

Meeting Minutes of the Parish Council held on Tuesday 20th October 2020 remotely via Zoom at 7.15pm

Attendees: Councillors – Cllr Stubbs (Chair), Cllr Wilkinson (Vice Chair), Cllr Akerman, Cllr Hulme, Cllr Flunder, Cllr Pearce, Cllr Peck, Cllr Bell & Cllr Trigger – S Morgan-Owen (Clerk) and no members of the public.

1. Chair’s Welcome:

a) Cllr Stubbs welcomes everyone.

2. Apologies Received from:

Cllr Buckley	Holiday
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3. Declaration of Interest: In addition to the normal:

Cllr Hulme	Item 11	Member of SMDC’s Planning Committee
Cllr Wilkinson	Item 11	Member of SMDC’s Planning Committee
Cllr Flunder	Item 11 Item 16	Member of SMDC’s Planning Committee Chairman of Neighbourhood Plan Steering Group
Cllr Bell	Item 11b	Member of the NDP Group
Cllr Akerman	Item 15b	Great Wood Hall Committee Chair
Cllrs Wilkinson & Flunder	Item 11b	Would like to declare lobbying and will step away from this section of the meeting.

4. Minutes of Previous Meeting: The minutes of the monthly meeting of the council held on 18th August 2020, have been circulated. They have been confirmed as an accurate and true record:

Signed (electronically) by the chairman and **Proposed: Cllr Pearce – Second: Cllr Hulme – Motion Carried**

5. Public Participation (for a maximum of 30 minutes):

No public participation.

6. District Councillor’s Announcements:

Cllr Wilkinson advises on the report produced by Cushman and Wakefield demolishes Cheadle leisure centre and hospital and then builds new centre on Tape St carpark. He has invited Andrew Stokes and Cybil Ralphs to the next council meeting to discuss. Cllr Wilkinson also advises that SMDC are not communicating with the owners of Tean public toilets and requests this issue be on the agenda for next month.

7. County Councillor’s Announcements:

Nothing received from Cllr Deaville but he has advised he will try and get to the next meeting.

8. Actions and Updates from the Previous Meetings:

a) **Traffic Calming:** Previous grant for funding is currently closed. Council agrees to wait until grant re-opens to apply for funding as one camera is in access of £3k.

b) **Silhouette:** Council agreed for Cllr Flunder to organise and the Chair will authorise under is allowance.

9. CoVid-19 Updates:

Cllr Flunder advises there are funds out there for groups.

Remembrance Sunday – Cllr Pearce will drop wreaths with the clerk for Cllrs to collection.

Cllr Stubbs will place at Checkley

Cllr Hulme or Peck will place at Hollington

Cllr Akerman will place at Christchurch

Cllr Bell at High St

Cllrs will place at a time that is safe and suitable to them.

10. Correspondence:

Date	From	Subject	Outcome
For Consideration			

a) 28/09/20	SPCA	Planning Training	Cllrs emailed 29/9
For Information			
b) 20/09/20	Resident (Uttoxeter Rd)	Weed killer making dog ill	Lengthsman had not been weedkilling in the area.
c) 28/09/20	Staffs Fire & Rescue	Safety Plan 20-24	Councillors emailed 28/9
d) 29/09/20	Resident (Wallfield CIs)	Deteriorating footways	Guidance on notifying SCC provided
e) 08/10/20	Resident (Uttoxeter Rd)	Issue with barriers outside house	Guidance on notifying SCC provided
f) 13/10/20	Non Resident (Cornwall)	State of WMG and lack of pedestrian crossing	Advised WMG is currently under tidy up project. Guidance on notifying SCC provided.
g) 18/10/20	Resident (Checkley)	Overgrown and footway issues Checkley to Fole. Speeding traffic	Guidance on notifying SCC provided.

20.01 – Due to interests declared - Cllr Flunder request to be put in the waiting area. Cllr Wilkinson will leave at agenda item 11b.

11. Applications are reviewed and advised on by Planning Coordinators, comments are then passed via the SMDC portal or email.

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
a) SMD/2020/0508	Coordinators to adv	Land Adj Hollinscroft House, Uttoxeter Road, Lower Tean, Staffordshire,	Variation of condition 2 relating to SMD/2019/0402 to allow for minor amendments to the approved scheme
No Comment			
b) SMD/2020/0520	13/10 – Ext Req	Land Adjacent To Fourtrees, Uttoxeter Road, Checkley, Staffordshire,	Outline application with all matters reserved for the erection of up to 8 dwellings and the formation of a car park to serve Checkley Cricket Club
Cllr Bell hands over to Cllr Pearce – Council have no comment other than clarity regarding the parking for the Cricket Club. Clerk to message SMDC for more clarity, would this be gifted to the Cricket Club or the Council to protect the future.			
c) SMD/2020/0524	Ext not nec	1, Oakhill House, Draycott Road, Upper Tean, Staffordshire, ST10 4JH	Conversion of garage with new link to kitchen and new porch
No Comment			

20.12 – Cllrs Flunder & Wilkinson return to the meeting.

d) UPRN's Letter: Cllr Bell offers his interpretation of Mr Heywoods response.

e) White Paper: Council happy with initial response however, Cllr Flunder to monitor to see what additional points are made at SMDC meeting and will advise the clerk in writing before Monday 26th October of any amendments.

f) Local Plan: Cllr Bell advises of impact locally.

12. Financial Matters:

a) Payments: Due to remote meeting all councillors were provided copies of invoices and cheques.

Payee	Goods/Service	VAT	Total Amount	Cheque No
1) Malcolm Price	Litterpicker Monthly Fee (incs £30 visor agreed by chair)	-	£448.36	3600
2) Steve Clarke	Lengthsman Fee	-	£1,728.00	3601
3) Siân Morgan-Owen	Parish Clerks Monthly Fee	-	£1,176.00	3602
4) Siân Morgan-Owen	Parish Clerks Monthly Expenses	£22.51	£168.61	3602
5) New Haden Metals	Cemetery Skip (rental & exchange)	£40.00	£240.00	3603
6) Eon	Annual Lighting Maintenance	£194.99	£1,169.94	3604
7) Eon	Electricity High St & Recreational Ground	£1.73	£53.83	3605

8) TalkTalk	October GWH phone & b/band	£6.79	£40.74	DD
9) Mark Plant Haulage	Moving Picnic Benches	£10.00	£60.00	3606
10) Blythe Site Services	Portacabin Removal	£30.00	£528.40	3607
11) Mrs Turner	Halloween Trail Costs	-	£49.35	3608
12) TalkTalk	November GWH phone & b/band	£7.19	£43.14	DD
13) Surrey Hills	Solicitors (September 2020 – 3992)	£150.00	£900.00	3609
14) Surrey Hills	Solicitors (October 2020 – 4122)	£160.00	£960.00	3609
Total Out			£7,566.37	
Money In				
15) HMRC	VAT Return	-	£4,023.61	
16) Various	Cemetery Fee's	-	£480.00	
Total In			£4,503.61	

Proposed: Cllr Pearce – Second: Cllr Hulme – Motion Carried

b) Latest banking/accounts information has been emailed to Councillors:

Current Account bank statement, reconciliations (all accounts), precept spend to date, GWH payments and earmarked funds were provide to the councillors electronically.

c) Agar Update: No update as not yet completed by external auditors.

d) Electricity Renewal: Proposal to accept renewal.

Proposed: Cllr Bell – Second: Cllr Pearce – Motion Carried

e) Cricket Pitch Sale: Cllr Stubbs has a potential buyer for one of the pitches. Council agrees to sell to £1,500.

Proposed: Cllr Peckl – Second: Cllr Pearce – Motion Carried

13. Highways Issues (hedges, footpaths etc) – If an issue needs reporting then Councillors must provide a full location address including postcode.

a) Clerk to re-arrange Highways meeting as previous one cancelled.

Cllr Peck to notify clerk of Hollington issues and reference no's.

14. Environment:

a) Lengthsman & Litterpickers Report:

1. Lengthsman was accosted by a member of public when told dogs were not allowed in the childrens play area. Clerk to obtain 'NO DOG' signs for all play areas.

All councillors happy with risk assessment but request an annual review.

2. Litterpicker disclosure document.

Proposed: Cllr Peck – Second: Cllr Flunder – Motion Carried

b) Well Meadow Gardens:

1. Lengthsman works: All agree to £230

Proposed: Cllr Bell – Second: Cllr Akerman – Motion Carried

2. Painting Lampposts: Cllr Stubbs requested move onto the next month.

3. Benches: Cllr Bell provided quote for new benches however there is currently a memorial plaque on the current bench. Cllr Stubbs will find out who bench belongs to and CPC will look into moving plaque to new bench or refurbishing old bench. In the meantime, Lengthsman to be instructed to place 2x paving slabs at the front of the bench.

4. River Obstruction: Still there.

c) **Riverside/Rec Tree Works:** Clerk advised works will carry out in Jan/Feb 21 and notification and 6 weeks notice of works sent to Steve Massey of SMDC due to conservation area.

d) Wentlows:

1. Portacabin: Councillors decided to leave vandal paint for now. Clerk also to inform football teams no flammable substances allowed.

2. Manhole Cover: Unusual size, advised speak to Mr Humphreys or Essential Civils.

3. Pitch Update: Cllr Wilkinson gave overview of meeting, lot of work that needs doing. Proposal made to speak to Martin Frost and see how much he charges for shockwaving. If he does not do this or more expensive than other quotes proposal made to opt for £300 +VAT.

Proposed: Cllr Wilkinson – Second: Cllr Flunder – Motion Carried

4. Football team update: Now asking for sponsorship and advertising. QR codes in place for track and trace.
- e) **Hollington:**
1. Hollington Village Hall: Cllr Peck advises that the hall has not submitted accounts to the Charities Commission since 2018. Mark as an agenda item for next month.
 2. Noticeboard: Cllr McCormack advised there will not be individual lettering. Cllr Stubbs advised of contact that could burn name into wood.
- f) **Community Litterpick:** Cllr Flunder organising.
- g) **Health and Safety:** Cllr Akerman gives an update. Holes drilled into play equipment on Wentlows to secure. Wet pore is shrinking around roundabout on Tean rec. Could replace but will require replacing every few years. Mulch is a better option but this is £5250. Revisit at a later date.
Cllr McCormack to organise a meeting with joiner, himself, Cllr Stubbs and Cllr Akerman to discuss options for Checkley Play Area.
- f) **Other Issues:**
Cllr Pearce gives an overview of current issue facing Cheadle hospital and proposes a letter to be sent to SMDC. Amendment to the proposal is to also send letter to SMDC and RSUH (NHS).
Amendment to the amendment – copies to be sent to SMDC, NHS, Health Secretary and Sir Cash.
Letter to be written by Cllr Pearce and Clerk (CPC/2020/023).
Proposed: Cllr Trigger – Second: Cllr Akerman – Motion Carried

15. Great Wood Hall:

- a) Updates: Cllr Peck advised that SCC agree that the ultra vires issues should not have happened and are requesting CPC to pay for their mistake. Our solicitor is dealing with currently. Cllr Trigger is awaiting an update from GWH committee as to which room will be designated as an 'inclusive meeting room'.
- b) Report from GWH Chair: Cllr Akerman submits a list of questions from GWH committee regarding the required lease for GWH.
- c) Premises Manager: Not relevant at this current moment. Revisit at a later date.

16. Neighbourhood Plan Update:

Cllr Flunder provides a brief update and advised another meeting is due on 10th November.

17. Events Committee (Christmas Lights Switch On):

- a) Cllr Hulme advises that the events committee will not be carrying out any activities over the Christmas so will therefore not meeting again until 2021.
- b) Cllr Flunder will hold a laser light display over Halloween.
- c) Proposal the production and installation of 6x (200/100) Merry Christmas banners for a total of £160.

Proposed: Cllr Hulme – Second: Cllr Akerman – Motion Carried

18. Digital Mapping:

Proposal to review insurance company next year.

Proposed: Cllr Hulme – Second: Cllr Akerman – Motion Carried

19. Matters Pertaining to Issues in the Parish or for the Next Meeting (17th November 2020):

Cllr Flunder asked if another Councillor could attend SMDC Parish Assembly – Cllrs Pearce & Hulme offers.

Cllr Wilkinson – Tean Toilets.

Cllr Peck – Hollington VH

Meeting was closed 22.45

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor Wilkinson
Date:	17/11/2020