

Councillors: You are hereby summoned to attend the Annual meeting of the Parish Council to be held remotely via Zoom on **Tuesday 19th May 2020 at 7.15pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held during the formal meeting. Members of the public wishing to address the Council must contact the Clerk for remote access log in details.

1. Chairman's Welcome:

- a) Chairman's remote meeting announcement (for the benefit of public participants).
- b) Approval of new 'Virtual Meeting Procedure'

2. Apologies:

3. Declaration of Interests:

4. Minutes of the meeting held on 21st April 2020:

5. Annual Tasks:

a) Election of the Chairman for the year 2020/2021:

2019/20 Chairman calls for nominations.

Votes taken by show of hands (if votes are equal then 2019/20 Chair has the casting vote).

New Chair elected - they read and sign the 'Declaration of Acceptance of Office.'

b) Election of the Vice Chairman for the year 2020/2021:

New Chairman calls for nominations.

Votes taken by show of hands (if votes are equal then new Chair has the casting vote).

New Vice Chair elected - they read and sign the 'Declaration of Acceptance of Office.'

c) Election of Remaining Council Roles:

Role	2019-2020 Appointee (Previous)	2020 – 2021 Appointee
Internal Auditor	Cllr Buckley	
Lengthsman Coordinator	Cllr Akerman (Tean) Cllr Stubbs (Checkley & Hollington)	
Police Coordinator	Cllr Pearce	
GWH Working Group	Cllrs Akerman, Stubbs, Peace & Trigger	
GWH Management Committee (CPC representatives)	Cllrs Akerman, Peck & Bell	
Checkley Community Centre Liaison	Cllrs Stubbs & Flunder	
Hollington Village Hall Liaison	Cllrs Wilkinson, Peck & Hulme	
SPCA	Cllr Pearce & Clerk	
SMDC Parish Assembly	Cllrs Stubbs, Pearce & Buckley	
Lafarge Tarmac Liaison Committee	Cllr Wilkinson	
Footpaths Committee	Cllrs Wilkinson & Bell	
Youth Committee	Cllrs Akerman & Flunder	
Road Safety & Highways Committee	Cllrs Akerman, Stubbs, Pearce, Trigger & Wilkinson	
Neighbourhood Plan Steering Group	Cllrs Akerman, Flunder, Bell, Peck & Pearce	
Events Working Group	Cllrs Akerman, Hulme, Pearce & Stubbs	
Hollington Defibrillator Coordinator	Cllr Peck	
Planning Coordinators	Cllrs Bell, Wilkinson, Buckley & Clerk	

d) Suggestion for the removal or inclusion of Council Coordinator roles:

e) Review of Declaration of Interests:

Suspension of Standing Orders

6. Public Participation (for a maximum of 30 minutes):

Reinstating of Standing Orders

7. District Councillor's Announcements:

Updates from Cllrs Hulme & Wilkinson

8. County Councillor's Announcements:

Update from Cllr Deaville

9. Actions and Updates from Previous Meetings:

Tean River: - Cllr Bell with an update.

10. Covid-19

- a) Update on Support Network.
- b) Green Space Access and Play Area Updates:
- c) Any other covid-19 related issues (in light of ever-changing guidelines).

11. Correspondence:

Date	From	Subject	Outcome
For Consideration			
a) 11/05/2020	Churches Together	Rural Mission Sunday	Cancelled due to CoVid-19
b) 07/05/2020	SMDC	DC Meeting Non-Attendance	Cllrs emailed 7/5
c) 03/05/2020	Cavendish Rd Resident	Dog Foul & Access	Clerk/Cllr Akerman with update

12. Planning Applications and Related Issues:

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period * Ext Grant	Address	Proposed Application Details
a) DET/2020/0018	02/06/2020	Barn off Heath House Lane, Lower Tean	Prior approval for change of use of agricultural building to a dwelling house including alterations to front elevation.
http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=135244			

13. Financial Matters & Governances:

- a) Authorisation of cheques, monthly direct debits and any other financial issues pertaining to the parish accounts.
- b) Councillors will have copies of reconciliation and precept information.
- c) Scribe
- d) Eon – Great Wood Road street light replacement.

14. Highways Issues (hedges, footpaths etc):

If an issue requires reporting by the clerk then the Councillor MUST provide full details of location and addresses.

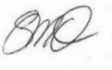
15. Lengthsmans & Litterpicker Report:

16. Wentlows:

- a) Garden Access – Clerk with information
- b) Boundary Line Issue
- c) Gate/Noticeboard Painting: Cllr Akerman with update
- d) Pitch
 - I. Cllr Akerman with quotes for works.
 - II. Update regarding meeting with Mr Wilks from SMDC.

17. Matters Pertaining to Issue in the Parish or for the Next Agenda

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.

<p>Signed by the Parish Clerk:</p>	
<p>Siân Morgan-Owen</p>	