

# Meeting Minutes of the Parish Council held on Tuesday 27<sup>th</sup> September 2022 at Hollington Village Hall at 7.15pm

*Minute Ref Code prefix: 09/2022*

## Members Present:

Cllr Stephen Bell (Chair)	Cllr Steph Akerman (Vice)	Cllr Alan Hulme	Cllr Pete Wilkinson
Cllr Sandra Peck	Cllr Keith Flunder	Cllr Steve Buckley	Cllr Colin Pearce

## In Attendance:

Siân Morgan-Owen – Clerk	6 Members of the Public
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### 1. Chairman's Welcome:

Cllr Bell opens and welcomes everyone to the meeting

### 2. Apologies:

Cllr Trigger	Dispensation granted renewed January 2022
Cllr McCormack	Prior Engagement
Cllr Stubbs	Unwell

### 3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	14	Vice -Chair and Document Controller for NDP Steering Group
Cllr Hulme	10 Anything Solar Farms	Member of SMDC Planning Committee Family member with a potential pecuniary interest
Cllr Wilkinson	10 13.8	Member of SMDC Planning Committee Member of Hollington VH Committee
Cllr Flunder	10 14	Member of SMDC Planning Committee Chairman of the NDP Steering Group

### 4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 16<sup>th</sup> August 2022 have been circulated. They have been confirmed as an accurate and true record:

**Signed by the Chairman and Proposed: Cllr Wilkinson – Second: Cllr Akerman – Motion Carried**

### 5. Public Participation:

*2 Members of the public – SMD/2022/0343 (Solar Farm) – Neighbours to the site*

Outlined grave concerns about this application. Would like it confirmed that when the is on SMDC's planning agenda would CPC support with speakers. Council agreed to provide representation.

*3 Members of the public – School Transport (and other issues) – Local Resident*

Concerns with degrading footpaths, overgrown hedgerow and speeding. Council advised that we continuously lobby SCC with these issues and will continue to do so.

Concerned that there are currently approx. 35 children (19 cars) needing to be transported to school in Uttoxeter because there is no transport from Tean for them. Residents requested to pass info onto clerk so she can distribute to councillors.

*1 Members of the public – Quarry Bank Landslide*

Concerns raised regarding the removal trees and shrubs. Local residents feel this land is ‘common land’. Need to establish ownership of land.

Cllr Bell would like to extend the Parish Councils congratulations on winner BBC Stoke Neighbour of the Year award.

**6. District Councillor Announcement:** Updates provided by Cllr Wilkinson and Hulme

**7. County Councillor Announcements:** Updates provided by Cllr Flunder

**8. Actions and Updates from Previous Meetings:**

**8.1** Boundary Petition – remove from agenda as this is going ahead

**8.2** Heritage Grant Update – Archaeological artist arriving in October. Emma is project managing.

**8.3** Dog Foul Signs – Move to next agenda

**8.4** Memorial Bench – Cllr Pearce will speak to Cllr Stubbs and they will speak to Mr Swinson

**8.5** Riverside Railings – Cllr Buckley will get costs together for paint

**8.6** United Charities – Cllr Bell advises this is a parish charity and the council will need to absorb the clerk costs for admin until a volunteer can be found. Clerk to also set up a PC email address.

**Proposed: Cllr Bell – Second: Cllr Akerman**

**8.7** Bunting – all agreed to leave up until after Remembrance Sunday.

**8.8** Tean Rec / Severn Trent Update – Cllr Bell advised that culvert has been cleared.

**9. Correspondence:**

SCC – Consultation regarding ‘No Waiting’ St Thomas Road and New Road	Clerk to write and advised concerned impact will have on a potential crossing.
Local resident regarding path from Tenford Lan to Wentlows	Resident advised this is maintained by SCC
Futureenergy Partners, proposal for solar farm on Wentlows Playing Field.	Council has chosen to ignore this request
Resident, dogs in the play area and dog foul in the rec	Clerk to obtain costs for more signage.

**10. Planning Applications and Related Issues from the Planning Coordinators:**

Where possible comments will be submitted via SMDC’s planning portal.

**10.1** Validation process and consultation time-scales at SMDC Planning (Cllr Wilkinson).

Cllr Wilkinson to provide Draycott Statement regarding this issue. Clerk will distribute to councillors for their input.

<b>Applications for Consideration</b>				
	SMDC No * P/work not rec’d from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
<b>10.1.1</b>	SMD/2022/0437	21/09/2022 Ext Req	Land Rear Of No 30-34 Church Lane Checkley	Erection of detached two storey dwelling
Object – due to the impact on No 30. A planning coordinator will provide comments.				
<b>10.1.2</b>	SMD/2022/0502	12/10/2022	Land At Deadmans Green, Uttoxeter Road, Checkley	Application for Approval of Reserved Matters following Outline Approval in relation to SMD/2021/0100
No Comment				
<b>10.1.3</b>	SMD/2022/0474	05/10/2022	Land at the Southern end of, Quarry Bank, Hollington,	Outline Planning Permission for erection of 2 detached houses with details of access (all other matters reserved)
Support – Neighbourhood Plan supports this kind of development – A planning coordinator to provide comments.				

- 10.2** Housing online event – Cllr Buckley attended and provided an overview.  
**10.3** Any other planning issues, including applications that may have been received after the agenda was published.

## 11. Financial Matters & Governances:

### 11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	TalkTalk	GWH Broadband & Phone Aug	£8.09	£48.54	D Debit
11.1.2	Eon	Inv's Aug & Sep	-	£74.94	3811
11.1.3	Sian Morgan-Owen	Salary & Expenses	-	£	3812
11.1.4	Malcolm Price	Litterpicking Services	-	£401.38	3813
11.1.5	HMRC	PAYE	-	£61.60	3814
11.1.6	SCC Pension Services	Aug & Sep Payments	-	£539.90	3815
11.1.7	New Haden Metal	Cemetery Skip Hire, Annual and chq reissue	£68.00	£408.00	3816
11.1.8	Playsafety Ltd	Rospa Inspections	£53.20	£319.20	3817
11.1.9	Surry Hills Solicitors	2x Invs GWH Lease works	£77.00	£462.00	3818
11.1.10	Mazars LLP	Annual Return	£68.00	£408.00	3819
11.1.11	M&S Contract Services	Floral Works since 2020 (all inv's rec'd Sep 2022)	£3428.20	£20569.20	3820
11.1.12	Steve Clarke	Lengthsmans Fee (6 weeks)	-	£2032.50	3821
11.1.13	TalkTalk	GWH Broadband & Phone Sep	£8.09	£48.54	D Debit
<b>Payments in</b>					
11.1.11	Various	Cemetery Fees		£890.00	

### Proposed: Cllr Akerman – Second: Cllr Flunder – Motion Carried

- 11.2** Councillors will have copies of recent reconciliations and precept information.  
**11.3** Annual Floral Displays – Clerk explains large bill from suppliers as they have not billed us since 2020. Also been advised that the current supplier is retiring and will only be able to store the baskets. Clerk to find previous spec for review, ready to go out for tender.  
**11.4** Annual Audit  
**11.4.1** Response from Mazaars – Clerk advised picked up a couple of issue which can be rectified for next year.  
**11.4.2** Internal Auditor – In wake of non-complete certification again the council are seeking a new internal auditor and have agreed to a quote from Alan Toplis of £153.20 which includes year end audit and interim audit.  
**Proposed: Cllr Akerman – Second: Cllr Flunder – Motion Carried**  
**11.5** Death of a Senior National Figure Protocol – in the wake of the recent passing of Queen Elizabeth II the Council would like to review the protocol and include the reading of the proclamation and a book of condolence.  
**11.6** Emails and Whatsapp – Cllr Bell would like to encourage all councillors to use Whatsapp as this supports the council with its proactive approach.  
**11.7** Clerk will look into more signatories and internet banking.  
**Proposed: Cllr Bell – Second: Cllr Buckley – Motion Carried**  
**11.8** The late Cllr McGarry's family is looking to install a plaque on what was once Mr McGarry's shop on the High St. The family are looking for financial support for the purchase of approx. £400. Clerk to response to and advise that the Parish Council honoured Cllr McGarry in 2014 with a plaque on the wall of Greatwood Hall. Cllr Flunder also advised that this request may require planning permission from SMDC. Clerk to advise.  
**11.9** Blythe House Solar Farm Community Benefit Deed – on 22<sup>nd</sup> September 2022 the draft community benefit deed was emailed to councillors to review prior to this meeting. Proposal was made to accept the deed.  
**Proposed: Cllr Flunder – Second: Cllr Buckley – Motion Carried**

## 12. Highways Issues (hedges, footpaths etc)

Clerk to organise a meeting with Paula

## 13. Environment:

- 13.1 Lengthsmans & Litterpicker Reports** Lengthsman away on holiday soon  
**13.2 Well Meadow Gardens/Teau Rec** Cllr Bell will provide schedule of works for the WMG final phase, to be distributed to those contractors who have shown interest.

- 13.3 Wentlows** Cllr Flunder advises there maybe funding available. Clerk to write to Cllr Deaville and enquire.
- 13.4 Hollington** Temporary lights have now gone and speeding is an issue.
- 13.4.1** Would like 30mph signage on the next highways liaison meeting and yellow reflective tape on the signs.
- 13.4.2** Clerk to message JCB contact and advise we are still interested in SIDs funding but are waiting on SCC.
- 13.4.3** Clerk to write to Cllr Deaville and advise how disappointed we are with the delay in SIDs information.  
**Proposed: Cllr Peck – Second: Cllr Wilkinson – Motion Carried**
- 13.4.4** Lockers Bank leak (ST ref 13141861). Severn Trent advised waiting on SCC for road closure. Clerk to chase with Paula
- 13.5 Checkley & Lower Tean**
- 13.6 Health & Safety (inc Play Equip)** Cllr Akerman working through. Football posts given a high risk rating, clerk to email football club and advise there responsibility to maintain and ensure safe.
- 13.7 Cemetery** Nothing to report
- 13.8 Village Halls**  
22:20 – Cllr Pearce nips out of the meeting
- 13.8.1** Greatwood Hall – EPC report required for the lease agreement.  
**Proposed: Cllr Hulme – Second: Cllr Bell – Motion Carried**  
Clerk to respond to final questions from committee – pay for building insurance for one year only, committee need to submit competitive quotes before March 2023 meeting. Photo’s ok but won’t be a true reflection as committee has been managing the building since before the purchase in 2015.  
Cllr Buckley to to look into compliance contract.  
Lease has been signed by Cllr Bell and Cllr Akerman, clerk to post to Surrey Hill Solicitors.  
22:35 – Cllr Pearce returned to the meeting
- 13.8.2** Hollington Village Hall – Nothing to report
- 13.8.3** Checkley Community Centre – Nothing to report
- 13.9 Climate Strategy** Nothing to report
- 13.10 Events** Cllr Akerman has requested a sum to cover printing costs of leaflets and trail posters. Council agrees a maximum of £100.  
**Proposed: Cllr Akerman – Second: Cllr Bell – Motion Carried**  
Cllr Bell to provide a quote for electric works for Christmas lights in the park.  
Clerk to check availability of Santa’s sleigh.
- 13.11 Youth Projects** Hedgerow planting coming soon
- 13.12 Other environment and community topics** Nothing to report
- 14 Neighbourhood Plan Update:** Councillors were emailed the following documents:  
Basic Condition Statement  
Consultation Statement  
Proposal made to approve these documents and move forward to next stage.  
**Proposed: Cllr Buckley – Second: Cllr Hulme – Motion Carried**
- 15. Councillor reports, updates or next agenda items**  
Cllr Pearce requests the council stand and sing God Save the King

**Meeting was closed 23:00**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	