

Meeting Minutes of the Parish Council held on Tuesday 19th May 2020, remotely via Zoom at 7.15pm

Attendees: Councillors – Cllr Akerman (2019/20 Chair), Cllr Stubbs (2020/21 Chair), Cllr Wilkinson (2020/21 Vice Chair), Cllr Hulme, Cllr Flunder, Cllr Pearce, Cllr Peck, Cllr Bell, Cllr Trigger & Cllr Buckley – S Morgan-Owen (Clerk) and 0 members of the public.

1. Chair's Welcome (Cllr Akerman presides over the meeting pending the outcome of item 5a):

- Cllr Akerman thanks everyone for the opportunity to be Chair and expresses her gratitude.
- Proposal made to approve the 'Virtual Meeting Procedure' and put it onto the website.

Proposed: Cllr Bell – Second: Cllr Trigger – Motion Carried

2. Apologies Received from:

Cllr McCormack	Technical Issues
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3. Declaration of Interest: In addition to the normal:

Cllr Hulme	Item 12	Member of SMDC's Planning Committee
Cllr Wilkinson	Item 12	Member of SMDC's Planning Committee
Cllr Flunder	Item 12	Member of SMDC's Planning Committee

4. Minutes of Previous Meeting: The minutes of the monthly meeting of the council held on 21st April 2020, have been circulated. They have been confirmed as an accurate and true record:

Signed (electronically) by the chairman and **Proposed: Cllr Hulme – Second: Cllr Buckley – Motion Carried**

5. Annual Tasks:

On behalf of themselves and the community Checkley Parish Council would like to thank Cllr Akerman for her chairmanship over the last 12 months. Should she wish to run for chair again she has the full councils support.

a) Election of Chairman for the year 2020/21:

Nominated – Cllr Stubbs - **Proposed: Cllr Perace – Second: Cllr Hulme – Motion Carried**

Cllr Stubbs to sign 'Declaration to Office' and delivered/emailed to clerk.

Cllr Stubbs takes over the meeting.

b) Election of Vice Chairman for the year 2020/21:

Nominated – Cllr Wilkinson - **Proposed: Cllr Stubbs – Second: Cllr Peck – Motion Carried**

Cllr Wilkinson to sign 'Declaration to Office' and pass to clerk.

c) Election of Remaining Council Roles:

Role	2019-2020 Appointee (Previous)	2020 – 2021 Appointee
It was agreed by all councillors to continue with same roles with the exception where the Chair must sit on a committee		
1. Internal Auditor	Cllr Buckley	Cllr Buckley
2. Lengthsman Coordinator	Cllr Akerman (Team) Cllr Stubbs (Checkley & Hollington)	Cllr Akerman (Team) Cllr Stubbs (Checkley & Hollington)
3. Police Coordinator	Cllr Pearce	Cllr Pearce
4. GWH Working Group	Cllrs Akerman, Stubbs, Peck & Trigger	Cllrs Stubbs, Pearce & Trigger
5. GWH Management Committee (CPC representatives)	Cllrs Akerman, Peck & Bell	Cllr Peck & Bell
6. Checkley Community Centre Liaison	Cllrs Stubbs & Flunder	Cllr Stubbs & Flunder
7. Hollington Village Hall Liaison	Cllrs Wilkinson, Peck & Hulme	Cllrs Wilkinson, Hulme & Peck
8. SPCA	Cllr Pearce & Clerk	Cllr Pearce & Clerk
9. SMDC Parish Assembly	Cllrs Stubbs, Pearce & Buckley	Cllrs Stubbs, Pearce & Buckley
10. Lafarge Tarmac Liaison Committee	Cllr Wilkinson	Cllr Wilkinson

11. Footpaths Committee	Cllrs Wilkinson & Bell	Cllrs Wilkinson & Bell
12. Youth Committee	Cllrs Akerman & Flunder	Cllrs Flunder
13. Road Safety & Highways Committee	Cllrs Akerman, Stubbs, Pearce, Trigger & Wilkinson	Cllrs Stubbs, Pearce, Trigger & Wilkinson
14. Neighbourhood Plan Steering Group	Cllrs Akerman, Flunder, Bell, Peck & Pearce	Cllrs Stubbs, Flunder, Bell, Peck, Akerman & Pearce
15. Events Working Group	Cllrs Akerman, Hulme, Pearce & Stubbs	Cllrs Stubbs, Hulme, Pearce & Akerman
16. Hollington Defibrillator Coordinator	Cllr Peck	Cllr Peck
17. Planning Coordinators	Cllrs Bell, Wilkinson, Buckley & Clerk	Cllrs Bell, Pearce, Buckley & Clerk

d) Removal/Add of other required roles:

1. Tean & Checkley Charities Trust	Cllrs Bell, Buckley, Pearce & Akerman
2. Parishes Together	Cllrs Flunder & Stubbs

e) Review of Declaration of Interests:

Clerk reminds councillors that should then move, change jobs, purchase land or join any political groups etc they must update their declarations of interest and submit them to the clerk.

6. Public Participation (for a maximum of 30 minutes): No public in attendance.

7. District Councillor's Announcements:

Updates from both Cllrs Hulme & Wilkinson advising no meetings are currently held. However, they did advise the council that building sites could be given permission to work until 9pm which could potentially cause issues for residents.

8. County Councillor's Announcements:

Cllr Flunder advised that tips have opened, and they are working on opening schools. Road surfacing has been happening in Checkley and pavements could be done in June.

9. Actions and Updates from the Previous Meetings:

a) **Tean River:** Cllr Bell gives an overview of what he removed from the river. Concerned there is a huge tyre in the river. All agreed for the clerk to log it with SMDC as fly-tipping and Environmental Agency as pollution. Cllr Bell also mentioned some potential pollution emitting from one of the outlet pipes. Clerk to also report this to Environment Agency.

10. CoVid-19:

- a) Support Network Update: Clerk advised no more calls requesting support.
- b) Green Space & Play Area's: Clerk advises that green space is open but play are still closed. Cllr Bell suggests some new benches with the grant money. Clerk advises this should be acceptable as it contributes to the communities mental health and well-being. Or possibly a walks leaflet. Clerk to put on the agenda for next month.
- c) Other issue that fall under the Covid-19 Business Continuity Plan: Clerk advises that a letter has been sent to JCB regarding speeding on Hollington level, and email will Road Safety.

11. Correspondence:

Date	From	Subject	Outcome
For Consideration			
a) 11/05/2020	Churches Together	Rural Mission Sunday	Cancelled due to CoVid-19
b) 07/05/2020	SMDC	DC Meeting Non-Attendance	Cllrs emailed 7/5
c) 03/05/2020	Cavendish Rd Resident	Dog Foul & Access	Clerk has contacted SMDC & SCC

12. Applications are reviewed and advised on by Planning Coordinators, comments are then passed via the SMDC portal.

Cllr Flunder placed in Zoom waiting room area at his request.

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details

a) DET/2020/0018	02/06/2020	Barn off Heath House Lane, Lower Tean	Prior approval for change of use of agricultural building to a dwelling house including alterations to front elevation.
NO COMMENT – All in Favour			

13. Financial Matters:

a) Payments: Due to remote meeting all councillors were provided copies of invoices and cheques.

Payee	Goods/Service	VAT	Total Amount	Cheque No
1. TalkTalk	GWH Phone & Broadband (June)	£6.79	£40.74	D/Debit
2. Malcolm Price	Litterpicker Monthly Fee	-	£239.80	3564
3. Steve Clarke	Lengthsman Fee	-	£1485.00	3565
4. Siân Morgan-Owen	Parish Clerks Monthly Fee	-	£784.00	3566
5. Siân Morgan-Owen	Parish Clerks Monthly Expenses	-	£84.28	3566
6. EON	Tean Rec	£0.69	£14.46	3567
7. EON	High St	£1.50	£31.51	3567
8. Gerald Crookes	Youth Club Leader (Dec 19 – Mar 20)	-	£396.00	3568
9. Zurich Municipal	Annual Insurance	-	£1661.60	3569
10. Surry Hills	Solicitor (SCC Liaison)	£15.00	£93.00	3570
11. SCC	1 st Instalment of Annual GWH Purchase Payment	-	£8500.00	3571
Monies In				
12. Various	Cemetery Fee's	-	£720.00	
13. SMDC	Parish Precept	-	£33675.18	

Proposed: Cllr Buckley – Second: Cllr Pearce – Motion Carried

b) **Copy of latest bank reconciliation and current account statements have been emailed to Councillors:**

Current Account bank statement, reconciliations (all accounts), precept spend to date, GWH payments and earmarked funds were provide to the councillors electronically.

c) **Scribe:** Clerk advised of the accounting software. Councillors agree to allow for 3 months trial and the clerk to report back.

d) **EON:**

- i. Clerk advised - received a quote from EON for over £1k for the replacement of the lamppost on Greatwood Road. Council does not want to replace at this time.
- ii. Recreational Ground Contract: Clerk advised up for renewal.

Proposed: Cllr Pearce – Second: Cllr Stubbs – Motion Carried

14. Highways Issues (hedges, footpaths etc) – If an issue needs reporting then Councillors must provide a full location address including postcode.

Cllr Peck advised of issue at Lockers Bank – will email Clerk details to follow up.

Cllr Pearce requested an update on previous issue logged SCC for Gorsty Hill

15. Lengthsman & Litterpicker Update:

Nothing to report. Lengthsman report in electronic meeting pack.

16. Wentlows:

a) Garden Access: Clerk to ask Lengthsman addresses of housed that back onto The Wentlows and write to all regarding rights of way.

b) Boundary Issue: Cllr Pearce was approached by a resident from No 8 regarding a previous boundary issue. From what the council can ascertain this residents issue is with her neighbour boundary and is therefore not a council issue.

c) Gate/Noticeboard Painting: Cllr Akerman advised it's still with Tean Rangers FC.

d) Pitch:

- i. Quote for works: Councils agreed to postpone this item until Wentlows program decided on.
- ii. Wentlows Improvement Meeting: Cllr Akerman gave an overview. Proposal made to move forward with the scheme SMDC suggested and get the football clubs involved.

Proposed: Cllr Flunder – Second: Cllr Pearce – Motion Carried

17. Matters Pertaining to Issues in the Parish or for the Next Meeting (16th June 2020):

Cllr Hulme – Suggestion to allow Greatwood Primary access to GWH. Ben is checking with SCC. Clerk to suggest to GWH committee and check insurance.

Cllr Bell – Issue with fence mill side of footbridge. Clerk to contact Bovale.

Cllr Flunder – Mentions issue Greatwood Primary have been having with leaking pipes on playing field.

Cllr Stubbs – Donation to foodbank. Clerk to ascertain if this is under the councils remit and to approach Cheadle foodbank on how we do this. **Proposed: Cllr Stubbs – Second: Cllr Flunder – Motion Carried**

Meeting was closed 20.51

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chair)

Councillor

Date: 16/06/2020

