Stephen Bell for his dedication over the last four years and especially for all his hard work at Chair in the last 12 months.

Meeting was closed 21:21

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	