

Meeting Minutes of the Parish Council held on Tuesday 21st September 2021 at Greatwood Hall at 7.15pm

Minute Ref Code prefix: 09/2021

Attendees: Councillors – Cllr Hulme (Chair), Bell (Vice-Chair), Cllr Stubbs, Cllr Akerman, & Cllr Peck – S Morgan-Owen (Clerk) and 4 members of the public.

1. Chairman's Welcome:

Cllr Hulme welcomes everyone.

2. Apologies:

Cllr Tigger	Dispensation granted June 2021
Cllr McCormack	Work Commitments
Cllr Pearce	Work Commitments
Cllr Buckley	Health Issue
Cllr Wilkinson	Urgent matter to attend to
PCSO Naylor	Required elsewhere

Absent:

Cllr Flunder	No apologies given
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3. Declaration of Interests:

Cllr Bell	Item 14	Member of the NDP Group
Cllr Akerman	Item 13.8	Village Hall Consultant
Cllr Stubbs	Item 11.1.8	Family Member

4. Minutes of the Previous Meeting:

The minutes of the meeting of the Parish Council held on 17th August 2021 have been circulated. They have been confirmed as an accurate and true record:

Signed by the Chairman and **Proposed: Cllr Bell – Second: Cllr Akerman – Motion Carried**

5. Public Participation (for a max of 30 mins):

All in favour to suspend standing orders

Annette Jinx representing Christchurch

Advised that a few extra names have been found to put on the memorial. She is liaising with the Church and Royal British Legion about adding the additional local names, RBL is taking full responsibility. Would like to request the support of the Parish Council. All councillors in favour and advised them to proceed with what they need to do with the full councils support.

Representatives from Tean Albion and Tean Rangers:

Would like to ask the council for a 10 year lease as they would like to apply for grants to improve the Wentlows football pitch.

Proposal made to hold an extraordinary meeting to discuss this due to lower councillor attendance.

Proposed: Cllr Bell – Second: Cllr Akerman – Motion Carried

All in favour to reinstate standing orders

6. District Councillors Announcements:

Cllr Hulme gave an overview of a meeting regarding ambulance response times. Request made to move agenda item 13.9.1 up the agenda to now, all councillors in favour.

13.9.1 Proposal made for clerk to write a letter (CPC/2021/27) to Regional Director of Health. Dr Richard Harling at SCC. **Proposed: Cllr Stubbs – Second: Cllr Bell – Motion Carried**

7. County Councillor Announcements:

No County Councillors in attendance.

8. Actions and Updates from Previous Meetings:

8.1 BCE Constituency Boundary Update: Proposal made for Cllr Bell to write a letter (CPC/2021/028) on behalf of CPC, to include number of signatures on petition and for it to be sent to a senior labour representative.

Proposed: Cllr Bell – Second: Cllr Peck – Motion Carried

9. Correspondence:

	Date	From	Subject	Outcome
9.1	08/08/2021	Tean WI	Thank you	No further action
9.2	24/08/2021	Rt Hon Karen Bradley MP	Proposed Boundary Change	No further action
9.3	24/08/2021	Farley Parish Council	Sat Nav Alton Towers	Clerk to respond with support
9.4	09/09/2021	Resident	Historical Portraits	Councillors feel this is a great idea but would like to seek support on how to house them
9.5	15/09/2021	Churches Together	Evening with Pottermouth	No further action

10. Planning Application and Related Issues from Planning Coordinators:

10.1	Applications for Consideration			
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
10.1.1	SMD/2021/0550	13/10/2021	Fole Dairy, Uttoxeter Road, Fole	Approval of reserved matters, appearance, landscaping, layout and scale relating to SMD/2018/0234
Proposal made to confirm the PC's full support of this development. Cllr Bell to look at the plans regarding the access road and email the case officer.				
10.1.2	SMD/2021/0600	06/10/2021	5, Badgers Hollow, Checkley	Single storey rear extension forming enlarged Kitchen/Dining Room
No comment				

10.2 Solar Farms: Cllr Hulme advised that there could be a vast solar farm coming to the area, and we are unaware of the potential dangers. Cllr Hulme provided a newspaper cutting. Proposal made to send copy of paper cutting to councillors and ask for their opinion and how to move forward. Item will be on next agenda.

10.3 Blacks Head: Councillors agree that the frontage needs to be in keeping with the area. Clerk to chase Cllr Wilkinson's originally email to SMDC Planning.

11. Financial Matters & Governances:

11.1 Authorisation of Cheques and Payments: Internal Auditor – Cllr Akerman

	Payee	Goods/Service	VAT	Total Amount	Cheque No
11.1.1	TalkTalk	GWH Broadband & Phone – September	£7.59	£45.54	D/Debit
11.1.2	Greatwood Hall	Room Hire	-	£12.00	3689
11.1.3	Mazars	Annual External Audit Fee	£60.00	£360.00	3690
11.1.4	Scribe	Annual Accounts Package	£93.60	£561.60	3691

11.1.5	Malcolm Price	Litterpicker Fee	-	£454.41	3693
11.1.6	Steve Clarke	Lengthsman's Fee	-	£1633.50	3694
11.1.7	Siân Morgan-Owen	Clerk's Fees & Expenses	-	£856.16	3695
11.1.8	ACE Electrical	Rec Lighting Installation	£442.40	£2654.40	3696
11.1.9	Surrey Hill Solicitors	GWH Lease Agreement	£100.00	£600.00	3697
		Total Out	£703.59	£7177.60	

Proposed: Cllr Bell – Second: Cllr Stubbs – Motion Carried

11.2 Reconciliation: All Councillors will have information about bank accounts and precepts in their meeting packs.

11.3 Clerks Employment: Clerk provided details of current average hours, details of NALC pay scale using the Job Evaluation Sheet which advised the clerk should currently be on £15.83 per hour, PAYE details and pension details. Proposal made to employ the clerk and increase pay to £16 p/h. **Proposed: Cllr Hulme – Second: Cllr Bell – Motion Carried**

11.4 Clerks Availability: Clerk advises she will be unavailable from 22nd October until 31st October.

11.5 Floral Displays: M&S Contractors have quoted £6,350 for the 2022 floral displays, an increase of £200 on the previous years. Proposal made under Financial Regulations 10.1 to accept this quote. **Proposed: Cllr Stubbs – Second: Cllr Akerman – Motion Carried**

11.6 Scribe Cemetery: Clerk advised that on closer inspection of the platform maybe an unnecessary annual expense for the council when a spreadsheet will suffice. Council agrees to not proceed with the annual Scribe cemetery subscription. Clerk to purchase required books.

11.7 Eon Next: As per new bill our account is now with EON NEXT, clerk to obtain clarity. Also require a regular meter reading. Lengthsman to provide this monthly.

12. Highways Issues (hedges, footpaths etc): If an issue needs reporting, then Councillors must provide a full location address including postcode.

12.1 Cllr Bell gives an overview of the meeting.

12.2 Cllr Peck advised the traffic lights at Freehay are now sensor lights.

12.3 Cllr Stubbs took a picture of the signage adjacent to JCB and a proposal was made to request a smaller version of this signage from JCB to be positioned at the top of Hollington Road, to direct traffic back down into Tean instead of through Hollington.

13. Environment:

13.1 Lengthsman & Litterpicker Reports: Litterpicker is unavailable for a week from 25th September. Lengthsmans meeting is pencilled in for 5th October (this has now been updated to 12th October).

13.2 Well Meadow Gardens / Tean Rec – updates and matters pertaining: Cllr Bell advised the quote for the 2 new art benches made from a tree from the Philips estate is £560. **Proposed: Cllr Bell – Second: Cllr Akerman – Motion Carried**

13.3 Wentlows - updates and matters pertaining: Football invoices are due, previously charged £150 each team per season. Proposal made to charge the same. **Proposed: Cllr Peck – Second: Cllr Stubbs – Motion Carried**

13.4 Hollington - updates and matters pertaining: Cllr Peck advises that the wall issue has not yet been resolved.

13.5 Checkley & Lower Tean - updates and matters pertaining: Nothing to report

13.6 Health & Safety and Play Equipment: Steph trying to obtain a tool to sort the rocker. Baytree have quoted £180 to fix top of slide if we provide the materials. Cllr Stubbs is looking at sorting this. Cllr Akerman things the council need to look at a more 'accessible' gate for the Tean play area. Cllr Akerman will look into.

13.7 Cemetery - updates and matters pertaining: nothing to report.

13.8 Village Halls - updates and matters pertaining:

13.8.1 Greatwood Hall: Cllr Hulme gave an overview of committee meeting. Clerk advised that their solicitor has not sent emails like they originally thought he had. Cllr Stubbs advised the Mr Ball had contacted him several times, which promoted an explanation email from the clerk. The clerk has had no response from the committee regarding this email. Proposal to request the committee go through their solicitor going forward should then have any questions. **Proposed: Cllr Peck – Second: Cllr Bell – Motion Carried**

13.8.2 Hollington VH: Cllr Peck advised windows and doors have been done.

13.8.3 Checkley Community Centre: Cllr Akerman advised fence has been completed.

13.9 Events: Cllr Hulme requested an events volunteers meeting for 30th September. Clerk to email volunteers and book Greatwood Hall. Clerk to also pencil in Santa's Sleigh until more info after the meeting. Clerk to request a meeting with Cllr Hulme, Stubbs and ACE Electrical to discuss Christmas Lights.

13.10 Other Environmental Issue:

13.10.1 Ambulance Response Times: Moved up the agenda

14. Neighbourhood Plan Update: Cllr Bell provided an update.

15. Matters Pertaining to Issues within the Parish for the Next Agenda:

Meeting was closed 22.28

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	