

# Meeting Minutes of the Parish Council held on Tuesday 15<sup>th</sup> February 2022 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 02/2022

## Members Present:

Cllr Alan Hulme (Chair)	Cllr Stephen Bell (Chair)	Cllr Pete Wilkinson	Cllr Steph Akerman
Cllr Steve Buckley	Cllr Keith Flunder (late)		

## In Attendance:

Siân Morgan-Owen – Clerk	PCSO - Naylor
2 Members of the Local Football Team	

## 1. Chairman's Welcome:

Cllr Hulme welcomes everyone.

## 2. Apologies:

Cllr Tigger	Dispensation granted renewed January 2022
Cllr McCormack	Holiday
Cllr Pearce	Unwell
Cllr Stubbs	Reason not given
Cllr Peck	Accident

## 3. Declaration of Interests:

Member	Agenda Item	Nature
Cllr Bell	Item 14	Vice Chair & Document Control for NDP Group
Cllr Flunder	Item 10 & 14	SMDC Planning Committee & Chairman of NDP Group
Cllr Wilkinson	Item 10 & 13.8.2	Member of SMDC Planning Committee & Hollington Village Hall Chair
Cllr Hulme	Item 13.10 & 11.1.4	Events Committee Chair & Cheque
Cllr Akerman	Item 14	Member of NDP Steering Group

## 4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 18<sup>th</sup> January 2022 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and **Proposed: Cllr Wilkinson – Second: Cllr Bell – Motion Carried**

### *All in favour to suspend Standing Orders*

## 5. Public Participation:

**PCSO Naylor** – gave an update of matters relating to the parish. Would also like to get the surgeries up and running. Clerk advised a letter had been sent to White Hart as possible venue.

**Football Club, Wentlows Lease** – Asked for an update as to where we are with the lease. Cllr Bell advised that we have had some information from our solicitors and a portion (1<sup>st</sup> para) will be forwarded to them so they can speak to their grant/funding bodies to see which would pacify grant/funding criteria and present this at the next meeting.

### *Standing Orders re-instated.*

## 6. District Councillor Announcement:

Cllr Wilkinson provided an update regarding the car park strategy.

## 7. County Councillor Announcements:

Cllr Deaville not in attendance (no apologies received).

## 8. Actions and Updates from Previous Meetings:

**8.1 Boundary Petition:** Cllrs Bell and Akerman are keeping an eye.

### 8.2 Solar Farms:

**8.2.1** Cllr Bell has penned a letter to Ben Heywood of SMDC raising the councils concerns. All in favour of Cllr Bell double checking facts and clerk will send to Ben Heywood.

**8.2.2** Giles Houlston from Kronos Solar will present to the council 6pm 15<sup>th</sup> March.

**8.2.3** Clerk advised a further pre-application consultation from Third Revolution Projects

**8.3 Blacks Head:** Clerk to respond to email from enforcement asking why advertising consent and been given before planning application has been passed and why we have not received details of application SMD/2021/0730.

**8.4 Football Pitch Lease:** See item 5 above

**8.5 Heritage Trail Grant:** Cllr Bell to complete the application, if approved will be for £1,500. Council is to provide 25% of funding and initial starting funds until grant received. Proposal made to move forward

**Proposed: Cllr Wilkinson – Second: Cllr Bell – Motion Carried**

## 9. Correspondence:

	Date	From	Subject	Outcome
9.1	28/01/2022	Lower Tean Resident	Heath House Site Notice	Nothing Council can do
9.2	31/01/2022	Croxden Parish Council	Social Group for Local People	Clerk to email
9.3	31/01/2022	Checkley Resident	Checkley Swings	Clerk responded 31/1
9.4	01/02/2022	Midlands Connect	A50/A500 Manufacturing Corridor	Zoom event 23/2
9.5	03/02/2022	RBL	Queens Green Canopy	
9.6	02/02/2022	Zurich Municipal	Building Insurance	Clerk to find RICS Valuer

## 10. Planning Applications and Related Issues from the Planning Coordinators:

10.1	Applications for Consideration			
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
10.1.1	SMD/2022/0036	16/02/2022	Westbourne, Uttoxeter Road, Tean	Demolition of conservatory and proposed single storey rear extension with balcony above
<b>No Comment</b>				

## 11. Financial Matters & Governances:

### 11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	TalkTalk	GWH B/Band and Phone (Feb)	£7.59	£45.54	D/Debit
11.1.2	Malcolm Price	Litterpicker	-	£336.16	3730
11.1.3	AED Donate	Hollington Defib Pads	£7.50	£44.99	3731
11.1.4	Alan Hulme	Expenses (Sleeper – RP George)	£4.50	£27.00	3732
11.1.5	Eon Next	High St & Rec Supply	-	£73.95	3733
11.1.6	Surry Hill Solicitors	Lease	£20.00	£120.00	3734
11.1.7	Siân Morgan-Owen	Clerks Salary	-	£949.76	3735
11.1.8	Siân Morgan-Owen	Clerks Expenses	£13.97	£312.24	3735
11.1.9	HMRC	PAYE Payment	-	£41.64	3736
11.1.10	Staffordshire Pension Fund	Clerks Pension	-	£865.82	3737
11.1.11	Greatwood Hall	Meeting Room Hire	-	£24.00	3738

**Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried**

11.2 Bank reconciliation has been circulated to councillors

**12. Highways Issues (hedges, footpaths etc)**

Clerk to ask Paula for a new meeting date.  
Chase Riverside barriers.

**13. Environment:**

**13.1 Lengthsman & Litterpicker Reports:** Nothing to report

**13.2 WMG / Tean Rec:** Clerk to locate a tree management policy and to ask Charles for a quote and availability for a tree inspection walk around. Cllr Bell has had no response from the company who were volunteering to paint the lampposts. Call for contractors has now gone out. Martin Frost has also been asked to quote for works to the island beds.

**13.3 Wentlows:** Nothing to report

**13.4 Hollington:** Works has started on the wall but no report has been proved as promised from SCC.

**13.5 Checkley & Lower Tean:** Nothing to report

**13.6 Health & Safety (inc Play Equip):**

**13.6.1** Proposal made to repair works on multi play area (those areas not covered by warranty). Cost £620 inc VAT. Cllr Akerman to check warranty on new parts. **Proposed: Cllr Flunder – Second: Cllr Bell – Motion Carried**

**13.6.2** Cllr Akerman to also obtain a quote for works to the slide (top, steps and rail).

**13.6.3** Cllr Akerman also advised the works at Checkley Play area have not yet been resolved as agreed by Baytree. Cllr Bell will visit site with Cllrs Akerman & Stubbs to see if works can be carried out in house.

**13.7 Cemetery:** Nothing to report

**13.8 Village Halls:**

**13.8.1** GWH: Committee was meeting their solicitor to discuss. Awaiting their response.

**13.8.2** Hollington Village Hall: Cllr Wilkinson provided quotes for new flooring £1892 +VAT and £1940 +VAT. Proposal made to opt for the £1892 **Proposed: Cllr Buckley – Second: Cllr Flunder – Motion Carried**

**13.8.3** Checkley Community Centre: Their meetings are falling on same evenings as PC meeting.

**13.9 Climate Strategy:**

**13.9.1** Cllr Akerman will resurrect her hedge planting project to assist the natural flood mitigation.

**13.9.2** Cllr Bell advised we have requested flood report from SCC. Clerk advised that original contact is no longer at SCC.

**13.9.3** Both Cllrs Bell and Akerman will attend the SMDC virtual meeting.

**13.10** Meeting on Thursday 17<sup>th</sup> February. Cllr Hulme has asked Cllr Bell to Chair and Cllr Akerman will take the minutes. Clerk to chase Denise for beacon quote, advise Martin his flower choice will be fine and look into SMDC grant for funding.

**13.11 Youth Projects:**

**13.11.1** Youth Council - Cllr Akerman has not heard anything from St Thomas' or Hutchinson Memorial. Greatwood Primary are very keen and has offered to host the occasional Parish Council meeting so the children can attend. Children have expressed an interest in '20 is plenty' initiative.

**13.12 Other Environment and Community Topics:** Nothing else

**14. Neighbourhood Plan Update:** Currently in consultation for regulation 14

**15. Matters Pertaining to the Next Council Meeting**

Cllr Hulme – Parish gateways

Cllr Bell - Memorial bench and plaque for Les

**Meeting was closed 22.09**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	