

Meeting Minutes of the Parish Council held on Tuesday 16th August 2022 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 08/2022

Members Present:

Cllr Stephen Bell (Chair)	Cllr Colin Pearce	Cllr Alan Hulme	Cllr Pete Wilkinson
Cllr Sandra Peck	Cllr Keith Flunder	Cllr Paul McCormack	

In Attendance:

Siân Morgan-Owen – Clerk	8 Members of the Public
--------------------------	-------------------------

1. Chairman's Welcome:

Cllr Bell opens and welcomes everyone to the meeting

2. Apologies:

Cllr Trigger	Dispensation granted renewed January 2022
Cllr Akerman	Unwell
Cllr Buckley	Holiday
Cllr Stubbs	Prior engagement

3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Hulme	10	Member of SMDC Planning Committee
Cllr Wilkinson	10 13.8	Member of SMDC Planning Committee Member of Hollington VH Committee
Cllr Pearce	10.2.5	Neighbour
Cllr McCormack	11.5	Neighbour

4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 19th July 2022 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and Proposed: Cllr Hulme – Second: Cllr Wilkinson – Motion Carried

5. Public Participation:

4 Members of the public – SMD/2022/0343 – Neighbours to the site
Outlined grave concerns and issues with this application.

4 Members of the public – The Venue sellers

Voiced their discord with the Parish Councils with regards to this issue. Cllr Bell explained that although the previous 'village hall' was registered as belonging to the Parish Council the parish council were custodial trustees only, and the sale project was managed by the Village Hall Management Committee. The Parish Council had no involvement in the sale or the appointment of solicitors in relation to this sale.

All councillors in favour of moving agenda item 11.5 up the agenda.

11.5 The Venue

11.5.1 Signing of the TR1 form.

Cllr Bell advised that a fellow councillor expressed his concern regarding the signing of this form, so it was agreed to revisit this issue. The Clerk advises that it was agreed by the council (minute ref: 06/2002/8.3) that this document would be signed, and the council cannot revisit this decision for 6 months.

All councillors in favour of proceeding and not waiting for the 6 months to elapse. Document was signed by Cllr Bell as Chairman and The Clerk as the Proper Officer of the Parish Council.

11.5.2 Cllr Flunder explained the 'community asset' process and council agreed that a community group would need to drive this project and not the parish council.

6. District Councillor Announcement: Updated provided by Cllr Wilkinson, Hulme and Flunder

7. County Councillor Announcements: Update provided by Cllr Flunder

8. Actions and Updates from Previous Meetings:

8.1 Boundary Petition – name change pending

8.2 Update from EMA Stage 2 – no representative attended

8.3 Great Wood Road Lighting Column – Clerk to continue to obtain quote for security lighting alternative.

8.4 Heritage Grant – Proposal made to continue with the project as grant funding has already been approved by SMDC.

Proposed: Cllr Wilkinson – Second: Cllr Flunder

9. Correspondence:

SCC – Hollington Road, proposed road markings improvement consultation – Ends 9 th September.	Councillors to organise a site visit
David Onions, Pegasus Group, PC's objection to planning application	Clerk to advise decision made by council and as per SO unable to rescind.

10. Planning Applications and Related Issues from the Planning Coordinators:

Where possible comments will be submitted via SMDC's planning portal.

10.1 Validation process and consultation time-scales at SMDC Planning (Cllr Wilkinson).

Cllr Wilkinson to provide Draycott Statement regarding this issue. Clerk will distribute to councillors for their input.

10.2	Applications for Consideration			
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
10.2.1	SMD/2022/0392	10/08/2022 Ext not req	9, Hollington Road, Upper Tean,	First floor rear extension.
No Comment				
10.2.2	SMD/2022/0396	05/08/2022 Ext not req	10, Heybridge Close, Lower Tean,	Proposed single storey extension and alterations.
No Comment				
10.2.3	SMD/2022/0317	07/09/2022	2 Church Lane Checkley	Earthworks and engineering works creating a flat area in which to establish a single storey garage for the storage of two cars.
No Comment – However, Cllr Pearce feels a reference to the conservation area should be made.				
10.2.4	SMD/2022/0343	31/08/2022	Totmonslow Farm, Draycott Road, Totmonslow, Upper Tean, Staffordshire, ST10 4JJ	Development of a solar farm with ancillary infrastructure, security fence, access, landscaping and continued agriculture, to generate power to feed into the local distribution network.

Objection – Cllr Bell with draft a letter. **Proposed: Cllr Bell – Second: Cllr McCormack**

10.2.5	SMD/2022/0458	01/09/2022	Woodland View, Tenford Lane, Tean	Application for approval of reserved matters following outline approval of application SMD/2019/0778, approval of remaining reserved matters.
---------------	---------------	------------	-----------------------------------	---

Objection – Clerk to provide comments supplied by Cllr Buckley and to advise supporting local residents. Cllr Wilkinson to also 'Call In'

- 10.3** Housing online event (Cllr Buckley). Move to next agenda
- 10.4** Blythe Business Park - Helicopter Manufacturing Facility. Cllr Bell to draft a letter to SMDC enquiring as to why Checkley Parish Council has not also been consulted on this application.
- 10.5** Any other planning issues, including applications that may have been received after the agenda was published.
Cllr Flunder would like he coordinators to look at a new roof (height) currently being installed on a property in Checkley.
Clerk to organise a parishes together meeting to discuss strategic planning representation.

11. Financial Matters & Governances:

11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Peck

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	TalkTalk	GWH Broadband & Phone (May)	£8.09	£48.54	D Debit
11.1.2	Staffordshire CC	Bi-Annual GWH Payment	-	£8500.00	3803
11.1.3	Gerald Crookes	Youth Club Leader	-	£312.00	3804
11.1.4	Baytree Joineries	Tean Rec Works	-	£180.00	3805
11.1.5	Scribe Accounts Package	Annual Fee	£93.60	£561.60	3806
11.1.6	Steve Clarke	Lengthsman Fee	-	£1380.00	3807
11.1.7	Malcom Price	Litterpicking Fee		£434.63	3808
11.1.8	Siân Morgan-Owen	Clerk Salary	-		3809
11.1.9	Siân Morgan-Owen	Clerk Expenses	-	£68.86	3809
11.1.10	HMRC	PAYE & NI	-	£97.40	3810
Payments in					
11.1.11	Various	Cemetery Fee's		£650.00	
11.1.12	Groundworks	Neighbourhood Plan Grant		£5825.00	

Proposed: Cllr Peck – Second: Cllr McCormack – Motion Carried

- 11.2** Councillors will have copies of recent reconciliations and precept information.
- 11.3** Parish Mobile Phone Replacement. Cllr Pearce to provide his old iPhone, if that doesn't work proposal made for clerk to purchase a new phone for approx. £80 **Proposed: Cllr McCormack – Second: Cllr Bell – Motion Carried**
- 11.4** Wentlows Football Pitch Annual Hire Charge. Councillors agreed to stick to £150 each this season and advise this is being reviewed prior to next season.
- 11.5** See above

12. Highways Issues (hedges, footpaths etc) - Moved to August meeting as per agenda item 1

- 12.1** Tenford Lane – sorted by SCC
- 12.2** Clerk to drop a message to Cllr Abberley at SMDC regarding bollards on Tean car park.
- 12.3** Cllrs Bell and Peck provide update on previous meeting.

13. Environment:

- 13.1 Lengthsmans & Litterpicker Reports** Nothing to report however proposal made to give lengthman a one off payment to £100 towards current fuel costs. **Proposed: Cllr McCormack – Second: Cllr Peck – Motion Carried**
- 13.2 Well Meadow Gardens/Tean Rec** Cllr Bell updated
- 13.3 Wentlows** Nothing to report

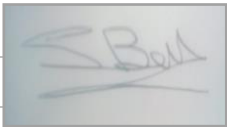
- 13.4 Hollington** Cllr Wilkinson advised that traffic lights are still there. Also increase in anti-social behaviour on picnic area. Residents have put a chain in place and signage.
- 13.5 Checkley & Lower Tean** Nothing to report
- 13.6 Health & Safety (inc Play Equip)** Nothing to report
- 13.7 Cemetery** Nothing to report
- 13.8 Village Halls**
- 13.8.1** Greatwood Hall – Have agreed to sign the lease before 30th September deadline. Solicitor advised that the committee becoming a corporation is accommodated in the lease.
Clerk to write to the hall regarding unsafe light fitting.
- 13.8.2** Hollington Village Hall – Nothing to report
- 13.8.3** Checkley Community Centre – Clerk to invite to next meeting.
- 13.9 Climate Strategy** Nothing to report
- 13.10 Events** Meeting due in September
- 13.11 Youth Projects** Nothing to report
- 13.12 Other environment and community topics** Nothing to report

14 Neighbourhood Plan Update: Cllr Bell updated that himself and the clerk will have final documents for the council to approve at the next meeting. We can then submit plan for Regulation 16.

15. Councillor reports, updates or next agenda items

- Dog Foul Signs
- Memorial bench

Meeting was closed 20:09

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor 
Date: 27/09/2022	