

# Meeting Minutes of the Parish Council held on Tuesday 21<sup>st</sup> February 2023 at Great Wood Primary School at 7.15pm

Minute Ref Code prefix: 02/2023

## Members Present:

Cllr Stephen Bell (Chair)	Cllr Steph Akerman (Vice)	Cllr Alan Hulme	Cllr Pete Wilkinson
Cllr Colin Pearce	Cllr Keith Flunder	Cllr Steve Buckley	

## In Attendance:

Siân Morgan-Owen – Clerk	4 Members of the Public
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### 1. Chairman's Welcome:

Cllr Bell opens and welcomes everyone to the meeting.

### 2. Apologies:

Cllr Trigger	Dispensation granted renewed January 2022
Cllr Peck	Unwell
Cllr McCormack	Holiday
Cllr Stubbs	Prior Engagement

### 3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	14	Vice -Chair and Document Controller for NDP Steering Group
Cllr Wilkinson	10 13.8	Member of SMDC Planning Committee Member of Hollington VH Committee
Cllr Flunder	10 13.10 14	Member of SMDC Planning Committee Pecuniary Interest as an events provider for Coronation Chairman of the NDP Steering Group
Cllr Hulme	10	Member of SMDC Planning Committee
Cllr Akerman	13.8	Currently supporting Greatwood Hall

### 4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 17<sup>th</sup> January 2023 have been circulated. They have been confirmed as an accurate and true record:

**Signed by the Chairman and Proposed: Cllr Akerman – Second: Cllr Hulme – Motion Carried**

### 5. Public Participation:

*3x Residents - SMD/2022/0667 – Uttoxeter Road Development*

Residents outline why they feel this application should not be approved.

Cllr Bell advised that the Parish Council has already submitted a robust objection letter to this proposal which is available via the SMDC Planning Portal.

### 6. District Councillor Announcements: Cllrs Wilkinson and Flunder provide updates.

### 7. County Councillor Announcements: In the absence of our County Councillor (Cllr Mark Deaville), Cllr Flunder provides an update.

### 8. Actions and Updates from Previous Meetings:

- 8.1** Storage Update – Unable to meet requirements of Spring Farm. Approx cost for a shipping container and related costs for purchase and installation around £5k. Cllr Pearce will look at a storage unit on his farm and come back to us.
- 8.2** Staffordshire Safer Roads – Cllr Bell provides update on meeting. Clerk has a form for completing for free 30mph wheelie bin stickers, emailed to councillors 26<sup>th</sup> Jan 2023.
- 8.3** Hollington SIDs – Cllr Wilkinson provided update in Cllr Pecks absence. She has spoken to both the clerk at Hilderstone and Draycott and both are not completely happy with their equipment. Cllr Peck advises that a Message Master for £3865 +VAT is the best option, this does not include costs of a pole to attach it to or installation of the pole. Cllr Flunder recommends using a contractor to instal pole. Lisa Hall from SCC will be attending a meeting at Hollington 11:30am 15<sup>th</sup> March.
- 8.4** Heritage Map – Councillors were provided with a draft copy, any amendments or additions are to be provided to Cllr Bell by Friday 24<sup>th</sup> February.

**9 Correspondence:**

- 9.1** Details of King Charles III Coronation received from Department of Levelling Up. Passed to events committee.
- 9.2** Tean Surgery, response to letter 024 13<sup>th</sup> Jan 2023. Clerk to respond with thank you and also advise that Cllr Buckley and Pearce would like to be on the Patient Participation Group.
- 9.3** SCC Community Fund – Clerk advised received grant of £400 but it needs to be used by 20<sup>th</sup> March 2023.
- 9.4** Local resident would like to speak to the council about housing a defibrillator on his property on Furlong Road. Clerk to advise council are not currently in a position to offer financial support.
- 9.5** Local resident advised that the new memorial plaque will be unveiled 16<sup>th</sup> April and would like to invite the Chair.

**10. Planning Applications and Related Issues from the Planning Coordinators:**

- 10.1** Matters pertaining to planning within the Parish boundary.
- 10.1.1** SMD/2022/0667 – Uttoxeter Road Development – Updates – no update
- 10.1.2** SMD/2022/0343 – Totmonslow Solar Farm – Refused
- 10.1.3** SMD/2022/0084 was received 21/2 too late for this months agenda. Clerk to request an extension.

Cllrs Wilkinson, Flunder and Hulme declare an interest. Cllr Flunder chose to leave the room.

<b>10.2</b>	<b>Applications for Consideration</b>			
	<b>SMDC No</b>	<b>End of Consultation Period</b>	<b>Address</b>	<b>Proposed Application Details</b>
10.2.1	SMD/2022/0582	22/02/2023	Black Head Inn High Street Upper Tean	Installation of ATM machine and bollards.
Council to submit comments				
10.2.2	SMD/2023/0008	14/02/2023	7 Hollinscroft Court Lower Tean	Proposed Two Storey Rear Extension
No comment				
10.2.3	SMD/2023/0033	14/02/2023	Tean Leys Farm Tean Leys Lower Tean	Proposed alterations to dwelling
No comment				
10.1.4	SMD/2023/0022	15/02/2023	Broadgate Hall Cheadle Road Winnothdale	Proposed conversion of traditional barn along with contemporary extension to provide for high quality sustainable tourism
Council to submit support and refer SMDC to policy EMP3 of the emerging neighbourhood plan				

10.1.5	SMD/2022/0249	15/02/2023	Land Off, Cheadle Road, Upper Tean	Full Planning Application for residential development of 67 houses with a mix of two and two and a half storey dwellings, consisting of new access to Cheadle Road, new public open space, sustainable urban drainage, landscaping, pumping Station and associated works
Council to submit comments regarding concerns				
10.1.6	SMD/2023/0046	08/03/2023	Land Off Tenford Lane, Tenford Lane,	Variation of Condition 17 in relation to SMD/2016/0811
No comment				
10.1.7	SMD/2023/0027	22/02/2023	35, Barnfield Road, Upper Tean	1st Floor side extension
No comment				
10.1.8	SMD/2023/0059	08/03/2023	Lower Tean Leys, Tean Leys, Lower Tean	Installation of a 49.9MW solar photovoltaic array/solar farm with associated infrastructure (Cross boundary site with East Staffordshire Borough Council).
Council to object and submit objection letter to both SMDC and SBC				
10.1.9	SMD/2023/0066	07/03/2023	18, Willow Close, Upper Tean,	Two Storey Side Extension and Garage Conversion
No comment				

CLlr Flunder returned to the meeting.

## 11 Financial Matters & Governances:

### 11.1 Authorisation of Cheques and Payments: Internal Auditor – CLlr Buckley

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	TalkTalk	GWH Broadband & Phone Jan 23	£8.09	£48.54	DD
11.1.2	TalkTalk	GWH Broadband & Phone Feb 23	£8.09	£48.54	DD
11.1.3	MW Gardening Services	WMG Materials	-	£175.00	3878
11.1.4	Smytheman Architectural	Printing	£2.00	£12.00	3879
11.1.5	Scribe Accounts Software	Year end health check	£7.80	£46.80	3880
11.1.6	Eon Next	High St & Rec Electricity	£2.60	£58.70	3881
11.1.7	Malcolm Price	Litterpicker	-	£491.88	3882
11.1.8	Sian Morgan-Owen	Clerks Salary	-		3883
11.1.9	Sian Morgan-Owen	Clerks Expenses	£44.41	£244.50	3883
11.1.10	SCC Pension Fund	Employee Pension	-	£238.85	3884
11.1.11	HMRC	PAYE	-	£153.60	3885
11.1.12	Sutcliffe Play	Tool for play Wentlows play equipment	-	£27.00	3886

### Proposed: CLlr Bell – Second: CLlr Hulme – Motion Carried

11.2 Councillors will have copies of recent reconciliations and precept information. Reconciliation signed by CLlr Buckley.

### 11.3 Annual Floral Display

11.3.1 Clerk opened quotes. Council in favour of pushing forward a month.

11.3.2 CLlr Pearce looked into sponsorship from the Coop but unfortunately, they are currently already committed to a local fund raising project.

11.4 **Policy Renewal:** With the exception of Christmas Lights (clerk to amend and bring to next meeting), other policies are fine for renewal with no amends.

**Proposed: CLlr Bell – Second: CLlr Akerman – Motion Carried**

## 12 Highways Issues (hedges, footpaths etc)

12.1 Highways Liaison meeting has been moved to 16<sup>th</sup> March 2023

12.2 Crossing – Clerk to chase CLlr Williams. CLlr Akerman advised that she is discussing with Ben (GPS) Adamson to potential of getting children to write plaques and get local paper to location.

**13 Environment:**

**13.1 Lengthsmans & Litterpicker Reports:**

**13.1.1** Clerk has advised litterpicker that there are only 21 hours available now until the end of the financial year.

**13.2 Jubilee Park:** ACE have provided us with a quote of £735 +VAT to repair/replace bollards or £45 to remove bollards. Clerk to make an insurance claim.

**13.3 Wentlows:** Porthole damage – Cllr Stubbs to advise. Defer to next meeting.

**13.4 Hollington:** Nothing to report

**13.5 Checkley & Lower Tean:** Nothing to report

**13.6 Health & Safety (inc Play Equip):** Nothing to report

**13.7 Cemetery:** Nothing to report

**13.8 Village Halls:**

Checkley – Cllr Akerman Updated

Hollington – Cllr Wilkinson advised AGM last week and they have a full committee. Car park plans underway and should start June 2023. Defib training 7pm, 15<sup>th</sup> March 2023, clerk to put a note on socials.

GWH – Advised clerk that they do not want to take over the TalkTalk Phone and Broadband contract. Clerk started account closure proceedings 15<sup>th</sup> February 2023. Clerk heard nothing regards arranging a meeting to discuss compliance contract. Clerk to also message as council representatives are not currently being advised of meetings.

**13.9 Climate Strategy:** Nothing to report

**13.10 Events:** Coronation programme coming soon.

**13.11 Youth Projects:** Cllr Akerman is getting a youth litterpicking project together.

**13.12 Other environment and community topics:** Nothing to report.

**13.12.1** United Charities – Cllr Bell proposes we broker a meeting with the umbrella company to look at taking over running of charity. It would still be a local charity, but the umbrella charity would take care.

**Proposed: Cllr Bell – Second: Cllr Hulme – Motion Carried**

**14 Neighbourhood Plan Update:** Cllr Bell would like a note of thanks to be minuted and sent to Cllrs Deaville and Flunder for pushing and getting the plan through and passed at the meeting for regulation 16. Clerk to chase list of examiners.

**15. Councillor reports, updates or next agenda items**

Nothing

**Meeting was closed 21:51**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	