

**Councillors:** You are hereby summoned to attend the Annual meeting of the Parish Council to be held remotely via Zoom on **Tuesday 18<sup>th</sup> August 2020 at 7.15pm** for the purpose of transacting the following business.

**Members of the Public:** Public participation will be held during the formal meeting. Members of the public wishing to address the Council must contact the Clerk for remote access log in details.

**1. Chairman's Welcome:**

- a) Chairman's remote meeting announcement (for the benefit of public participants).

**2. Apologies:**

**3. Declaration of Interests:**

**4. Minutes of the meeting held on 21<sup>st</sup> July:**

*Suspension of Standing Orders*

**5. Public Participation (for a maximum of 30 minutes):**

*Reinstating of Standing Orders*

**6. District Councillor's Announcements:**

Updates from Cllrs Hulme & Wilkinson

**7. County Councillor's Announcements:**

Update from Cllr Deaville

**8. Actions and Updates from Previous Meetings:**

- a) **Wentlows Pitch Drainage Update:** Cllr Stubbs with an update.  
b) **Hollington Noticeboard:** Cllr McCormack with quote.  
c) **Well Meadow Garden Lamp Post Painting:** Cllr Stubbs with quotes.

**9. Covid-19 Updates:**

Any updates

**10. Correspondence:**

**11. Planning Applications and Related Issues:**

**Applications for Consideration**

SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
a) SMD/2020/0393	18/8/2020	Field South of Star Cottage Tenford Lane, Tean	Storage Building and Bee Keeping Business <a href="http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=137726">http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=137726</a>
b) SMD/2020/0385	16/9/2020	Quarry Walk Caravan Park, Coppice Lane, Winnothdale	Erection of 16 log cabins (resubmission SMD/2017/0391) <a href="http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=137606">http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=137606</a>

- b) UPRN – Cllr Bell's proposed letter to SMDC planning department.

**12. Financial Matters & Governances:**

- a) Authorisation of cheques, monthly direct debits and any other financial issues pertaining to the parish accounts.  
b) Councillors will have copies of reconciliation and precept information.  
c) Purchase of benches from Blacks Head – Cllr Stubbs.

**13. Highways Issues (hedges, footpaths etc):**

If an issue requires reporting by the clerk then the Councillor MUST provide full details of location and addresses.

**14. Environment:**

- a) Update from Highways Liaison meeting (inc Freehay traffic lights).  
b) Highways Issues (hedges, footpaths etc).  
c) Lengthsman and Litterpickers Report  
d) Cllr Flunder with community litterpick update.  
e) Other issues

**15. Neighbourhood Plan Update:** Cllrs Flunder & Bell

**16. Christmas Lights Switch on Event Update:** Cllr Hulme


**17. Future of Meetings & Inclusivity:** Cllr Trigger

**18. Matters Pertaining to Issue in the Parish or for the Next Agenda**

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.

**Private & Confidential Matters** (members of the public will be asked to leave the meeting at this point)

1. **Council Assets**
2. **Council Contractors** (awaiting confirmation from Cllr Stubbs on this item.)

<b>Signed by the Parish Clerk:</b>	
Siân Morgan-Owen	