

Meeting Minutes of the Parish Council held on Tuesday 15th March 2022 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 03/2022

Members Present:

Cllr Alan Hulme (Chair)	Cllr Stephen Bell (Chair)	Cllr Pete Wilkinson	Cllr Steph Akerman
Cllr Steve Buckley	Cllr Keith Flunder (late)	Cllr Colin Pearce	Cllr Bryan Stubbs
Cllr Sandra Peck			

In Attendance:

Siân Morgan-Owen – Clerk	

1. Chairman's Welcome:

Cllr Hulme welcomes everyone.

2. Apologies:

Cllr Tigger	Dispensation granted renewed January 2022
Cllr McCormack	Holiday
PSCO Naylor	No one available

3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	14 11.1.7	Vice Chair & Document Control for NDP Group Cheque
Cllr Flunder	10 14	SMDC Planning Committee Chairman of NDP Group
Cllr Wilkinson	10 10.2 13.8.2	Member of SMDC Planning Committee Applicant under Hollington Village Hall Hollington Village Hall Chair
Cllr Hulme	13.10	Events Committee Chair
Cllr Akerman	14	Member of NDP Steering Group
Cllr Stubbs	11.1.8	Cheque

4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 18th January 2022 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and **Proposed: Cllr Bell – Second: Cllr Akerman – Motion Carried**

5. Public Participation:

No member of the public present.

6. District Councillor Announcement:

Cllr Wilkinson provided an update regarding local application for children's homes and the cancelled planning meeting.

7. County Councillor Announcements:

Cllr Deaville not in attendance (no apologies received).

8. Actions and Updates from Previous Meetings:

8.1 Boundary Petition: Clerk to advertise on social media that consultation is open again.

8.2 Solar Farms: Proposal to write to SMDC and express concern of the cumulative effect and to organise a meeting between Leigh and Draycott PC. (CPC/005 – Cllr Pearce to compile)

Proposed: Cllr Pearce – Second: Cllr Buckley – Motion Carried

8.3 Blacks Head: Clerk reported pathway blocked to SCC, awaiting their response. Cllr Akerman to take photo of the issue.

8.4 Football Pitch Lease: No football teams in attendance, move to a future meeting.

8.5 Heritage Trail Grant: Cllr Bell advised grant submitted. Council will have to pay 25% of costs if successful.

8.6 Memorial Bench (Cllr Bell): Proposal made to move current bench by memorial to WMG/Rec and put a new bench in memory of Les (standard bearer). Bench £399, clerk to speak to Carly regarding plaque.

Proposed: Cllr Bell – Second: Cllr Pearce – Motion Carried

8.7 Gateways (Cllr Hulme): Moved to April meeting.

9. Correspondence:

Cllr Stubbs to look at old cemetery fence.

10. Planning Applications and Related Issues from the Planning Coordinators:

10.1	Applications for Consideration			
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
10.1.1	SMD/2021/0393	14/03/2022	Land off Tenford Lane	Approval of reserved matters, appearance, landscaping, layout and scale in relation to SMD/2016/0811
<i>Cllr Buckley will compile comments (CPC/006)</i>				
10.1.2	SMD/2022/0073	30/03/2022	16 Kinroy Church Lane Checkley	Variation of condition 4 following grant of planning permission SMD/2021/0618 – Condition to be varied to permit the side elevations to be finished in render
<i>No Comments</i>				
10.1.3	SMD/2022/0087	15/03/2022	6 Goldhurst Drive, Lower Tean	Rear garden room
<i>No Comments</i>				
10.1.4	SMD/2022/0078	06/04/2022	The Cross, Main Rd, Hollington	Alterations to Listed Building including:1. Opening up of an existing blind window opening and the provision of a new window frame.2. The replacing of 4No existing windows.3. The provision of a new rooflight in the existing house roof.4. The removal of a chimney breast internally.5. The provision of an internal S&VP.6. The conversion of an attached outbuilding currently used for domestic storage to provide additional ancillary domestic accommodation(Granny Annex).7. The replacing of the existing corrugated metal roof sheeting on the garage with a Staffordshire Blue tiles including a new roof structure.8. The provision of 5No new roof lights in the existing garage and attached outbuilding.9. The construction of a new domestic tractor and garden implements shed.10. The provision of polytunnel and associated buried surface water storage tank.11. The provision of an animal field shelter (domestic pet alpacas).12. Alterations to improve the existing vehicular access
10.1.5	SMD/2022/0089			
<i>No Comments</i>				

10.2 Variation Application for Hollington Village Hall - to vary the licence to include the sale of alcohol.
No Comments

- 10.3** Consultation – Developer Contributions Supplementary Planning Document – Issues and Options
Cllr Bell advises details
- 10.4** **SCC/21/0076/FULL-ES** – Croxden Quarry Public Consultation
CPC submitted comments at consultation stage.

11. Financial Matters & Governances:

11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	TalkTalk	GWH B/Band and Phone (Mar)	£7.49	£45.54	D/D
11.1.2	Tailored Floors	Hollington VH Flooring	£378.40	£2270.40	3739
11.1.3	Eon Next	High St & Rec Supply	-	£38.77	3740
11.1.4	SPCA	Annual Subscription	-	£569.70	3741
11.1.5	Surry Hill Solicitors	GWH Lease & Football	£75.50	£453.00	3742
11.1.6	Greatwood Hall	Meeting Room Hire	-	£36.00	3743
11.1.7	Cllr Stephen Bell	Expenses – Rec Project Materials	-	£22.20	3744
11.1.8	Cllr Bryan Stubbs	Expenses – Jubilee Flags	-	£53.00	3745
11.1.9	Malcolm Price	Litterpicker	-	£320.76	3746
11.1.10	Steve Clarke	Lengthsman Fees	-	£423.00	3747
11.1.11	Siân Morgan-Owen	Clerks Salary	-		3748
11.1.12	Siân Morgan-Owen	Clerks Expenses	-	£139.56	3748
11.1.13	HMRC	PAYE/NI Payment	-	£13.80	3749
11.1.14	Staffordshire Pension Fund	Clerks Pension	-	£283.63	3750
11.1.15	SMDC	Cemetery Rates (Annual)	-	£0	

Proposed: Cllr Buckley – Second: Cllr Akerman – Motion Carried

- 11.2** Bank reconciliation has been circulated to councillors
- 11.3** **Document Storage:** Clerk to wait to see what Tim Halliday comes back with.
- 11.4** **RICS Valuers:** A reinstatement cost assessment will suffice.
- 11.5** **Policy Reviews:** The below were **Proposed: Cllr Buckley – Second: Cllr Flunder – Motion Carried**
- 11.5.1** Tree Management Policy
- 11.5.2** Safeguarding Policy
- 11.5.3** Equality Policy
- 11.6** **Parish Council Assembly – 10th May**
- 11.7** **Annual Meeting of the Parish Council – 17th May**
- 11.8** **April Meeting** – to remain 19th April and to be minuted by Denise Wheat.

12. Highways Issues (hedges, footpaths etc)

Highways meeting scheduled for 28th April. Hollington traffic calming to be included on the agenda.

13. Environment:

- 13.1** **Lengthsman & Litterpicker Reports:** Nothing to report
- 13.2** **WMG / Tean Rec:** Proposal made to access quote for works to reinstate WMG garden beds for £1470 and to ask Martin to requote for reduced works (ground preparation) in other area. Clerk to send quote to Tarmac. Clerk to look into a commemorative plaque and advertise renaming of Tean Rec/Well Meadow Gardens to Jubilee Park. **Proposed: Cllr Buckley – Second: Cllr Flunder – Motion Carried**
Proposal made to accept offer of £795 to repaint WMG lamp posts. **Proposed: Cllr Bell – Second: Cllr Wilkinson – Motion Carried**
- 13.3** **Wentlows:** Nothing to report
- 13.4** **Hollington:** Cllr Peck requested chase SMDC regards removal of hedgerows.
- 13.5** **Checkley & Lower Tean:** Noting to report
- 13.6** **Health & Safety (inc Play Equip):** Confusion over Tean rec slide.
- 13.7** **Cemetery:** Nothing to report
- 13.8** **Village Halls:**

13.8.1 GWH: Roof repairs will not cost much, GWH to organise themselves.

Clerk to send response to solicitor regarding lease.

13.8.2 Hollington Village Hall: Cllr Wilkinson provides an update.

13.8.3 Checkley Community Centre: Cllr Akerman advises how well they are doing.

13.9 Climate Strategy: Cllr Bell is planting more trees.

13.10 Events:

13.10.1 Proposal made to purchase 2x beacons (Tea Rec and Hollington) at £500 each **Proposed: Cllr Akerman – Second: Cllr Bell – Motion Carried**

13.10.2 Proposal made to purchase 25 finials for the flags for £28 **Proposed: Cllr Stubbs – Second: Cllr Bell – Motion Carried**

13.10.3 Proposal made to get this years Easter Egg trail maps printed professionally. **Proposed: Cllr Wilkinson – Second: Cllr Stubbs – Motion Carried**

Cllr Pearce would also like it minuted that Cllr Akerman is doing a great job on the events committee.

13.11 Youth Projects: Youth club AGM is 22nd March, and will reopen 22nd April.

13.12 Other Environment and Community Topics: Nothing else

14. Neighbourhood Plan Update: Currently in consultation for regulation 14

15. Matters Pertaining to the Next Council Meeting

Meeting was closed 21.51

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	