

# Meeting Minutes of the Parish Council held on Tuesday 21<sup>st</sup> June 2022 at Hollington Village Hall at 7.15pm

Minute Ref Code prefix: 06/2022

## Members Present:

|                           |                           |                   |                    |
|---------------------------|---------------------------|-------------------|--------------------|
| Cllr Stephen Bell (Chair) | Cllr Steph Akerman (Vice) | Cllr Sandra Peck  | Cllr Steve Buckley |
| Cllr Paul McCormack       | Cllr Colin Pearce         | Cllr Bryan Stubbs |                    |

## In Attendance:

|                                     |                         |
|-------------------------------------|-------------------------|
| Siân Morgan-Owen – Clerk (Remotely) | 7 Members of the Public |
|-------------------------------------|-------------------------|

### 1. Chairman's Welcome:

Cllr Bell welcomes everyone.

### 2. Apologies:

|                |   |
|----------------|---|
| Cllr Trigger   | Dispensation granted renewed January 2022 |
| Cllr Wilkinson | Medical                                   |
| Cllr Flunder   | Another engagement will be late           |

### 3. Declaration of Interests:

| Member       | Agenda Item   | Nature   |
|--------------|---------------|--|
| Cllr Bell    | 14<br>11.1.11 | Vice Chair & Document Control for NDP Group<br>Cheque 3785 |
| Cllr Hulme   | 10            | Member of SMDC Planning Committee                          |
| Cllr Akerman | 14            | Member of NDP Steering Group                               |
| Cllr Pearce  | 4             | Would like to speak as a resident (not as a councillor)    |

All in favour to move public participation up the agenda.

### 4. Public Participation:

6 members to discuss ongoing planning application on Gorsty Hill and 1 observer.

Several members expressed concerns over an application to build 3 houses on Gorsty Hill.

Cllr Bell requested this be put on the next agenda and Cllr Stubbs suggested a site visit.

6 members of the public leave the meeting

### 5. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held as per below have been circulated. They have been confirmed as an accurate and true record:

5.1 Extraordinary meeting held on 17th May 2022

Signed by the Chairman and **Proposed: Cllr Stubbs – Second: Cllr Akerman – Motion Carried**

5.2 Annual and monthly meeting held on 17th May 2022

Signed by the Chairman and **Proposed: Cllr Buckley– Second: Cllr Hulme – Motion Carried**

5.2.1 Agreement of section 6.2 of the ordinary meeting held on 17th May 2022

**Proposed: Cllr Buckley – Second: Cllr Hulme – Motion Carried**

5.3 Agreement to the strategy outlined in the 'commercial in confidence' meeting held on 21st June 2022

**Proposed: Cllr Buckley – Second: Cllr Stubbs – Motion Carried**

### 6. District Councillor Announcement:

Cllr Hulme provides an update

## 7. County Councillor Announcements:

Cllr Deaville not in attendance (no apologies received).

## 8. Actions and Updates from Previous Meetings:

### 8.1 Solar Farms

**8.1.1 Update from Combined Parishes Meeting** – Cllr Bell gave a brief overview

**8.1.2 Letter from Ben Heywood** – Cllr Bell gave a brief update

**8.1.3 Update from Novus re: charitable donation** – Cllr Bell updated

**8.2 Boundary Petition** – Consultation now closed

**8.3 Eric Whitehead / Old Village Hall Issue** – Proposal made to sign the land registry over to new owners.

**Proposed: Cllr Pearce – Second: Cllr Akerman – Motion Carried**

## 9. Correspondence:

Resident complained of footpath from Tenford Lane to Wentlows Playing field, clerk to raise a confirm no on SCC and add to next HLM agenda.

## 10. Planning Applications and Related Issues from the Planning Coordinators:

Where possible comments will be submitted via SMDC's planning portal.

| 10.1  | Applications for Consideration  |   |  |  |
|---|---|---|--|--|
|   | SMDC No<br>* P/work not rec'd<br>from SMDC in time<br>for CPC meeting | End of<br>Consultation<br>Period<br>* Ext Grant | Address                                    | Proposed Application Details   |
| 10.1.1  | SMD/2022/0036   | 01/07/2022                                      | Westbourne, Uttoxeter<br>Road, Upper Tean, | Demolition of conservatory and proposed single storey rear extension with balcony above. |
| Comments provided by Cllr Buckley and submitted by Clerk – Provide authority with comments. |   |   |  |  |
| 10.1.2  | SMD/2022/0273   | 28/06/2022                                      | 40 Tenford Lane, Tean                      | Proposed extensions and alterations  |
| Comments provided by Cllr Buckley and submitted by Clerk – Provide authority with comments. |   |   |  |  |
| 10.1.3  | SMD/2022/0277   | 30/06/2022                                      | 64 The Wentlows, Tean                      | Side extensions to existing annex  |
| Comments provided by Cllr Buckley and submitted by Clerk – Provide authority with comments. |   |   |  |  |

**10.2** Decision Appeal – DET/2022/0002 – Broadgate Hall, Winnothdale – Comments provided by Cllr Bell and submitted by Clerk ref CPC/011

**10.3** Any other planning issues, including applications that may have been received after the agenda was published.

**10.3.1 SMD/2022/0261** – Received after agenda deadline - Comments provided by Cllr Buckley and submitted by Clerk – Support

**10.3.2** NALC Housing Online Event 27<sup>th</sup> July 2022 – Cllr Buckley will attend.

## 11. Financial Matters & Governances:

### 11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

|        | Payee                                | Goods/Service                        | VAT     | Total Amount | Cheque No |
|--------|--------------------------------------|--------------------------------------|---------|--------------|-----------|
| 11.1.1 | TalkTalk                             | GWH Broadband & Phone (May)          | £8.09   | £48.54       | DDebit    |
| 11.1.2 | The Admin Genie                      | NDP Printing & Jubilee Materials     | -       | £462.02      | 3776      |
| 11.1.3 | Surrey Hills Solicitors              | Lease & Previous village hall issues | £181.50 | £1089.00     | 3777      |
| 11.1.4 | Zurich Municipal                     | Annual Insurance                     | -       | £3883.50     | 3778      |
| 11.1.5 | ACS Engineering                      | Jubilee Beacons                      | -       | £1150.00     | 3779      |
| 11.1.6 | Nationwide Paint<br>Sprayers/D Hayes | Play Equipment Painting              | -       | £1650.00     | 3780      |
| 11.1.7 | Creative Play                        | Play Equipment Repairs               | £105.00 | £630.00      | 3781      |

|                    |                            |                               |        |            |      |
|--------------------|----------------------------|-------------------------------|--------|------------|------|
| 11.1.8             | Eon                        | Power Supply (Rec & High St)  | -      | £34.71     | 3782 |
| 11.1.9             | Charlie Humphries          | Jubilee Event                 | -      | £100.00    | 3783 |
| 11.1.10            | New Haden Metals           | Skip Exchange                 | £24.00 | £144.00    | 3784 |
| 11.1.11            | Stephen Bell               | Reimbursement – Jubilee Event | -      | £66.37     | 3785 |
| 11.1.12            | Malcom Price               | Litterpicking Fee             | -      | £363.38    | 3786 |
| 11.1.13            | Steve Clarke               | Lengthsman Fee                | -      | £1425.00   | 3787 |
| 11.1.14            | Siân Morgan-Owen           | Clerk Salary                  | -      |            | 3788 |
| 11.1.15            | Siân Morgan-Owen           | Clerk Expenses                | -      | £83.70     | 3788 |
| 11.1.16            | HMRC                       | PAYE & NI                     | -      | £143.35    | 3789 |
| 11.1.17            | Staffordshire Pension Fund | Pension Contributions         | -      | £348.32    | 3790 |
|                    |                            |                               |        | £11,621.89 |      |
| <b>Payments in</b> |                            |                               |        |            |      |
|                    | Annual Precept             |                               |        | £34,179.86 |      |
|                    | Various Payments           | Cemetery Fees & Bunting       |        | £1735.10   |      |
|                    | SMDC                       | Jubilee Grant                 |        | £425.00    |      |
|                    |                            |                               |        | £36,339.96 |      |

**Proposed: Cllr Buckley – Second: Cllr Akerman – Motion Carried**

11.2 Councillors will have copies of recent reconciliations and precept information.

11.3 Insurance Policy (all details were emailed to councillors 1/6/22 for review)

**Proposed: Cllr Pearce – Second: Cllr Buckley – Motion Carried**

11.4 Parish Mobile Phone Replacement – move to July

**12. Highways Issues (hedges, footpaths etc)**

12.1 Cllr Hulme - issue with works on Fole Lane – clerk to email Paula SCC

12.2 Cllr Peck – issue with overgrown grass at Hollington Rd/level junction – Clerk to raise a query 4285758

12.3 Cllr Stubbs – issue with overgrown hedges along Uttoxeter Road – Clerk to raise a query 4285759

**13. Environment:**

13.1 **Lengthsmans & Litterpicker Reports**

13.2 **Well Meadow Gardens/Tea Rec**

13.2.1 **Standard Bearers Bench** – RBL bench around £800-£1000. Original quote in March was for wooden £399. Bryan to speak to ACS Engineering.

13.2.2 Proposal by Cllr Pearce to send thank you letters to all village halls – Clerk to send ref- CPC/012/a,b & c

13.3 **Wentlows**

13.3.1 Damaged bench – repairs in progress

13.3.2 Cllr Deaville has been made aware of some funding, Cllrs will speak to him and site visit at same time as cemetery.

13.4 **Hollington**

Cllr Peck advises that works on fallen wall almost complete.

13.4.1 **EMA Airspace Modernisation** – Cllrs Hulme & Peck are unable to attend, Cllr Flunder or Wilkinson are to advise if they can attend.

13.4.2 **SIDs** – Cllr Peck has advised so far quotes are under budget. Clerk to chase Paula for site visit to ascertain location.

13.5 **Checkley & Lower Tea** – Cllr Akerman advised struggling to get play equipment grants as owners not registered on land registry.

13.6 **Health & Safety (inc Play Equip)**

13.6.1 **Rospa inspection dates and costs** – Inspector due August 2022 cost is £70 per site (5 items) additional items £3.50 – all in favour

13.6.2 Cllr McCormack advised Tea slide will be sorted in next couple of weeks. This needs repairing before inspector attends site.

13.7 **Cemetery**

13.8 **Village Halls**

13.8.1 Greatwood Hall – Cllr Stubbs advised that the committee are address maintenance issues.

13.8.2 Hollington Village Hall – Cllr Wilkinson has been nominated and made it as a finalist in the BBC Stoke Make a Difference Awards under the category of Great Neighbour.

**13.8.3** Checkley Community Centre – all going well.

**13.8.4** Clerk to formally request copies of 2021-2022 annual accounts from all three village halls.

**13.9 Climate Strategy** – Cllr Akerman will be planting hedgerow in November

20:30 Cllr Flunder enters meeting

**13.10 Events**

Next meeting is 30<sup>th</sup> June to start planning Christmas lights switch on. Possibility of a summer disco Cllr Akerman looking into licenses. Looking at producing a quarterly schedule of events. Hollington annual fete is August bank holiday.

**13.11 Youth Projects**

**13.12 Other environment and community topics**

**13.12.1 Greatwood Road Lighting Column** – Cost over £1k to replace, look at solar alternatives.

**13.12.2 Severn Trent Community Fund** – Councillors to have a look at.

**13.12.3** Cllr Flunder proposes a letter or support for the application of funding to rebuild Cheadle leisure centre ref – CPC/013

**14 Neighbourhood Plan Update:** Currently in Regulation 14 consultation until 15<sup>th</sup> July. Cllr Flunder would like to thank Cllrs Bell, Akerman and the clerk for their hard work pushing this through.

**15. Matters Pertaining to the Next Council Meeting**

Proposal made to rename this section Councillor reports. **Proposed: Cllr Bell – Second: Cllr Buckley – Motion Carried**

**Meeting was closed 21:02**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

**Signed: (Chair)** Councillor

**Date:**