

Meeting Minutes of the Parish Council held on Tuesday 13th December 2022 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 12/2022

Members Present:

Cllr Stephen Bell (Chair)	Cllr Steph Akerman (Vice)	Cllr Alan Hulme	Cllr Pete Wilkinson
Cllr Sandra Peck	Cllr Keith Flunder	Cllr Bryan Stubbs	Cllr Colin Pearce
Cllr Paul McCormack			

In Attendance:

Siân Morgan-Owen – Clerk	3 Members of the Public
--------------------------	-------------------------

1. Chairman's Welcome:

Cllr Bell opens and welcomes everyone to the meeting.

2. Apologies:

Cllr Trigger	Dispensation granted renewed January 2022
Cllr Buckley	Prior engagement

3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	14 11.1.20	Vice -Chair and Document Controller for NDP Steering Group Pecuniary Interest
Cllr Wilkinson	10 13.8	Member of SMDC Planning Committee Member of Hollington VH Committee
Cllr Flunder	10 14 11.1.16	Member of SMDC Planning Committee Chairman of the NDP Steering Group Pecuniary Interest
Cllr Hulme	10	Member of SMDC Planning Committee
Cllr Pearce	11.1.21	Pecuniary Interest
Cllr Stubbs	11.1.14	Family Member

4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 15th November 2022 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and Proposed: Cllr Wilkinson – Second: Cllr Pearce – Motion Carried

Chairman Announcement: Cllr Bell would like to acknowledge and give thanks to the whole community. Those that attended the Christmas Lights switch on event but especially to those who helped organise the event. He would like to acknowledge the extraordinary support provided by both Cllrs Akerman and Stubbs who's hands on attitude has been invaluable.

Cllr Stubbs would like to reciprocate and thank Chairman Bell for driving the project.

Proposal made for a vote of thanks. Proposed: Cllr Hulme – Second: Cllr McCormack – All in favour.

5. Public Participation:

1 Resident of Furlong Road Estate – SMD/2022/0479 - Retrospective

Recapped issues raised last month. Cllr Bell advised that Land Registry map shows the fence is on the owners boundary.

1 Resident, applicant - DET/2022/0044 – Change of use

Cllr Bell explained the Parish Council's planning policy.

Came to explain that the conversion is a barn to a small dwelling, possibly for a family member.

All councillors in favour of moving agenda item 10 up the agenda.

10. Planning Applications and Related Issues from the Planning Coordinators:

10.1 Matters pertaining to the parish
Fole Dairy reserved matters are coming back to committee

10.2 Where possible comments will be submitted via SMDC's planning portal.

Applications for Consideration				
	SMDC No	End of Consultation Period	Address	Proposed Application Details
10.2.1	SMD/2022/0479	06/12/2022 EXT 14/12	Furlong Avenue, Tean	Retrospective application for the erection of boundary fence.
Local residents have raised serious complaints regarding road visibility due to the erection of this fence. Concerns regarding the lack of vision splay due to the proximately to the road and height of this fence. The Parish Council would also like it noted that they are disappointed with Staffordshire County Council Highways for not expressing a concern for this potential hazard. All councillors agree – clerk to submit to SMDC				
10.2.2	DET/2022/0044	27/12/2022	Barn off, Heath House Lane	Change of Use of Agricultural Buildings to one Dwellinghouse (Use Class C3), and for building operations reasonably necessary for the conversion
Council are happy to pass comment and defer to planning officers and DET. However, request they look at this in a positive light if it fits the class Q criteria. All councillors agree – clerk to submit to SMDC				
10.2.3	SMD/2022/0563	28/12/2022	6, Stoney Gate, Uttoxeter Road, Lower Tean,	Retrospective application for timber-framed gazebo and decking platform, also photovoltaic solar panels to the front of the property.
No comment - All councillors agree				

Public attendees leave the meeting.

10.3 Edgefold Homes, Uttoxeter Road proposed development:

WSP (agents) have contacted Tean Ward councillors only (not the clerk). The Clerk has emailed (12/12) them to invite them to a virtual meeting to discuss development. Clerk has also provided them with a link to the emerging Neighbourhood Plan.

6. District Councillor Announcements: Cllr Wilkinson provides an update. Talked about hate or debate and how planning officers are not including district councillors.

7. County Councillor Announcements: No County Councillors present.

8. Actions and Updates from Previous Meetings:

8.1 Floral Display Tender – Proposal made to accept tender, place advert in the local newspaper and send copy of spec for (them to crib) to Cheadle TC.

Proposed: Cllr Bell – Second: Cllr Wilkinson – Motion Carried

8.2 Standing Orders – Proposal made to accept the new NALC model SO.

Proposed: Cllr Bell – Second: Cllr Hulme – Motion Carried

8.3 Storage – Move to next agenda

9 Correspondence:

9.1 Thank you's received from Tean Youth Club, Churches Together and Linda Trigger.

9.2 Cllr Deaville advised still has community fund available. Clerk to email and ask for contribution to painting the railings.

9.3 Email received from Jacob Vernon, Beswicks Solicitors, solicitors for the owners of the hall. They have received a requisition from the Land Registry suggesting that the transfer deed which was executed some time ago was not correctly executed in accordance with the Land Registry requirements – notwithstanding the fact that an earlier transfer deed was acceptable in this format when the old Hall was sold by the village hall committee.

Original resolution to this was passed in June 2022 under minute reference 06/2022/8.3

Original TR1 was signed in August 2022 under minute reference 08/2022/11.5.1

A new resolution is not required because an appropriate resolution has already been passed, this is merely bringing this matter to the attention of the council by way of transparency.

The new TR1 was signed at this meeting by the Parish Clerk (Siân Morgan-Owen) as the proper officer, witnessed by the Chairman, Cllr Stephen Bell. **This is minute reference 12/12/9.3**

New signed TR1, with accompanying letter (ref:CPC/SMO/2022/022) to be emailed to Beswicks and Eric Whitehead.

10. See above

11. Financial Matters & Governances:

11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr McCormack

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	S Muller	United Charities Community Fund	-	£100.00	3847
11.1.2	S Portlock	United Charities Community Fund	-	£100.00	3848
11.1.3	J Sommerfield	United Charities Community Fund	-	£100.00	3849
11.1.4	J Perrett	United Charities Community Fund	-	£100.00	3850
11.1.5	F Wrigley	United Charities Community Fund	-	£100.00	3851
11.1.6	K Lahey	United Charities Community Fund	-	£100.00	3852
11.1.7	B Croft	United Charities Community Fund	-	£100.00	3853
11.1.8	M Plant	United Charities Community Fund	-	£100.00	3854
11.1.9	K Cartwright	United Charities Community Fund	-	£100.00	3855
11.1.10	M Price	Litterpicker	-	£320.63	3856
11.1.11	S Morgan-Owen	Salary and Expenses	-	£1254.70	3857
11.1.12	HMRC	PAYE & NI	-	£349.17	3858
11.1.13	SCC Pension Fund	Pension	-	£273.68	3859
11.1.14	ACE Electrical	Christmas Lights	£903.53	£5421.18	3860
11.1.15	Cheadle Carnival Committee	Santa Sleigh (S137)	-	£100.00	3861
11.1.16	Laserhire	Christmas Light Show	£330.00	£1980.00	3862
11.1.17	EON Energy	Annual Lighting Maintenance	£305.01	£1830.07	3863
11.1.18	Surrey Hills Solicitors	GWH Lease	£31.20	£187.20	3864
11.1.19	Eon Next	Supply – High St & Jub Park	-	£47.02	3865
11.1.20	Stephen Bell	Remuneration for purchased Jub Park Padlock	-	£25.00	3866
11.1.21	Colin Pearce	Remuneration for iPhone donated to Parish	-	£100.00	3867
11.1.22	GWH	Room Hire	-	£24.00	3868
11.1.23	Talk Talk	GWH Broadband & Phone (Nov)	£8.09	£48.54	DD
11.1.24	Talk Talk	GWH Broadband & Phone (Nov)	£8.09	£48.54	DD
Payments Received					
11.1.11	Tean Albion FC	Annual Hire of Wentlows	-	£150.00	
Invoices Raised					
	United Charities	Annual Charity Payout (as above)	-	£900.00	

Proposed: Cllr Hulme – Second: Cllr Stubbs – Motion Carried

- 11.2** Councillors will have copies of recent reconciliations and precept information. Reconciliation signed by Cllr McCormack.
- 11.3** Annual Precept and Budgeting meeting will 10th January 2023 at Greatwood Hall
- 11.4** Internal Auditor – Clerk gave an overview of points raised. Including opportunity of accountant carrying out monthly payroll from a transparency point of view for £180 p/a.
Proposed: Cllr Bell – Second: Cllr Wilkinson – Motion Carried
- 11.5** Hollington Picnic Area – Quote received from MTAGC to complete clearing works starting from £750 +VAT. Cllr Wilkinson to speak to Tarmac to see if they have any funding available. Also, a couple of issues to go onto the Highways Liaison agenda.
- 11.6** WMG Works – quoted from Martin Warrilow £550 plus £200 per bed. Expense covered in previously obtained grant so proposal made to move forward and complete works.
Proposed: Cllr Bell – Second: Cllr Flunder – Motion Carried
- 11.7** Financial Procedure Risk Assessment: Proposal made to review and accept.
Proposed: Cllr Bell – Second: Cllr McCormack – Motion Carried

12. Highways Issues (hedges, footpaths etc)

- Cllr Bell - railings have been replaced on Riverside Road
Cllr Hulme – hedges not been cut back enough and undergrowth reducing path and lane width.
Cllr Wilkinson – pot holes with white lines around not being addressed
Cllr Pearce – gullies need cleaning near cemetery.

13. Environment:

13.1 Lengthsmans & Litterpicker Reports:

- 13.1.1** Lengthsman – The Council would like to thank Steve for all his hard word and support for the Christmas Lights switch on.
- 13.1.2** Litterpicker – The Council would like to thank Malcolm for his 20 years of service to the parish.
- 13.2 Jubilee Park:** Garden volunteers will support the completion of the sensory garden.
- 13.3 Wentlows:** Nothing to report.
- 13.4 Hollington:** Cllr Peck would like to acknowledge the kind resident who was spotted after heavy rains digging culverts to alleviate the ponding issue at various points in the village, thank you.
- 13.5 Checkley & Lower Tean:** Nothing to report
- 13.6 Health & Safety (inc Play Equip):** Nothing to report
- 13.7 Cemetery:** Remind Steve to close the gates to the spare land.
- 13.8 Village Halls:**
Clerk advised the signed GWH lease has been received, completing over a 3 year project to get this to resolution. Council would like to acknowledge Cllr Bell for his hard working getting this over the finish line.
- 13.9 Climate Strategy:** Nothing to report
- 13.10 Events:** Notification received that beacons won't be lit for the coronation, but will be lit in June for the D-Day 80 year memorial.
- 13.11 Youth Projects:** Hedgerow due to be planted in new year.
- 13.12 Other environment and community topics:**
Tean Surgery – Concerns raised by residents that phone system is inadequate as it keeps putting callers in a loop. Elderly residents are choosing to go down to the surgery in person and are not getting appointments. Council to write to Dr's and Primary Care about the issue.

14 Neighbourhood Plan Update: Clerk has chased Mark James for an update on Regulation 16.

15. Councillor reports, updates or next agenda items

- Cllr Peck – would like emails on the next agenda
Cllr Akerman – would like her email mailbox storage increasing.
Cllr Flunder – updated on some funding becoming available.

Meeting was closed 21:29

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	