

Meeting Minutes of the Parish Council held on Tuesday 19th November 2019 at Great Wood Hall at 7.15pm

Attendees: Councillors – Cllr Akerman (Chair), Cllr Stubbs (Vice-Chair), Cllr Pearce, Cllr Wilkinson, Cllr Hulme, Cllr Flunder, Cllr Peck, Cllr Buckley, Cllr Bell, Cllr Trigger – S Morgan-Owen (Clerk) and 5 members of the public.

1. Chair’s Welcome:

2. Apologies Received from: Cllr McCormack

3. Declaration of Interest: In addition to the normal:

Cllr Akerman	Item 13 Item 9f	Member of the GWH Committee Reimbursement of expenses paid.
Cllr Stubbs	Item 22	Works being carried out by family member
Cllr Hulme	Item 8 Item 16	Member of SMDC’s Planning Committee Chairman of Events Committee
Cllr Flunder	Item 8 Item 15	Member of SMDC’s Planning Committee Chairman of NDP Steering Group
Cllr Wilkinson	Item 8 Item 8c Item 9g	Member of SMDC’s Planning Committee Member of the opposing resident’s group Reimbursement of expenses paid.
Cllr Peck	Item 15	NDP Steering Group
Cllr Bell	Item 15	Chair of Upper Tean Residents Association
Cllr Buckley	Item 5	Neighbour is attending.

4. Minutes of Previous Meeting: The minutes of the monthly meeting of the council held on 15th October 2019, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and **Proposed: Cllr Buckley – Second: Cllr Stubbs – Motion Carried**

5. Public Participation (for a maximum of 30 minutes):

Suspend Standing Orders – All in favour

a) Mr Shallcross – Hollington – Voluntary Community Transport Scheme

Mr Shallcross spoke to the council advising he is looking to set up volunteer drivers to take community members to hospital, appointments, shopping etc. Council favoured the scheme, Mr Shallcross looking at council to support with set up costs including a mobile phone.

Proposal made to support initially with £100 and then a further £100 for marketing fees (leaflet creation, printing etc).

Proposed: Cllr Wilkinson – Second: Cllr Pearce – Motion Carried

b) Mr Stafford – Upper Tean – Daisy Bank Development

Mr Stafford gave an overview of where the residents are with this. Recommends a crowd funding page to raise funds to fight. Clerk outlines that the Council have been advised to not be involved with the crowd funding page, however this does not stop individuals from being involved. The page will be produced independently and Cllr Bell to arrange a meeting with UTRA to move this forward.

c) Mrs Millington – Upper Tean – Footpath Checkley 3

Attended to voice her dismay regarding a letter received from CPC regarding this footpath. CPC will hand any issues regarding to this footpath over to SCC.

d) Mr Clarke – Upper Tean – Parish Lengthsman

All agreed to move agenda item 20a up the agenda.

20. Recreation Ground Issues:

- a) Water Retention – Mr Clarke points out his observations regarding where and how. Cllr Akerman advised that we have asked for this to be looking into again as we feel there is more to it than land drain. Cllr Bell proposed the council obtain their own independent report from a civil engineer.

Proposed: Cllr Bell – Second: Cllr Flunder – Motion Carried

Reinstate standing orders – all in favour

6. Actions and Updates from the Previous Meetings:

- a) **Police & Councillor Drop In Session:** Cllr Bell advised residents have issues with parking on Uttoxeter Road, this has been passed onto the Police and also SCC:
Cllr Hulme is the representing Cllr in December.
- b) **Wentlows Hedge:** Cllr Stubbs visited and feels this is not the responsibility of the council as the council maintains recreation ground side and top. The council does not maintain this side of any of the other properties along that stretch.
- c) **Wentlows Boundary:** Cllr Stubbs visited site and feels that Mr Locker has carried out all that was requested and agreed and feels a letter should be submitted (CPC/201/030).
- d) **Old Cemetery:** Clerk advised Open Reach that should they wish they could come and re-site the cable running through the tree. Open Reach advised that due to the cable being there such a long time that the council would have to pay for this to be moved. Clerk advised Open Reach that the tree had been there substantially longer than the cable so therefore the council would not be liable should any damage be caused to the cable by the tree if Open Reach decide NOT to move it.
- e) **Youth Club Floor:** Quote received for £1192.40 all in favour to pay. Cllrs Hulme & Wilkinson agreed to donate £100 each from district fund.

7. Correspondence:

Date	From	Subject	Outcome
For Information			
a) 03/11/19	Local Resident	Issues with parked cars on Uttoxeter Road	Was also on Highways Liaison meeting agenda.
b) 31/10/19	SPCA	AGM 2/12/19 in Stafford	Cllr advised

8. Planning Applications: Application are reviewed by the planning coordinators.

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period EG=Extension Granted	Address	Proposed Application Details
a) SMD/2019/0645	14/11/19	21 Doval Gardens, Tean	Proposed single storey side extension and alterations to existing garage roof.
No extension requested as Planning Coordinators are recommending 'no comment'.			
b) SMD/2019/0663	22/11/19	Tean Nurseries, Riverside Rd, Tean	Retention of 2 biomass boilers and drying cabins.
No Comment			

- c) **Daisy Bank Update** – already discussed under 5b.

9. Financial Matters:

Internal Auditor – Cllr S Buckley

Payee	Goods/Service	VAT	Total Amount	Cheque No
a) TalkTalk	GWH Phone & Broadband (Oct 19)	£6.79	£40.74	Direct Deb
b) Tean Youth Club	Santas Grotto Gifts	-	£55.97	3506
c) Eon	High St Power	£1.27	£26.65	3507
d) Eon	Tean Recreation Ground	£1.26	£25.23	3507

e) Eon Highways	Annual Lighting Maintenance and Energy	£179.81	£1,078.88	3508
f) S Akerman	Expenses Incurred – Lights for Switch on event	£2.20	£10.99	3509
g) P Wilkinson	Reimbursement of payment to Landmark (Daisy Bank)	£300.00	£1,800.00	3510
h) Great Wood Hall	Meeting Room Hire (Oct 19)	-	£30.00	3511
i) Great Wood Hall	Meeting Room Hire (Nov 18 – GWH Error)	-	£20.00	3511
j) Malcolm Price	Litterpicking and Expenses	-	£334.65	3512
k) Steve Clarke	Lengthsman Fee	-	£735.75	3513
l) Siân Morgan-Owen	Clerk Fee	-	£776.25	3514
m) Siân Morgan-Owen	Clerk Expenses (in web domain name)	-	£164.26	3514
n) SCC	2 nd Annual Instalment GWH	-	£8,500.00	3515
o) TalkTalk	GWH Phone & Broadband (Nov 19)	£6.79	£40.74	Direct Deb

Proposed: Cllr Pearce – Second: Cllr Hulme – Motion Carried

a) Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor:

Both latest bank reconciliation (all accounts), precept spend to date, GWH payments and earmarked funds will be in the Councillors meeting packs for their information. Reconciliation was signed by the internal auditor.

10. District Councillor's Announcements:

Cllr Hulme gives a brief overview.

11. County Councillor's Announcements: Cllr Flunder advises.

12. Highways Issues (hedges, footpaths etc) – If an issue needs reporting then Councillors must provide a full location address including postcode.

- a) Cllr Buckley will raise a query online regarding a pothole on Riverside Rd.
- b) Ironworks issue outside Interlink.
- c) Proposal made to write to SCC asking why are all our gullies are blocked.

Proposed: Cllr Pearce – Second: Cllr Stubbs – Motion Carried

13. GWH Recommendations from Great Wood Working Group:

Cllr Peck gave an overview of the meeting. Proposal made to give permissions to GWH to obtain quotes for soil samples and to adopt ACRE H&S policies.

Proposed: Cllr Peck – Second: Cllr Bell – Motion Carried

Clerk to also chase Steve Massey at SMDC.

14. Checkley & Tean Sports Club Recommendations from Working Group:

Feeling is the council should remove – look to revisit 2020.

15. Neighbourhood Plan Recommendation from Steering Group:

Cllr Flunder gave an update.

16. Community Events Team Recommendations from Working Group:

Cllr Hulme gave an update.

17. Parishes Together Working Group:

ROSPA training for Lengthsman – council decided it is not cost affective in the long run.

18. Lengthsman Report:

Nothing to report.

19. Defibrillators:

Councillors agree to return Shades defib to manufacturers and if repairable under guarantee replace into GWH.

20. Recreational Ground Issues:

- a) **Water Retention & Gate:** See 5d
- b) **RoSPA Inspection Report:** Still with coordinators.
- c) **Replacement Part:** Cllr Akerman proposed purchase replace parts.

Proposed: Cllr Flunder – Second: Cllr Wilkinson – Motion Carried

21. 5G Installation:

Cllr Wilkinson advised.

22. Review of Christmas Lights Quote:

All fine and previously agreed at tender stage.

23. Speed Issues:

- a) Cllr Buckley gave an update.
- b) Hollington / Croxden Working Group – Cllr Peck & Wilkinson will report back.

24. Matters Pertaining to Issues in the Parish or for the Next Meeting (17th December 2019):

25. Private & Confidential

Legal advice

Meeting was closed 22:27

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	