

## Meeting Minutes of the Parish Council held on Tuesday 20<sup>th</sup> December 2019 at Great Wood Hall at 7.15pm

**Attendees:** Councillors – Cllr Akerman (Chair), Cllr Stubbs (Vice-Chair), Cllr Pearce, Cllr Wilkinson, Cllr Hulme, Cllr Peck & Cllr Buckley – S Morgan-Owen (Clerk) and 2 members of the public.

**1. Chair’s Welcome:**

**2. Apologies Received from:** Cllrs McCormack, Flunder, Bell & Trigger

**3. Declaration of Interest:** In addition to the normal:

|                |                                |   |
|----------------|--------------------------------|---|
| Cllr Akerman   | Item 13                        | Member of the GWH Committee   |
| Cllr Stubbs    | Item 9g                        | Recipient is a family member  |
| Cllr Hulme     | Item 8<br>Item 8b&c<br>Item 16 | Member of SMDC’s Planning Committee<br>Applicant is a neighbour<br>Chairman of Events Committee |
| Cllr Wilkinson | Item 8<br>Item 18              | Member of SMDC’s Planning Committee<br>Member of the Joint Hollington & Croxden Working Group   |
| Cllr Peck      | Item 15<br>Item 18             | NDP Steering Group<br>Member of the Joint Hollington & Croxden Working Group                    |

**Due to public attendance a proposal was made to move agenda item 8 up the agenda – Motion Carried**

**8.** Applications are reviewed and advised on by Planning Coordinators.

| <b>Applications for Consideration</b>  |  |   |  |
|--|--|---|--|
| <b>SMDC No</b><br>* P/work not rec’d<br>from SMDC in time<br>for CPC meeting   | <b>End of<br/>Consultation<br/>Period</b><br><small>EG=Extension<br/>Granted</small> | <b>Address</b>                              | <b>Proposed Application Details</b>  |
| a) SMD/2019/0681   | 19/12/19 EG  | Cross Farm Cottage, Main Rd, Hollington     | Extension to dwelling  |
| NO COMMENT   |  |   |  |
| b) SMD/2019/0688   | 04/12/19 EG  | (Bloor) Overton Farm, Fole Lane, Hollington | Retention of triple garage   |
| NO COMMENT   |  |   |  |
| c) SMD/2019/0689   | 04/12/19 EG  | (Bloor) Overton Farm, Fole Lane, Hollington | Retention of stable block  |
| NO COMMENT   |  |   |  |
| d) SMD/2019/0704   | 08/01/20   | Black Head Inn, High Street, Upper Tean     | Change of use of the public house (Class A4) to retail (Class A1) and ground and first floor rear and side extension: conversion of first floor to create 4 no. flats (Class C3); installation of plant and machinery; and ancillary car parking and delivery area |
| Proposal made to fully support with the condition of a crossings being installed on New Road and ideally High Street (2019/032). <b>Proposed: Cllr Buckley – Secoded: Cllr Pearce – Motion Carried</b> |  |   |  |
| e) SMD/2019/0706   | 25/12/19   | Broad View Cheadle Rd, Winnothdale          | Proposed livestock shed  |
| NO COMMENT   |  |   |  |

f. Daisy Farm – Meeting scheduled by Upper Tean Residents Association 16<sup>th</sup> January 2020 at GWH.

4. **Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 19<sup>th</sup> November 2019, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and **Proposed: Cllr Pearce – Second: Cllr Wilkinson – Motion Carried**

5. **Public Participation (for a maximum of 30 minutes):**

No public participation.

6. **Actions and Updates from the Previous Meetings:**

**Police & Councillor Drop In Session:** Residents concerned about parked cars on pavements blocking pedestrian access on Uttoxeter Road. Clerk will find out who to escalate to in the police, Cllr Pearce as Police Coordinator will investigate, Cllr Hulme will take to District Council and Cllr Buckley will speak to Safer Roads.

Next session is 11<sup>th</sup> January 2020.

7. **Correspondence:**

| Date                   | From                    | Subject   | Outcome                            |
|------------------------|-------------------------|---|------------------------------------|
| <b>For Information</b> |                         |   |                                    |
| a) 11/12/19            | SMDC Members Services   | Corporate Plan Survey                                   | Cllrs emailed 11/12                |
| b) 10/12/19            | SCC Community Transport | Provision of Local Bus Service – drop in session 7/1/20 | Cllrs emailed 11/12                |
| c) 4/12/19             | Colin Pearce            | Info about Honeycomb Enterprises                        | Clerk to advertise on FB & Website |
| d) 27/11/19            | Highways SCC            | The West and Shires Permit Scheme Consultation          | Cllrs emailed 27/11                |

9. **Financial Matters:**

Internal Auditor – Cllr S Buckley

| Payee                      | Goods/Service   | VAT     | Total Amount | Cheque No |
|----------------------------|---|---------|--------------|-----------|
| a) Tony Shallcross         | Voluntary Transport Scheme Donation                             | -       | £100.00      | 3516      |
| b) Cheadle Academy         | Donation to the 6 <sup>th</sup> Form Choir singing at switch on | -       | £50.00       | 3517      |
| c) Cheadle Carnival        | Donation for Santa sleigh at switch on                          | -       | £100.00      | 3518      |
| d) Fenland Leisure         | Swing Equipment Parts   | £21.10  | £126.60      | 3519      |
| e) Surrey Hills Solicitors | Legal Advice  | £140.00 | £849.00      | 3520      |
| f) Gerald Crookes          | Youth Club Leader   | -       | £444.00      | 3521      |
| g) ACE Services            | Christmas Lights etc  | £650.00 | £3,900.00    | 3522      |
| h) Laser Hire              | Christmas Lights equipment                                      | £43.40  | £260.40      | 3523      |
| i) Greatwood Hall          | November Meeting Room Hire                                      | -       | £30.00       | 3524      |
| j) Malcolm Price           | Litterpicking and Expenses                                      | -       | £270.41      | 3525      |
| k) Siân Morgan-Owen        | Clerk Fee   | -       | £1,066.50    | 3526      |
| l) Siân Morgan-Owen        | Clerk Expenses  | -       | £112.21      | 3526      |

**Proposed: Cllr Pearce – Second: Cllr Hulme – Motion Carried**

m) **Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor:**

Both latest bank reconciliation (all accounts), precept spend to date, GWH payments and earmarked funds will be in the Councillors meeting packs for their information. Reconciliation was signed by the internal auditor.

n. Sign off of Christmas Lights RA 2019 – **Proposed: Cllr Buckley – Seconded: Cllr Wilkinson**

10. **District Councillor's Announcements:**

Full council meeting was postponed until January.

11. **County Councillor's Announcements:** No report

12. **Highways Issues (hedges, footpaths etc)** – If an issue needs reporting then Councillors must provide a full location address including postcode.

a) Several complaints about the overgrown hedge on Tenford Lane. Clerk to report (4181911) and notify Highways Liaison.

b) Cllr Pearce advised damaged fence panels opposite Interlink, Lower Tean. Clerk to report (4181921).

- c) Cllr Pearce advised damage to post and rail barrier along footpath from Uttoxeter Rd to Birchendale Close. Clerk to report (4181942).
- 13. GWH Recommendations from Great Wood Working Group:**  
Cllr Peck advised there was no meeting in December.
- 14. Checkley & Tean Sports Club Recommendations from Working Group:**  
Clerk advised that football clubs will look into the removal of portacabin in new year. Cllr Buckley is looking into a pitch hire contract.
- 15. Neighbourhood Plan Recommendation from Steering Group:**  
Clerk to chase AECOM.
- 16. Community Events Team Recommendations from Working Group:**  
Proposal made for clerk to send out a press release  
***Proposed: Cllr Pearce – Second: Cllr Buckley – Motion Carried***  
Cllr Buckley has some recommendation for the next Events meeting.
- 17. Joint Committee of Checkley, Forsbrook and Draycott Parish Council:**  
Next meeting Jan 2020
- 18. Hollington / Croxden Working Group:**  
Croxden speeding proposal was heard at SPCA AGM and will be going to committee.
- 19. Lengthsman Report:**  
Nothing to report.
- 20. Recreational Ground Issues:**
- a) **Water Retention:** Cllr Buckley will look into costs of water samples. Proposal made for Cllr Wilkinson to write a letter.  
***Proposed: Cllr Stubbs – Second: Cllr Hulme***
- 21. Matters Pertaining to Issues in the Parish or for the Next Meeting (21<sup>st</sup> January 2019):**  
Cllr Buckley – Fly posting

***Meeting was closed 20.28***

|  |            |
|--|------------|
| I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council. |            |
| <b>Signed: (Chair)</b>   | Councillor |
| <b>Date:</b>   |            |
|  |            |