

**Councillors:** You are hereby summoned to attend the monthly meeting of the Parish Council to be held remotely via Zoom on **Tuesday 27<sup>th</sup> April 2021 at 7.15pm** for the purpose of transacting the following business.

**Members of the Public:** Public participation will be held during the formal meeting. Access - <https://us02web.zoom.us/j/88245820350?pwd=S2MwRVNzSHZFNU02bEVyQU5YNG1zUT09>

Meeting ID: 882 4582 0350 Passcode: 239764

**04/2021/**

**1. Chairman's Welcome:**

Chairman's remote meeting announcement (for the benefit of public participants).

**2. Apologies:**

**3. Declaration of Interests:**

**4. Minutes of the meeting held on 16<sup>th</sup> March 2021:**

*Suspension of Standing Orders*

**5. Public Participation (for a maximum of 30 minutes):**

*Reinstating of Standing Orders*

**6. District Councillor's Announcements:**

Updates from Cllrs Hulme & Wilkinson

**7. County Councillor's Announcements:**

Update from Cllr Deaville

**8. Actions and Updates from Previous Meetings:**

**8.1** Parishes Together meeting 22<sup>nd</sup> March.

**8.2** Tean Rec accessibility path update – Cllr Bell.

**9. Covid-19 Updates:**

**9.1** Play areas

**10. Correspondence:**

**11. Planning Applications and Related Issues from the Planning Coordinators:**

<b>11.1</b>	<b>Applications for Consideration</b>			
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultati on Period * Ext Grant	Address	Proposed Application Details
<b>11.1.1</b>	SMD/2021/0161	12/05/21	31, High Street, Upper Tean, Staffordshire, ST10 4DY	Listed Building Consent for the conversion of existing first floor store to non-habitable ancillary domestic accommodation and replacement windows to rear elevation at first floor.
<b>11.1.2</b>	SMD/2021/0208	27/04/21	Hillcrest, Fole Lane, Overton, Hollington, Staffordshire, ST14 5EE	Erection of a multi purpose agricultural building
<b>11.1.3</b>	SMD/2021/0001	24/04/21	28 Teanhurst Rd, Lower Tean	Change existing dorma window to modernise an insulate property to 3 individual dorma windows.
<b>11.1.4</b>	SMD/2021/0198	24/04/21	Overton Farm, Fole Lane, Overton, Hollington	Erection of lean-to agricultural forage building.
<b>11.1.5</b>	SMD/2021/0199	24/04/21	Overton Farm, Fole Lane, Overton, Hollington	Erection of agricultural forage building

**12. Financial Matters & Governances:**

**12.1** Authorisation of cheques, monthly direct debits and any other financial issues pertaining to the parish accounts.

**12.2** Councillors will have copies of reconciliation and precept information.

**12.3** Parish Assembly

- 12.4 May & June meetings.
- 12.5 Annual Limited Assurance (AGAR):
  - 12.5.1 Review of 2020 external auditors comments.
  - 12.5.2 Confirmation regarding Exercise of Public Rights.
  - 12.5.3 Annual Bank Reconciliation – to be signed by the Chair and Clerk.
  - 12.5.4 Annual Governance Statement – to be signed by the Chair and Clerk.
  - 12.5.5 Accounting Statement – to be signed by Chair and Clerk.
- 12.6 Model Code of Conduct

**13. Highways Issues (hedges, footpaths etc):**

If an issue requires reporting by the clerk then the Councillor MUST provide full details: issue, location (address).

- 13.1 Highways Meeting 27<sup>th</sup> April

**14. Environment:**

- 14.1 Lengthsman and Litterpicker – Reports, updates and matters pertaining.
- 14.2 Well Meadow Gardens / Tean Rec – Updates and matters pertaining.
  - 14.2.1 Crossing between WMG & Tean Rec.
- 14.3 Wentlows – Updates and matters pertaining.
- 14.4 Hollington – Updates and matters pertaining.
  - 14.4.1 Update from Cllr Wilkinson regarding 30mph request.
- 14.5 Checkley & Lower Tean - Updates and matters pertaining.
  - 14.5.1 Checkley play area fencing.
- 14.6 Health & Safety & Play Equipment - Updates and matters pertaining.
- 14.7 Cemetery - Updates and matters pertaining.
- 14.8 Village Hall - Updates and matters pertaining.

- 14.8.1 Greatwood Hall
- 14.8.2 Hollington Village Hall
- 14.8.3 Checkley Community Hall


- 14.8 Events - Updates and matters pertaining.
- 14.9 Other environment issues:

**15. Neighbourhood Plan Update:**

Update from steering group meeting held and council permissions to submit the plan for screening.

**16. Matters Pertaining to Issue in the Parish or for the Next Agenda:**

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.

Signed by the Parish Clerk:	
Siân Morgan-Owen	