

# Meeting Minutes of the Parish Council held on Tuesday 16<sup>th</sup> February 2021 remotely via Zoom at 7.15pm

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**Attendees:** Councillors – Cllr Stubbs (Chair), Cllr Wilkinson (Vice Chair), Cllr Hulme, Cllr Flunder, Cllr Pearce, Cllr Akerman, Cllr Peck, Cllr Bell & Cllr Buckley – S Morgan-Owen (Clerk) and 0 members of the public.

**1. Chair’s Welcome:**

**2. Apologies Received from:**

Cllr Trigger	Social Commitments
Cllr McCormack	Work Commitments
Cllr Flunder	Will be late

**3. Declaration of Interest:** In addition to the normal:

Cllr Hulme	Item 11 Item 14.7	Member of SMDC’s Planning Committee Hollington Village Hall Committee
Cllr Wilkinson	Item 11	Member of SMDC’s Planning Committee
Cllr Flunder	Item 11 Item 15	Member of SMDC’s Planning Committee Chairman of Neighbourhood Plan Steering Group
Cllr Bell	Item 15	Member of the NDP Group
Cllr Akerman	Item 14.7	Greatwood Village Hall Committee Cllr Akerman would also like it noting that she has temporarily suspended her chairmanship and will need to leave the meeting should any discussions take place.

**4. Minutes of Previous Meeting:**

The minutes of the monthly meeting of the council held on 19<sup>th</sup> January 2021 have been circulated. They have been confirmed as an accurate and true record:

Signed (electronically) by the chairman and **Proposed: Cllr Akerman – Second: Cllr Bell – Motion Carried**

**5. Public Participation (for a maximum of 30 minutes):**

*No public participation*

**6. District Councillor’s Announcements:**

Cllr Wilkinson advises that SMDC are increasing their precept by 3.62%. SMDC also contract their traffic control to Stoke City Council annually. There is also a grant to open the high streets.

**7. County Councillor’s Announcements:**

No update provided by Cllr Deaville.

**8. Actions and Updates from the Previous Meetings:**

**8.1** Disable Facilities Grant – Cllr Bell advises that after being notified that this area on the recreational ground could be a historical burial group by a resident. After speaking to SCC archaeologist and SMDC’s Senior Conservation Officer we have been advised that they were not aware of this and we would be fine to proceed. Quotes have been submitted with the grant application and we will be notified in due course.

**8.2** Climate Change Grant – We have been advised that we have received some funding. Cllr Bell proposed a press release to be submitted to outline all projects currently underway at the Recreational Ground and Well Meadow Gardens.

**Proposed: Cllr Stubbs – Second: Cllr Hulme – Motion Carried**

Cllr Bell has also had quotes for land drain for near TRG footbridge of £300 for around 15m.

**8.3** Parishes Together meeting update:

- 8.3.1** Car Park Consultation – Proposal made to respond as a parish council outlining competing with free parking at Uttoxeter and free parking should be from 3pm not 3.30pm.  
**Proposed: Cllr Wilkinson – Second: Cllr Pearce – Motion Carried**
- 8.3.2** Online Surgeries – some councillors would be happy to be involved other councillors would rather wait until face-to-face surgeries can happy due to the tech.
- 8.3.3** Next meeting is 22<sup>nd</sup> March, 7pm hosted by Forsbrook – we will need a parish representative if the Chair is unavailable.

19.44 Cllr Flunder enters the meeting.

**9. CoVid-19 Updates:**

Cllr Flunder provides an update.

**10. Correspondence:**

No correspondence received.

**11.** Applications are reviewed and advised on by Planning Coordinators, comments are then passed via the SMDC portal or email.

<b>Applications for Consideration</b>				
	SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
<b>11.1</b>	SMD/2021/0059	01/03/2021	7, Heybridge Close, Lower Tean	Proposed single storey side extension
<b>No Comment</b>				

**11.2** Cllr Bell advises of Ben Heywoods response to Cross Farm, Main Road, Hollington

**12. Financial Matters:**

**12.1** Payments: Due to remote meeting all councillors were provided copies of invoices and cheques.

	Payee	Goods/Service	VAT	Total Amount	Cheque No
12.1.1	Malcom Price	Monthly Litterpicking Fee	-	£281.22	3634
12.1.2	Steve Clarke	Lengthsman Monthly Fee & Expenses	-	£148.50	3635
12.1.3	Baytree Joineries	Hollington Noticeboard	-	£390.00	3636
12.1.4	Eon	Tean Rec Power Supply	£0.74	£15.62	3637
12.1.5	Siân Morgan-Owen	Monthly Fee & Expenses	£6.35	£799.85	3638
<b>Total Out</b>			£7.09	£1,635.19	

**Cllr Pearce – Second: Cllr Bell – Motion Carried**

**12.2** Latest banking/accounts information has been emailed to Councillors:

Current Account bank statement, reconciliations (all accounts), precept spend to date, GWH payments and earmarked funds were provide to the councillors electronically.

**12.2.1** Clerk advises that Natwest are asking us to move our accounts (only 2 out of the 3). Clerk has looked into options and TSB looking favourable. Proposal made to let clerk to sort as she see's fit.

**Cllr Wilkinson – Second: Cllr Pearce – Motion Carried**

**13. Highways Issues (hedges, footpaths etc)** – If an issue needs reporting then Councillors must provide a full location address including postcode.

**13.1** Cllr Flunder advises a blocked culvert along road from Deadmans Green and Checkley. Cllr Stubbs will speak to the Lengthsman.

**13.2** Cllr Peck advises works carried out previously on Locker's Bank has now washed away. Clerk to message Paula.

**14. Environment:**

**14.1 Lengthsman & Litterpickers Report:**

**14.1.1** Cllr Stubbs advised that wood has been purchased to repair Wentlows bench. They have also prices up costs to repair cemetery shed roof.

- 14.1.2** Clerk advised that the Lengthsman made a suggest of opening a parish account at Burtons so he can make Parish purchases on account. Council refuse as they feel this does not encourage shopping around for a best price.
- 14.2 WMG/Tea Rec:**
- 14.2.1** Cllr Bell advised that tree works have been complete. Need to keep an eye on the grass as vehicles got stuck. Charles will put right if necessary. Also need to keep a close eye on the lime tree.
- 14.2.2** Cllr Stubbs advised lampposts works will be carried out in fairer weather. He will keep us updated.
- 14.3 Wentlows:** Football Pitch – in response to email from Gareth Knapper council are happy to look at the tactical approach advised but no longer want to continue spending excessive amounts of money on the football pitch, especially without and financial support of the football teams.
- 14.4 Hollington:**
- 14.4.1** Wall: Cllr Wilkinson advised that Keelings are happy to now involve the press. Cllr Wilkinson to write a press release on behalf of the PC and send to clerk.
- 14.4.2** Flooding: Gully dug out but need more land drain. Proposal to request a map of parish gullies and works schedule for cleaning out also to write a letter to SCC (CPC/2021/003).  
**Proposed: Cllr Stubbs – Second: Cllr Pearce – Motion Carried**
- 14.4.3** Fole: Cllr Flunder advised of a flooding issue at Fole and proposes support for a letter to Jamie Cooper he will write (CPC/2021/004).  
**Proposed: Cllr Flunder – Second: Cllr Stubbs – Motion Carried**
- 14.5 Health and Safety:**
- 14.5.1** RoSPA Play Equipment Update: Cllr Akerman advised waiting for the weather to improve.
- 14.5.2** Checkley Play Area: Waiting for weather to improve.
- 14.6 Cemetery:** Quote of £70 to repair burst pipe and lag to avoid happening again.  
**Proposed: Cllr Bell – Second: Cllr Pearce – Motion Carried**
- 14.7 Village Hall Updates:**
- 14.7.1 Greatwood Hall**
- 14.7.1.1** Cllr Akerman advises that she is temporarily stepping away as Chair whilst this issue is ongoing. Mrs Helen Smytheman (Vice Chair) will take on the Chair role. Whilst this issue is ongoing Cllr Akerman will not be involved in any discussion or correspondence regarding this issue. Proposal made to offer a vote of thanks to Cllr Akerman for her hard work.  
**Proposed: Cllr Hulme – Second: Cllr Pearce – Motion Carried**
- 21.15 Cllr Akerman leaves the meeting.
- 14.7.1.2** Update regarding lease: Clerk provided update from Surrey Hill, also waiting for a response regarding an additional issue from solicitors.
- 21.33 Cllr Akerman returns to the meeting.
- 14.7.2 Hollington:** Cllr Wilkinson advised AGM on 25<sup>th</sup> February. Once management committee established will then approach council to be holding trustees. Advises that village hall and picnic area need to be put on land registry. Clerk to obtain files held at solicitors regarding Hollington Picnic area.
- 14.8 Other Environmental Issues:** Cllr Bell proposes drafting a letter (CPC/2021/005) to SCC regarding the undesignated path from Martha Ford Lane.  
**Proposed: Cllr Bell – Second: Cllr Flunder – Motion Carried**
- 15 Neighbourhood Plan Update:** Cllr Flunder advises that consultation is now over. He will speak to Hannah about arranging a steering group meeting before the next PC meeting.
- 16 Matters Pertaining to Issues in the Parish or for the Next Meeting (16<sup>th</sup> March 2021)**  
Emma would like to hold a pop up gallery in the commercial Mill space but is not getting any luck. Has asked if Cllr Bell could write a letter of support.  
**Proposed: Cllr Bell – Second: Cllr Buckley – Motion Carried**  
Cllr Bell received a comment regarding lack of a bin in the green space of Furlong. Cllr Bell to find out the exact location.

**Meeting was closed 21.57**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chair)                      Councillor

Date:

