

# Meeting Minutes of the Parish Council held on Tuesday 18<sup>th</sup> February 2020 at Great Wood Hall at 7.15pm

**Attendees:** Councillors – Cllr Akerman, Cllr Stubbs (Vice-Chair), Cllr Pearce, Cllr Hulme, Cllr Flunder, Cllr Peck, Cllr McCormack, Cllr Bell & Cllr Buckley – S Morgan-Owen (Clerk) and 10 members of the public.

## 1. Chair's Welcome:

Cllr Akerman thanks Cllr Stubbs for chairing the January meeting.

## 2. Apologies Received from:

Cllr Wilkinson	Holiday
Cllr Trigger	Holiday

## 3. Declaration of Interest: In addition to the normal:

Cllr Akerman	Item 13	Greatwood Hall Committee Member
Cllr Stubbs	Item 6c Item 20b	Quote supplied by family member Works being carried out by a family member
Cllr Hulme	Item 8 Item 16	Member of SMDC's Planning Committee Chairman of Events Committee
Cllr Bell	Item 8e Item 15	Chair of the Upper Tean Residents Association Neighbourhood Plan Steering Group Vice Chairman
Cllr Peck	Item 15 Item 18	NDP Steering Group Member of the Joint Hollington & Croxden Woking Group
Cllr Flunder	Item 8 Item 15	Member of SMDC's Planning Committee Neighbourhood Plan Steering Group Chairman

## 4. Minutes of Previous Meeting:

The minutes of the monthly meeting of the council held on 21<sup>st</sup> January 2020, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and **Proposed: Cllr Stubbs – Second: Cllr Hulme – Motion Carried**

**All in favour to suspend standing orders**

## 5. Public Participation (for a maximum of 30 minutes):

### **Representative from Instinctf Partners – Coop – Blacks Head**

Overview of where they are and a few changes made. They will keep us updated.

### **Upper Tean Resident – Planning application SMD/2019/0778**

Overview of planning application and clarity on some of the issues concerning the council.

### **Checkley Resident – Neighbourhood Plan**

Potential development on a 'called for sites' field prior to the completion of the neighbourhood plan.

**All in favour to reinstate standing orders**

## 6. Actions and Updates from the Previous Meetings:

- Police & Councillor Drop In Session:** Cllr Stubbs failed to attend. Next session 14<sup>th</sup> March, Cllr Pearce advised possible won't be able to attend. Cllr Stubbs will attend in place.
- United Charities:** Clerk advised carried out requests but not heard anything from the charity about moving forward.
- Hollington Christmas Tree Lights:** ACE quoted £125.75 for supply of lights and lead. Hollington residents' group are looking into a second quote. **Proposed: Cllr Pearce – Second: Cllr Peck – Motion Carried**
- Councillor contact info:** Those councillors who want amendments will complete the new form.
- West Midlands Ambulance:** Clerk refers to briefing paper sent out. Cllr Peck advised that with four volunteers and about £14k anybody can run first responders. Clerk to invite Fulford first responders to the parish assembly.

- f) **Shades/GWH Defib:** Clerk advised that defib has been repaired under warranty and when returned will go into GWH. AEDDonate will be removing the old housing from outside Shades in the next couple of weeks. Proposal made to continue and to enquire with AEDDonate about hiring a unit for shades.

**Proposed: Cllr McCormack – Second: Cllr Stubbs – Motion Carried**

**7. Correspondence:**

Date	From	Subject	Outcome
a) 12/02/2020	Local Resident	Road Conditions Tean to Draycott	Forward to Cllr Deaville 12/2/20

8. Applications are reviewed and advised on by Planning Coordinators, comments are then passed via the SMDC portal.

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period EG=Extension Granted	Address	Proposed Application Details
a) SMD/2019/0763	14/02/2020	Oaklea, Alton Rd, Thrapwood	Proposed construction of a two storey wrap around side extension
<b>NO COMMENT</b>			
b) SMD/2019/0460*	13/02/2020*	Land rear of No's 30-34 Church Lane, Checkley	Erection of detached two storey dwelling. (revised description and amended plans)
<b>NO COMMENT</b>			
c) SMD/2020/0066	26/02/2020	The Bungalow, Mill Lane, Lower Tean	Proposed extension to form new sitting room with master bedroom en-suite.
<b>NO COMMENT</b>			

- d) Daisy Farm Update – No update

**9. Financial Matters:**

Internal Auditor – Cllr S Buckley

Payee	Goods/Service	VAT	Total Amount	Cheque No
a) AED Donate	Hollington Defib Pads	-	£39.49	3537
b) St Anns Warehouse	Youth Room Floor @GWH	£198.48	£1190.88	3538
c) New Haden Metals	Skip Exchange	£20.00	£100.00	3539
d) SPCA	Councillor Training	-	£35.00	3540
e) EON	High St Electricity	£1.72	£36.08	3541
f) EON	Tean Rec Electricity	£0.38	£7.94	3541
g) Greatwood Hall	Meeting Room Hire	-	£50.00	3542
h) Malcolm Price	Litterpicker Monthly Fee	-	£270.93	3543
i) Steve Clarke	Lengthsman Fee	-	£613.50	3544
j) Siân Morgan-Owen	Parish Clerks Monthly Fee	-	£830.25	3545
k) Siân Morgan-Owen	Parish Clerks Monthly Expenses	-	£135.68	3545
l) AED Donate	GWH Defib Hire, Shades cabinet removal, GWH/Shades pads	-	£235.79	3546
<b>Monies In</b>				
m) Various	Cemetery Fee's	-	£600.00	100437

**Proposed: Cllr Pearce – Second: Cllr McCormack – Motion Carried**

- n) **Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor:**  
Both latest bank reconciliation (all accounts), precept spend to date, GWH payments and earmarked funds will be in the Councillors meeting packs for their information. Reconciliation was signed by the internal auditor.
- o) **Fly Posting Policy:** Moved to next meeting by Cllr Buckley.

**10. District Councillor's Announcements:**

Overview from Cllr Hulme.

**11. County Councillor's Announcements:** No report

- 12. Highways Issues (hedges, footpaths etc)** – If an issue needs reporting then Councillors must provide a full location address including postcode.
- Cllr Hulme advised regarding Fole Lane closure. Cllr Pearce advised of road issue on Gorsty Hill, clerk to report.
  - Main Road Hollington – Cllr Wilkinson advised via email that this was now with the Hollington residents to apply for land fill.
- 20.33 – Cllr Flunder joins the meeting.**
- 13. GWH Recommendations from Great Wood Working Group:**
- Cllrs Peck and Bell provided updates from February committee meeting.
  - Cllrs Stubbs and Pearce provided updates from January working group meeting.
- 14. Checkley & Tean Sports Club Recommendations from Working Group:**  
Cllr Flunder to arrange a meeting with football group.
- 15. Neighbourhood Plan Recommendation from Steering Group:**  
Cllr Flunder provided an update.
- 16. Community Events Team Recommendations from Working Group:**
- Cllr Hulme provided update.
  - Mugs - £961.44 for 396 VE branded mugs from Running Imp. Clerk advised that £500 grant has been secured towards this.
- Proposed: Cllr Flunder – Second: Cllr Pearce – Motion Carried.**
- 17. Joint Committee of Checkley, Forsbrook and Draycott Parish Council:**  
Meeting scheduled for 23<sup>rd</sup> January 2020.
- 18. Hollington / Croxden Working Group:**  
Cllr Peck advised petition has been passed to Croxden for submission.
- 19. Lengthsman Report:**  
Cllr Flunder advised farmer behind Checkley play area would like a fence. Cllr McCormack or Hulme will look into sheep fencing.  
Dog foul an issue, request to put on next agenda.
- 20. Recreational Ground Issues:**
- Water Retention:** Cllr Stubbs unable to locate previous Lengthsman. Severn Trent spotting down on the rec. No update received.
  - Electricity Enclosure:** ACE advised still in progress and will be sorted before any events in the Summer.
  - CCTV:** Cllr Buckley is happy to sort a spec but proposed to no longer continue with the CCTV.
- Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried.**
- 21. Newsletter:**  
Cllr Flunder has no recollection as to why he requested this item.
- 22. Councillor Contact Information on Website:**  
Clerk to create a form for councils to authorise what contact information is on the website.
- 23. Matters Pertaining to Issues in the Parish or for the Next Meeting (17<sup>th</sup> March 2020):**  
Cllr Bell – Severn Trent Grant – disabled access.  
Cllr Flunder – Chairmans Ball 28<sup>th</sup> March.

**Meeting was closed 21:30**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor <i>B Stubbs</i>
<b>Date:</b>	17/03/2020