

# Meeting Minutes of the Parish Council held on Tuesday 17<sup>th</sup> January 2023 at Great Wood Primary School at 7.15pm

Minute Ref Code prefix: 01/2023

## Members Present:

Cllr Stephen Bell (Chair)	Cllr Steph Akerman (Vice)	Cllr Alan Hulme	Cllr Pete Wilkinson
Cllr Sandra Peck	Cllr Keith Flunder	Cllr Bryan Stubbs	Cllr Steve Buckley

## In Attendance:

Siân Morgan-Owen – Clerk	0 Members of the Public
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## 1. Chairman's Welcome:

Cllr Bell opens and welcomes everyone to the meeting.

## 2. Apologies:

Cllr Trigger	Dispensation granted renewed January 2022
Cllr Pearce	Away
Cllr McCormack	Family matter

## 3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	14	Vice -Chair and Document Controller for NDP Steering Group
Cllr Wilkinson	10 13.8	Member of SMDC Planning Committee Member of Hollington VH Committee
Cllr Flunder	10 14	Member of SMDC Planning Committee Chairman of the NDP Steering Group
Cllr Hulme	10	Member of SMDC Planning Committee
Cllr Stubbs	11.1.4	Family Member

## 4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 13<sup>th</sup> December 2022 have been circulated. They have been confirmed as an accurate and true record:

**Signed by the Chairman and Proposed: Cllr Akerman – Second: Cllr Hulme – Motion Carried**

**Chairman Announcement:** Cllr Bell would like to acknowledge and give thanks to the whole community. Those that attended the Christmas Lights switch on event but especially to those who helped organise the event. He would like to acknowledge the extraordinary support provided by both Cllrs Akerman and Stubbs who's hands on attitude has been invaluable.

Cllr Stubbs would like to reciprocate and thank Chairman Bell for driving the project.

Proposal made for a vote of thanks. Proposed: Cllr Hulme – Second: Cllr McCormack – All in favour.

## 5. Public Participation:

*No members of the public*

## 6. District Councillor Announcements:

Cllr Wilkinson provides an update. Cllr Bell asked if Cllr Wilkinson could push for NDP to be taken to cabinet.

**7. County Councillor Announcements:** No County Councillors present.

**8. Actions and Updates from Previous Meetings:**

- 8.1 Storage Update – Cllrs Bell & Stubbs have found a location in Fole, awaiting a quote for storage.
- 8.2 Emails – Cllr Peck to try and put clerks email address as safe sender which will hopefully help with download issue. If not then Cllr Peck to look at her firewall/anti virus. Clerk to look into multiple recipient issue.
- 8.3 Defib Training – Clerk advised AED Donate is £99 +VAT. Cllr Wilkinson has someone who can do it for nothing. All agreed for Hollington Village Hall to sort their own training.
- 8.4 Hollington SIDs – Cllr Peck updated – clerk to invite Lisa Hall of SCC for a site visit
- 8.5 Heritage Map – Cllr Bells advised project should be complete very soon.

**9 Correspondence:**

- 9.1 Thank you card received from His Majesty
- 9.2 Consultation on division boundaries for SCC. Cllrs to submit their comments.
- 9.3 Reply from Ian Vickers of SCC regarding our response to the New Road double yellow line consultation submitted in October 2022.
- 9.4 Reply from Marianna Pagoulatou of SCC regarding our response to the Hollington Road double yellow line consultation submitted in November 2022.

Councillors feel that with regards to both 9.3 and 9.4 SCC have already decided the outcome before the consultation starts and the consultation itself is merely a tick box exercise. Clerk to feed this back to the SCC officers.

**10. Planning Applications and Related Issues from the Planning Coordinators:**

**10.1** Matters pertaining to planning within the Parish boundary.

**10.1.1** SMD/2022/0343 - Development of a solar farm with ancillary infrastructure etc. Totmonslow New and / or revised / up-dated submissions from the applicant.

Council have already submitted comments. Clerk to ask if Cllr Pearce would speak at committee, if he is unable to attend Cllr Buckley will step in.

<b>10.2 Applications for Consideration</b>				
	<b>SMDC No</b>	<b>End of Consultation Period</b>	<b>Address</b>	<b>Proposed Application Details</b>
10.2.1	SMD/2022/0458	12/1/2023	Woodland View, Tenford Lane, Tean	Application for approval of reserved matters following outline approval of application SMD/2019/0778, approval of remaining reserved matters.
The Council have already previously submitted robust comments.				
10.2.2	SMD/2022/0667	08/02/2023	LAND AT Uttoxeter Road Upper Tean	Full planning permission for residential development of 30 homes, including the creation of a new access, car parking and ancillary landscaping.
Council have spoken to a planning expert and will formulated a response, and obtain imagery of area flooded. Council in favour of objecting to this application. It was also suggested to appoint planning expert to speak on behalf of PC and residents when it goes to committee.				

**11. Financial Matters & Governances:**

**11.1** Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

	<b>Payee</b>	<b>Goods/Service</b>	<b>VAT</b>	<b>Total Amount</b>	<b>Cheque No</b>
<b>11.1.1</b>	TalkTalk	GWH Broadband & Phone (Nov)	£8.09	£48.54	DD
<b>11.1.2</b>	Gerald Crookes	Youth Club Leader	-	£468.00	3869

11.1.3	Cheadle & Tean Times	Floral Display Advert	£11.00	£66.00	3870
11.1.4	ACE Services	Tean Rec Socket Installation	£191.00	£1146.00	3871
11.1.5	Eon Next	High Street Power	£1.37	£28.85	3872
11.1.6	Eon Next	Rec Power	£1.84	£38.54	3872
11.1.7	Malcolm Price	Litterpicker	-	£349.13	3873
11.1.8	Steve Clarke	Lengthsman	-	£802.50	3874
11.1.9	Sian Morgan-Owen	Clerks Salary	-	-	3875
11.1.10	Sian Morgan-Owen	Clerks Expenses	£3.75	£26.17	3875
11.1.11	HMRC	PAYE	-	£181.40	3876
11.1.12	SCC Pension Fund	Employee Pension	-	£298.56	3877
<b>Payments in</b>					
11.1.13	HMRC	VAT Payment	-	£7119.64	
11.1.14	Various	Cemetery Fees	-	£1540.00	

**Proposed: Cllr Buckley – Second: Cllr Hulme – Motion Carried**

11.2 Councillors will have copies of recent reconciliations and precept information. Reconciliation signed by Cllr Buckley.

**11.3 Annual Precept and Budgeting**

Precept and budgeting were debated at last weeks financial planning meeting. Final proposals made tonight:

11.3.1 2023/2024 Precept Requirement: It was proposed and agreed by the majority to increase the precept in line with SMDC by 2.99%, band D increase to £43.03 per year, which is an additional £1.25 per year.

**Proposed: Cllr Bell – Second: Cllr Hulme – Motion Carried**

11.3.2 2023/2024 Budget: Proposed and agreed to accept the budget outlined in agenda item 6 financial planning minutes.

Clerk to notify GWH the council will no longer be paying for TalkTalk (they can take over or the contract will be cancelled).

Clerk to notify CCC the council will no longer be cutting their grass.

Clerk to look into annual lighting and maintenance charges.

**Proposed: Cllr Bell – Second: Cllr Hulme – Motion Carried**

11.3.3 2023/2024 Earmarked Reserve: Proposed and agreed to accept those outlined in agenda item 7 financial planning minutes.

**Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried**

11.3.4 2023/2024 Cemetery Review: Proposed and agreed to accept those outlined in agenda item 8 financial planning minutes.

**Proposed: Cllr Stubbs – Second: Cllr Hulme – Motion Carried**

11.3.4 Chair and clerk signed precept requirement forms.

11.3.5 Councillors accepted the minutes of the 2023/2024 Precept and Budget meeting dated 10<sup>th</sup> January 2023

**Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried**

11.4 **Annual Parish Assembly:** Agreed to hold 23<sup>rd</sup> May 2023, clerk to do the necessary.

11.5 **Revised Code of Conduct:** Councillors notified of the change via email 5<sup>th</sup> January 2023.

**12. Highways Issues (hedges, footpaths etc)**

12.1 Highways Liaison meeting 28<sup>th</sup> March

12.2 Cllr Flunder gave an update on todays manhole issue. BT REF: OF-F00077725

12.3 Cllr Peck would like a confirm putting on regarding a pot hole near the bottom of lockers bank.

12.4 Not enough speed warning signs in Hollington.

**13. Environment:**

**13.1 Lengthsmans & Litterpicker Reports:**

13.1.1 Lengthsman – Sorted out damaged equipment on Wentlows. Need to source particular tool for play equipment.

13.2 **Jubilee Park:** Vandalism of bollards. Clerk to request a repair quote from ACE and look into other deterrents. Clerk to invite PCSO's to next meeting and enquire about surgeries.

13.3 **Wentlows:** Play equipment damage – repairs ongoing.

- 13.4 Hollington:** Police held a reconstruction of the recent fatal accident and did not liaise and inform the community. This upset local residents as they thought there has been another fatality in the village. Clerk to notify local community officers and write to Ben Adams and invite him to a meeting.
- 13.5 Checkley & Lower Tean:** Nothing to report
- 13.6 Health & Safety (inc Play Equip):** Nothing to report
- 13.7 Cemetery:** Steve has fixed the leak.
- 13.8 Village Halls:**  
Checkley – Clerk to speak to Mary regarding grass.  
GWH – Clerk to organise a meeting to discuss compliance and working together.
- 13.9 Climate Strategy:** Cllr Akerman setting up a planting project with school.
- 13.10 Events:** Next meeting 16<sup>th</sup> February.
- 13.11 Youth Projects:** Cllr Akerman is liaising with school to create project for the children.
- 13.12 Other environment and community topics:** Nothing to report.
- 14 Neighbourhood Plan Update:** Cllr Flunder advised that this should go to cabinet in the next couple of months. Cllr Bell said this is unacceptable and should be reviewed on the next meeting as SMDC have had the completed document since 28<sup>th</sup> October 2022.
- 15. Councillor reports, updates or next agenda items**  
Cllr Flunder with an update  
Cllr Stubbs with parking query at bungalows (opposite Cross Keys) on Cheadle Road.

**Meeting was closed 21:38**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	