

Councillors: You are hereby summoned to attend the Parish Council meeting to be held at Great Wood Hall, Tean on Tuesday 17th May 2022 at 7.15pm for the purpose of transacting the following business.

Members of the Public: Public participation will be held during the formal meeting. Members of the public wishing to address the Council must make the Clerk aware of their intention to attend the meeting at least 12 hours prior to the meeting.

Annual Meeting of the Parish Council

1. To elect the Chair for the year 2022/2023
2. To elect the Vice Chair for the year 2022/2023

Ordinary Monthly Meeting of the Parish Council

3. Apologies:
4. Declaration of Interests: Councillors are reminded of the need to maintain their register of interests.
5. Minutes of the meeting(s) held:
 - 5.1 Ordinary Meeting 19th April 2022
 - 5.2 Annual Parish Assembly 10th May 2022

Suspension of Standing Orders

6. Public Participation (for a maximum of 30 minutes):

Reinstating of Standing Orders

7. Neighbourhood Plan

8. Election of Remaining Council Roles:

Role	2021-2022 Appointee (Previous)	2022 – 2023 Appointee
8.1 Internal Auditor	Cllr Buckley	
8.2 Lengthsman Coordinator	Cllr Akerman (Tean) Cllr Stubbs (Checkley & Hollington)	
8.3 Police Coordinator	Cllr Pearce	
8.4 GWH Working Group	Cllrs Stubbs, Pearce & Trigger	
8.5 GWH Management Committee (CPC representatives)	Cllr Hulme & Stubbs	
8.6 Checkley Community Centre Liaison	Cllr Akerman	
8.7 Hollington Village Hall Liaison	Cllrs Wilkinson & Peck	
8.8 SPCA	Cllr Pearce & Clerk	
8.9 SMDC Parish Assembly	Cllrs Stubbs, Pearce & Buckley	
8.10 Lafarge Tarmac Liaison Committee	Cllr Wilkinson	
8.11 Footpaths Committee	Cllrs Wilkinson & Bell	
8.12 Youth Committee	Cllrs Akerman & Buckley	
8.13 Road Safety & Highways Committee	Cllrs Current Chair, Stubbs & Bell	
8.14 Neighbourhood Plan Steering Group	Cllrs Flunder, Bell & Akerman	
8.15 Events Working Group	Cllrs Current Chair, Hulme, Stubbs & Akerman	
8.16 Hollington Defibrillator Coordinator	Cllr Peck	
8.17 Planning Coordinators	Cllrs Bell, Pearce, Buckley & Clerk	

9. District Councillor's Announcements:

10. County Councillor's Announcements:

11. Actions and Updates from Previous Meetings:

- 11.1 Solar Farms:
 - 11.1.1 Combined Parishes meeting update
 - 11.1.2 Blythe
- 11.2 Old Cemetery Fence: Update from Cllr Stubbs
- 11.3 Boundary Petition
- 11.4 PC Awards: Cllr Buckley

12. Correspondence:

13. Planning Applications and Related Issues from the Planning Coordinators:

Any applications received after the publication of agenda will be advised at the meeting.

13.1 Applications for Consideration				
	SMDC No Details can be viewed online	End of Consultation Period * Ext Grant	Address	Proposed Application Details
13.1.1	SMD/2021/0550	24/05/2022	Fole Dairy	Approval of reserved matters, appearance, landscaping, layout and scale relating to SMD/2018/0234
13.1.2	SMD/2022/02019	25/05/2022	Daisy Bank Farm, Upper Tean	Proposed two storey extension
13.1.3	SMD/2022/0224	08/06/2022	Blacks Head Inn, Upper Tean	Original advertisement consent application SMD/2021/0822 for whole signage scheme as shown on the attached scheme. This application is for an additional non illuminated post sign, using old pub framework.

14. Financial Matters & Governances:

- 14.1 Authorisation of cheques, monthly direct debits and any other financial issues pertaining to the parish accounts.
- 14.2 Councillors will have copies of recent reconciliations and precept information.
- 14.3 Annual Limited Assurance (AGAR):
 - 14.3.1 Review of 2021 external auditors' comments.
 - 14.3.2 Confirmation regarding Exercise of Public Rights.
 - 14.3.3 Annual Bank Reconciliation – to be signed by the Chair and Clerk.
 - 14.3.4 Annual Governance Statement – to be signed by the Chair and Clerk.
 - 14.3.5 Accounting Statement – to be signed by Chair and Clerk.
- 14.4 Earmarked reserves review
- 14.5 Annual Insurance
- 14.6 Eric Whitehead – Old Village Hall Issue
- 14.7 GWH defibrillator new battery quote - £290.39 (inc VAT)
- 14.8 Monthly meeting venues

15. Highways Issues (hedges, footpaths etc): Next meeting 26th May, 1.15pm @GWH

16. Environment:

- 16.1 Lengthsmans & Litterpicker Reports:
 - 16.1.1 Lengthsman – Dog Foul issue on Hollington Bank
 - 16.1.2 Litterpicker – On holiday from 21st May
- 16.2 Well Meadow Gardens/Tea Rec
- 16.3 Wentlows
- 16.4 Hollington
- 16.5 Checkley & Lower Tean
- 16.6 Health & Safety (inc Play Equip)
- 16.7 Cemetery
 - 16.7.1 Cremation Heastone – 2nd row position

- 16.8 Village Hall Reports
- 16.9 Climate Strategy
- 16.10 Events
- 16.11 Youth Projects
- 16.12 Other environment and community topics

17. Matters Pertaining to Issue in the Parish or for the Next Agenda:

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.

Signed by the Parish Clerk:	
Siân Morgan-Owen	