

Councillors: You are hereby summoned to attend the Parish Council meeting to be held at Great Wood Hall on Tuesday 21st January 2020 at 7.15pm for the purpose of transacting the following business.

Members of the Public: Public participation will be held during the formal meeting. Members of the public wishing to address the Council must make the Chair aware of their intention before the meeting starts.

1. Chairman's Welcome:

a) Recording Notice (if applicable).

2. Apologies:

3. Declaration of Interests:

4. Minutes of the meeting held on 17th December 2019:

Suspension of Standing Orders

5. Public Participation (for a maximum of 30 minutes):

Reinstating of Standing Orders

6. Actions and Updates from Previous Meetings:

a) Police & Councillor Drop-in sessions:

I. Cllr Peck with an update from 11th January session.

II. Next session 8th February 2020, attending Cllr is Cllr Trigger.

7. Correspondence:

8. Planning Applications and Related Issues:

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period EG=Extension Granted	Address	Proposed Application Details
a) SMD/2019/0778	29/01/20	Woodland View, Tenford Lane, Tean	Outline planning permission with some matters reserved, appearance, landscaping and scale for the erection of 3no dwellings
b) SMD/2020/0014	03/02/20	Fir Grove, Fir Bob, Hollington	Resubmission of previously refused application SMD/2019/0186. Amended scheme to provide a single storey extension with a shower room and entrance lobby.
c) SMD/2020/0008	19/02/20	1 Cranberry Ave, Checkley	Outline permission with details of access (all other matters reserved) for the proposed change of park domestic garden area to self-contained building plot.

d) Daisy Bank – Update from the UTRA Meeting to be held at GWH 16th Jan 2020.

9. Financial Matters & Governances:

a) Authorisation of payments.

b) Copy of latest reconciliation and current account statement to be signed by Internal Auditor.

Latest bank reconciliation (all accounts), earmarked and precept spend to date will be in the Councillors meeting packs for their information.

c) Agreement of expenditure and framework outlined at the 'commercial in confidence' meeting.

d) Agreement of precept increase of 2% and 2020/2021 budget outlined at the 'annual precept' meeting.

e) Agreement of increasing cemetery fees.

f) Agreement of hourly rate increase for litterpicker in line with government guidelines.

g) Agreement of hourly rate increase for clerk in line with NALC guidelines.

h) Review of earmarked reserves.

10. District Councillor's Announcements:

11. County Councillor's Announcements:

12. Highways Issues (hedges, footpaths etc):

If an issue requires reporting by the clerk then the Councillor MUST provide full details of location and addresses.

Update from Chair regarding Highways Liaison meeting – 17th January 2020

13. GWH Recommendations from Great Wood Working Group and Committee:

- a) Update from committee team.
 - I. Hearing Loops
- b) Working group meeting scheduled for 30th January 2020.

14. Checkley and Tean Sports Club Recommendations from Working Group:

15. Neighbourhood Plan Recommendation from Steering Group:

- a) Update regarding AECO

16. Community Events Team Recommendations from Working Group:

- a) Cllr Hulme with a report from the meeting dated 9th January 2020
 - I. Agreement from Council for events committee to proceed with bookings for 2020 switch on.
 - II. VE Day Celebration plans (3rd May 2020):
 - 1. Council permissions to purchase a poppy wreath for the memorial.
 - 2. Council permissions other potential purchases – commemorative mugs, donation to choir etc.
 - III. Churches Together recreation use request.

17. Joint Committee of Checkley, Forsbrook and Draycott Parish Councils:

18. Hollington/Croxden Working Group:

19. Lengthsmans Report:

20. Recreational Ground Issues:

- a) Water retention.
- b) Electricity enclosure update.
- c) CCTV next steps.

21. Fly Posting:

Cllr Buckley

22. Email Addresses:

Cllr Bell

23. Matters Pertaining to Issue in the Parish or for the Next Agenda

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.