

# Meeting Minutes of the Parish Council held on Tuesday 16<sup>th</sup> November 2021 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 11/2021

**Attendees:** Councillors – Cllr Hulme (Chair), Cllr Bell (Vice-Chair), Cllr Stubbs, Cllr Akerman, Cllr Peck, Cllr Wilkinson, Cllr Pearce, Cllr McCormack, Cllr Buckley & Cllr Flunder – S Morgan-Owen (Clerk) and 0 members of the public.

## 1. Chairman's Welcome:

Cllr Hulme welcomes everyone.

## 2. Apologies:

Cllr Tigger	Dispensation granted June 2021
Cllr Flunder	Running late

## 3. Declaration of Interests:

Cllr Bell	Item 14	Vice Chair & Document Control for NDP Group
Cllr Flunder	Item 14	Chairman of NDP Group
Cllr Wilkinson	Item 10	Member of SMDC Planning Committee
Cllr Akerman	Item 13.8	Village Hall Consultant
Cllr Hulme	Item 13.9	Events Committee Chair

## 4. Minutes of the Previous Meeting:

**4.1** The minutes of the meeting of the Parish Council held on 19<sup>th</sup> October 2021 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and **Proposed: Cllr Pearce – Second: Cllr Akerman – Motion Carried**

**4.2** The minutes of the extraordinary meeting of the Parish Council held on 5<sup>th</sup> October 2021 have been circulated. They have been confirmed as an accurate and true record:

**Signed by the Chairman and Proposed: Cllr Pearce – Second: Cllr Akerman – Motion Carried**

## 5. Public Participation (for a max of 30 mins):

No residents in attendance

## 6. District Councillors Announcements:

Cllr Wilkinson discussed SMDC's climate change strategy.

Cllr Wilkinson has notified enforcement that works is continuing on the Blacks Head without the correct planning permissions. Planning Coordinator Cllr Buckley will formulate a letter (CPC/034), for SMDC on behalf of the PC.

**Proposed: Cllr Peck – Second: Cllr Akerman – Motion Carried**

## 7. County Councillor Announcements:

Cllr Deaville not in attendance (no apologies received).

## 8. Actions and Updates from Previous Meetings:

**8.1 BCE Constituency Boundary Update:** Cllr Bell advised we are awaiting a response to our latest letter to the leader of the opposition.

## 9. Correspondence:

	Date	From	Subject	Outcome
9.1	Nov 21	Annette Jinks	War Memorial	
9.2	Nov 21	Resident	St Thomas Trees	Clerk to respond (CPC/30)
9.3	Nov 21	SMDC Climate Change	Working group meetings	
Council agrees to no working group as this is a matter all councillors should be tackling. Clerk to notify SMDC				
9.4	Nov 21	Resident	Willow Close pavements	Add to highways liaison in Feb

9.5	Nov 21	David Laws	High St Christmas Songs	Invite to Events Meeting
9.6	Nov 21	PCSO James Naylor	Facebook Live Event	
Happy to hold a Facebook live by proposal made to ensure this does not replace face to face surgeries and surgeries to be held on High Street. <b>Proposed: Cllr Akerman – Second: Cllr Bell – Motion Carried</b>				
9.7	Oct 21	Tarmac	Croxden Quarry Consultation	
Proposal made to invite them to a meeting. <b>Proposed: Cllr Wilkinson – Second: Cllr Bell – Motion Carried</b>				
9.8	Oct 21	Andrew Stokes SMDC	Response to SMDC hybrid meetings	

20:09 Cllr Flunder joined the meeting

#### 10. Planning Application and Related Issues from Planning Coordinators:

10.1	Applications for Consideration			
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
10.1.1	SMD/2021/0618	27/10/2021	16 Kinroy Church Lane, Checkley	Erection of two storey rear extension, single storey side extension, raising of ridge line and erection of detached double garage.
No objection – just some conservation queries. Cllr Bell will formulate a response.				

10.2 **Solar Farms:** Move to next agenda after consultation and clerk to speak to Hannah.

#### 11. Financial Matters & Governances:

##### 11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Buckley

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	Urban Vision	Neighbourhood Plan Support	£52.50	£315.00	3707
11.1.2	New Haden Metals	Cemetery Skip	£22.00	£132.00	3708
11.1.3	Eon Next	High St & Tean Recreational Ground	-	£56.04	3709
11.1.4	Eon	Highways Lighting & Maintenance	£187.17	£1,123.02	3710
11.1.5	Altplan Ltd	Hollington VH Suspended Ceiling	£1,594.56	£9,567.36	3711
11.1.6	GWH	Meeting Room Hire	-	£36.00	3712
11.1.7	Malcolm Price	Litterpicker Fee	-	£309.62	3713
11.1.8	Steve Clarke	Lengthsman's Fee	-		3714
11.1.9	Siân Morgan-Owen	Clerk's Fees & Expenses	-		3715
11.1.10	Dr E Dawson Varughese	Beech tree seats for Recreational ground	-	£560.00	3716
11.1.11	Holly-Jade Turner	Halloween Trail Expenses	-	£30.98	3717

**Proposed: Cllr Pearce – Second: Cllr Akerman – Motion Carried**

11.2 **Reconciliation:** All Councillors will have information about bank accounts and precepts in their meeting packs.

11.3 **Lengthsman's Contract & Matters Pertaining:** Bring to next meeting after meeting held with Lengthsman and coordinators 26<sup>th</sup> November.

11.4 **Football Pitch Lease:** Proposal made to let them and their solicitor put forward a lease for the council to look at. **Proposed: Cllr McCormack – Second: Cllr Buckley – Motion Carried with one against**

11.5 **Review of Standing Orders:** Proposal made to revise standing order 1a. to include Checkley Community Centre and Hollington Village Hall. **Proposed: Cllr Bell – Seconded: Cllr Akerman – Motion Carried**

11.6 **Precept Meeting:** Precept meeting will be held 11<sup>th</sup> January 2022, GWH 7pm.

12. **Highways Issues (hedges, footpaths etc):** If an issue needs reporting, then Councillors must provide a full location address including postcode.

12.1 Cllr Stubbs gave an overview of the meeting. Proposal made to ask hedge cutter to cut the Hollington Road hedge, adjacent to GWH – roadside only. **Proposed: Cllr Hulme – Seconded: Cllr Stubbs – 9 in favour with one**

**against.** Amendment to the proposal to cut the hedge just this once as this should be the responsibility of SCC.  
**Proposed: Cllr Akerman– Seconded: Cllr Buckley – Amendment Carried** Clerk to speak to hedge cutters.

**13. Environment:**

**13.1 Lengthsman & Litterpicker Reports:** Lengthsman’s meeting 26<sup>th</sup> November

**13.2 Well Meadow Gardens / Tean Rec – updates and matters pertaining:** Cllr Bell feels a call for contractors should be issued to get the lampposts repainted. – Agenda item for the Spring.

**13.3 Wentlows - updates and matters pertaining:** Nothing to report

**13.4 Hollington - updates and matters pertaining:**

Cllr Peck advises that a resident on Quarry Bank has removed hedges and bushes which may create a landslide in heavy rain. Proposal made to notify SMDC. **Proposed: Cllr Peck – Second: Cllr Akerman – Motion Carried**

**13.5 Checkley & Lower Tean - updates and matters pertaining:** Nothing to report

**13.6 Health & Safety and Play Equipment:** Cllr Akerman witing for a response from Gareth Knapper of SMDC.

**13.7 Cemetery:** Nothing

**13.8 Village Halls - updates and matters pertaining:**

**13.8.1 Greatwood Hall:** Clerk to raise a couple of issues regarding the lease with solicitors.

**13.8.2 Hollington VH:** Cllr Wilkinson gave an update on ongoing works and Akerman advised that £20 was raised from the Pumpkin Trail for the hall.

**13.8.3 Checkley Community Centre:** New chair has been appointed.

**13.9 Events:** - Cllr Hulme advised there is a meeting this Thursday to decide on what scale the switch on will be. The procession and Santa has been cancelled. Future discussions to include Queens jubilee.

**13.10 Other Environmental Issue:**

Cllr Flunder gives a county councillor update.

Clerk to contact resident who has offered to donate trees.

**13.10.1 Youth Council:** Cllr Akerman to liaise with local schools and children.

**13.10.2 Recognition for Community Service:** Cllr Flunder advises he will bring this back February/March next year.

**14. Neighbourhood Plan Update:** Cllr Bell provided an update.

**15. Matters Pertaining to Issues within the Parish for the Next Agenda:**

Nothing

**Meeting was closed 21.32**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	