

# Meeting Minutes of the Parish Council held on Tuesday 19<sup>th</sup> October 2021 at Greatwood Hall at 7.15pm

*Minute Ref Code prefix: 10/2021*

**Attendees:** Councillors – Cllr Hulme (Chair), Bell (Vice-Chair), Cllr Stubbs, Cllr Akerman, Cllr Peck, Cllr Wilkinson, Cllr Pearce & Cllr Flunder – S Morgan-Owen (Clerk) and 4 members of the public.

## 1. Chairman's Welcome:

Cllr Hulme welcomes everyone.

## 2. Apologies:

Cllr Trigger	Dispensation granted June 2021
Cllr McCormack	Work Commitments
Cllr Buckley	Health Issue

## 3. Declaration of Interests:

Cllr Bell	Item 14	Vice Chair & Document Control for NDP Group
Cllr Flunder	Item 14	Chairman of NDP Group
Cllr Wilkinson	Item 10	Member of SMDC Planning Committee
Cllr Akerman	Item 13.8	Village Hall Consultant
Cllr Stubbs	Item 13.9.1	Christmas Lights Contractor is a Family Member

## 4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 21<sup>st</sup> September 2021 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and **Proposed: Cllr Pearce – Second: Cllr Akerman – Motion Carried**

## 5. Public Participation (for a max of 30 mins):

All in favour to suspend standing orders

### **Residents of Fole – Fole Dairy Development**

Expressed concerns regarding the plans for the new development. Row of houses seem to be too close to the main road which could cause health issues due to road pollutants and also create parking issues on a the egress of a dangerous bend. Also expressed concerns regarding the culvert.

Proposal made to write to the SMDC planning to highlight these concerns as a safeguarding issue (CPC/2021/28)

**Proposed: Cllr Pearce – Second: Cllr Stubbs – Motion Carried**

All in favour to reinstate standing orders

## 6. District Councillors Announcements:

Cllr Wilkinson advised that some councillors are being excluded from SMDC full council meetings and being required to join virtually but not vote. Clerk to raise this with SMDC (CPC/029). **Proposed: Cllr Stubbs – Second: Cllr Peck – Motion Carried**

Cllr Wilkinson also advised that works should not be continuing on Blacks Head as a 'discard of conditions' have been refused. Cllr Peck raised health and safety concerns.

19.47 – Cllr Flunder enters the meeting

## 7. County Councillor Announcements:

Cllr Deaville not in attendance (no apologies received).

Cllr Flunder advised of grant funding currently available to clubs.

## 8. Actions and Updates from Previous Meetings:

8.1 **BCE Constituency Boundary Update:** Cllr Bell has compiled the letter which will be sent to all councillors for a final decision on sending.

**9. Correspondence:**

No correspondence

**10. Planning Application and Related Issues from Planning Coordinators:**

<b>10.1 Applications for Consideration</b>				
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
<b>10.1.1</b>	SMD/2021/0489	14/10/2021	29 Greatwood Road, Tean	Dropping of 5 kerb stones
<b>No Comment</b>				
<b>10.1.2</b>	SMD/2021/0618	27/10/2021	16 Kinroy Church Lane, Checkley	Erection of two storey rear extension, single storey side extension, raising of ridge line and erection of detached double garage.
<b>Request for extension and move to next agenda</b>				
<b>10.1.3</b>	SMD/2021/0651	03/11/2021	5 Chestnut Close, Upper Tean	First floor extension to provide additional bedroom.
<b>Cllr Bell will drop a message to the officer.</b>				

**10.2 Solar Farms:** Request made to keep this on the agenda for now.

**11. Financial Matters & Governances:**

**11.1 Authorisation of Cheques and Payments:** Internal Auditor – Cllr Akerman

	Payee	Goods/Service	VAT	Total Amount	Cheque No
<b>11.1.1</b>	TalkTalk	GWH Broadband & Phone – October	£7.59	£45.54	D/Debit
<b>11.1.2</b>	TalkTalk	GWH Broadband & Phone – November	£7.59	£45.54	D/Debit
<b>11.1.3</b>	SCC	Second annual instal. GWH purchase payment	-	£8,500.00	3698
<b>11.1.4</b>	EON	High Street Supply	-	£14.27	3699
<b>11.1.5</b>	AED Donate	Annual Defib Maint	£12.00	£72.00	3700
<b>11.1.6</b>	Playsafety	ROSPA Play Area Check	£52.30	£313.80	3701
<b>11.1.7</b>	Surrey Hill Solicitors	GWH Lease Issue	£60.00	£380.00	3702
<b>11.1.8</b>	GWH	Meeting Room Hire	-	£24.00	3703
<b>11.1.9</b>	Malcolm Price	Litterpicker Fee	-	£273.98	3704
<b>11.1.10</b>	Steve Clarke	Lengthsman's Fee	-	£1005.75	3705
<b>11.1.11</b>	Siân Morgan-Owen	Clerk's Fees & Expenses	-	£874.92	3706

**Proposed: Cllr Pearce – Second: Cllr Bell – Motion Carried**

**11.2 Reconciliation:** All Councillors will have information about bank accounts and precepts in their meeting packs.

**11.3 Lengthsman's Contract & Matters Pertaining:** Cllr Bell gave an overview of meeting. Contact continue and be reviewed in June 2023 (under new council). New fee to be ascertained when Steve provides costings and figure. Some specialist gardening will be outsourced. Steve has produced a schedule of works.

**11.4 Football Pitch Lease:** Clerk spoke to the solicitor who advised against a lease as this is classed as a 'disposal' and this area is public green space. He recommends a long license as this may pacify the grant authorities. Proposal made to not agree to a lease or joint grant applications and for clerk to notify the football team and ask them to check with the grant authority if a long license would suffice.

**Proposed: Cllr Pearce – Second: Cllr Bell – Motion Carried**

**11.5 Defibrillator Costs:** M&S AED Donate carried out annual checks, Hollington and GWH require new batteries. Total cost £468 +VAT. Proposal made to accept and purchase **Proposed: Cllr Bell – Second: Cllr Pearce – Motion Carried**

**12. Highways Issues (hedges, footpaths etc):** If an issue needs reporting, then Councillors must provide a full location address including postcode.

**12.1** Next meeting is 4<sup>th</sup> November

Cllr Stubbs would like a fault raising about Tenford Lane hedge - 4258636

### **13. Environment:**

**13.1 Lengthsman & Litterpicker Reports:** Nothing to report

**13.2 Well Meadow Gardens / Tean Rec – updates and matters pertaining:**

**13.2.1** Planting space for Tean WI in new beds. Clerk messaged Mrs Robinson and they have quite a few members down at the moment. She come back to us.

**13.2.2** Log seats due to be in situ by end November.

**13.3 Wentlows - updates and matters pertaining:** Nothing to report

**13.4 Hollington - updates and matters pertaining:**

Picnic area bench needs painting and a new bin.

Tearne quarry is also currently being prepped for works.

Cllr Peck would like to advise that the owner of the soakaway issue is aware of the letter of agreement signed numerous years ago.

Cllr Wilkinson would like current speeding consultation to include Quarry Bank. Clerk to send email.

Cllr Hulme advises Hollington sign is damaged. This has been reported to SCC by a MOP.

Cllr Wilkinson also mentioned taking ownership of the bus shelter.

**13.5 Checkley & Lower Tean - updates and matters pertaining:** Nothing to report

**13.6 Health & Safety and Play Equipment:**

**13.6.1** Proposal made to accept Baytree quote of £180 to repair slide and purchase and additional sleeper (approx. £25). **Proposed: Cllr Stubbs – Second: Cllr Bell – Motion Carried**

**13.6.2** Cllr Akerman is currently looking into grant funding to replace equipment and repairing other issues found on the recent inspection. Clerk to ask Cllr McCormack to send Baytree down to Checkley to sort rough edges.

**13.6.3** Cllr Akerman looking into cost for RoSPA training.

**13.7 Cemetery:**

**13.7.1** Clerk to message Paul Mottram to see if he can fill in some of the sinkage with removed soil. Clerk to also message Nettlebanks regarding plot numbers on headstones.

**13.8 Village Halls - updates and matters pertaining:**

**13.8.1 Greatwood Hall:** Clerk advised that the supplement agreement has been received. Note that GWH have increased their fees by £2 however we have not been notified of this in writing. Also a revised lease has been received today. Currently with our solicitor for his input. A few things to be looked into before agreeing. Council agreed to no further meetings directly with GWH committee regarding this issue, any queries they have must be put to their solicitor. Proposal made that once reviewed and amended by solicitor, then agreed with council to be returned to committee solicitor with hard deadline. **Proposed: Cllr Peck – Second: Cllr Flunder – Motion Carried**

The council would also like it minuting that the purchase of Greatwood Hall on behalf of the community is being funded by the precept which is contributed by all Parish Council Tax payers regardless of the village they reside in.

**13.8.2 Hollington VH:** Cllr Wilkinson advised that he has secured extra funding via a grant and is looking at making the hall a dementia friendly hall.

**13.8.3 Checkley Community Centre:** Cllr Akerman advised they are hosting a Safeguarding course for £180.

Proposal made that the council pay for this. **Proposed: Cllr Peck – Second: Cllr Wilkinson – Motion Carried**

**13.9 Events:**

**13.9.1 Poppies** – Council agree to the usual 5 wreaths. Cllr Hulme will place High St memorial both 11<sup>th</sup> and 14<sup>th</sup>. Cllr Bell will lay Christchurch, Cllr Peck – Hollington, Cllr Stubbs – Checkley. Donation of the usual annual amount for the wreaths (£147).

**13.9.2 Christmas Lights** – Cllr Stubbs will liaise with ACE electrical. Council have agreed to cover any additional charges for new lights.

**13.9.3 Himalayan Balsam** – Proposal made to rally a volunteer working group to remove the weed from the bridge to the footbridge. Event to take place in early Spring. A risk assessment will be required.

**13.10 Other Environmental Issue:**

**13.10.1 Youth Club:** Move to a future agenda due to current Covid issues in schools.

**14. Neighbourhood Plan Update:** Cllr Flunder provided an update.

**15. Matters Pertaining to Issues within the Parish for the Next Agenda:**

Cllr Stubbs requested hedge on Old Rd Car Park trimmed – relevant coordinator to notify.

Cllr Bell – Riverside Road strimming

Cllr Akerman – School/Youth Council

Cllr Flunder – Recognition for community services

***Meeting was closed 21.50***

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	