

## Meeting Minutes of the Parish Council held on Tuesday 20<sup>th</sup> August 2019 at Great Wood Hall at 7.15pm

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**Attendees:** Councillors – Cllr Akerman (Chair), Cllr Stubbs (Vice-Chair), Cllr Pearce, Cllr Wilkinson, Cllr Hulme, Cllr Flunder, Cllr Peck, Cllr Buckley, Cllr Bell, Cllr McCormack & Cllr Trigger – S Morgan-Owen (Clerk) and 7 members of the public.

**1. Chair’s Welcome:**

a) Recording notice – member of the public attended to record the meeting. Recording of meeting signed prior to start.

**2. Apologies Received from:** No apologies.

**3. Declaration of Interest:** In addition to the normal:

Cllr Akerman	Item 7d Item 13	Family member Member of the GWH Committee
Cllr Stubbs	Item 18a	Works being carried out by family member
Cllr Hulme	Item 5 Item 8 Item 16	Member of SMDC’s Planning Committee Member of SMDC’s Planning Committee Chairman of Events Committee
Cllr Flunder	Item 5 Item 8	Member of SMDC’s Planning Committee Member of SMDC’s Planning Committee

**4. Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 9<sup>th</sup> July 2019, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and **Proposed: Cllr Pearce – Second: Cllr Stubbs – Motion Carried**

19.19 – Cllrs Flunder & Hulme leave declare an interest as members of the SMDC Planning Committee.

**All in favour to suspend Standing Orders**

**5. Public Participation (for a maximum of 30 minutes):**

*6 Checkley Residents – Planning Application SMD/2019/0460*

Residents are objecting to this application citing area is within a conservation area, green belt land, animals reside on this piece of land, will create interrupted views. Also feel if the pub was run properly there would be no requirement for building the property.

Councillors advises they will discuss later in the agenda.

**All in favour to reinstate Standing Orders**

19.30 – Cllr Stubbs, Wilkinson, Pearce & McCormack leave the meeting stating another appointment.

19.30 – Cllr Flunder & Hulme return

**6. Actions and Updates from the Previous Meetings:**

a) **Police & Councillor Drop In Session:** Next session is 14<sup>th</sup> September and as per the new rota Cllr Buckley will be in attendance.

b) **Bin for Hollington Rd:** Clerk still awaiting update from SMDC.

**7. Correspondence:**

Date	From	Subject	Outcome
<b>For Information</b>			
a) July 19	G’Wood Primary	Thank You	
<b>For Consideration</b>			
b) 23/7/19	OS Mapping	Do we want to renew license?	Clerk to renew

c) 8/7/19	Local Resident	Outline of issues around the village. All issues mentioned are SCC's responsibility	Clerk responded advising will bring to SCC attention.
d) 17/7/19	Local Resident	Issues with overhanging trees in old cemetery	To be discussed as agenda item
e) 18/7/19	Local Resident	Barnfield/Boxwood green pavement	Clerk responded advising will bring to SCC attention.
f) 4/8/19	Local Resident	Issues regarding Wentlows and encroaching hedge	
Cllr Flunder proposes that we write a letter to residents asking them if they would prefer the hedge removing. Issue with access and deeds. Cllr Trigger feels we should look at the deeds first. Proposal made that Cllrs view the deeds, Cllrs Buckley & Bell visit the site along with the Lengthsman <b>Proposed: Cllr Bell – Second: Cllr Buckley – Motion Carried</b>			
g) 6/8/19	Local Resident	Various footpath issues	Clerk responded advising will bring to SCC attention.
In response to letters received by residents regarding issues not being addressed by SCC a proposal to write (2019/014) a strongly worded letter to SMDC. <b>Proposed: Cllr Trigger – Second: Cllr Buckley – Motion Carried</b>			

19.46 – Cllr Flunder and Hulme declare an interest and leave the room.

**8. Planning Applications:** Application are reviewed by the planning coordinators.

Applications for Consideration			
SMDC No * P/work not rec'd from SMDC in time for CPC meeting	End of Consultation Period EG=Extension Granted	Address	Proposed Application Details
a) SMD/2019/0411	14/8/19 - EG	Hollington Hall, Rectory Rd, Hollington	Proposed erection of double storey garden room extension
NO COMMENT			
b) SMD/2019/0460	11/09/19	Land rear No 30-34 Church Lane, Checkley	Erection of detached two storey dwelling.
Cllr Bell advised that no planning issues really jumped out. Recommendation the residents take it to their Residents Association. Cllr Bell will compile some information and forward to the RA Chair.			
c) SMD/2019/0434*	05/09/19	The Cross, Main Rd, Hollington	Horse Walker
NO OBJECTION - <b>Proposed: Cllr Peck – Second: Cllr Bell – Motion Carried</b>			
d) SMD/2019/0497	03/09/19	8 Willow Close, Upper Tean	Extensions to existing first floor dormers
NO COMMENT - <b>Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried</b>			
e) SMD/2019/0462	27/08/19	9 Hollington Rd, Upper Tean	Proposed new driveway and retaining wall
NO COMMENT - <b>Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried</b>			

f) SMD/2019/0492 – Extension granted by PO, move to September agenda.

g) SMD/2019/0436 – Extension granted by PO, move to September agenda.

h) **Oaklands Application** – Cllr Hulme gave an overview of committee meeting. An agreement made to have a meeting with home, PC, Cricket Club and residents to advise community impact.

Cllr Flunder goes off agenda and point by advising potential issue with green space and called for an Neighbourhood Plan Steering Group. Clerk to arrange. **Proposed: Cllr Bell – Second: Cllr Flunder – Motion Carried**

**9. Financial Matters:**

a) Internal Auditor – Cllr S Buckley

Payee	Goods/Service	VAT	Total Amount	Cheque No
TalkTalk	Great Wood Hall Broadband and Phone (Jul)	£6.40	£38.40	Direct Deb
TalkTalk	Great Wood Hall Broadband and Phone (Aug)	£6.40	£38.40	Direct Deb

EON	High St Electricity Supply	£1.17	£24.66	3481
ACE Services	Repositioning of xmas tree connection in Shades	£4.00	£24.00	3482
ACE Services	Supply & Install Electrical cubical on rec	£346.00	£2076.00	3482
M&S Contract Services	Watering & Maintenance for Floral Display (Jul)	£145.00	£870.00	3483
SoMarketing	Printing of Hollington Walks leaflet	£66.00	£396.00	3484
New Haden Metals	Cemetery Skip Exchange	£20.00	£120.00	3485
Great Wood Hall	Monthly Room Hire (Jul)	-	£20.00	3486
Steve Clarke	Lengthsman Fee	-		3487
Siân Morgan-Owen	Clerk Fees			3488
Siân Morgan-Owen	Clerk Expenses (inc GWP litterpick equip)			3488
Malcolm Price	Litterpicking Hrs	-	£484.39	3489
<b>Paid In</b>				
Various	Cemetery Payments	-	£475.00	100432
Various	Cemetery Payments	-	£1110.00	100433

**Proposed: Cllr Bell – Second: Cllr Flunder – Motion Carried**

**b) Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor:**

Both latest bank reconciliation (all accounts), precept spend to date, GWH payments and earmarked funds will be in the Councillors meeting packs for their information. Reconciliation was signed by the internal auditor.

**c) TalkTalk Price Increase:** Clerk advised that broadband will increase by £1.95 per month. No objections.

**10. District Councillor’s Announcements:**

Cllr Flunder gives an overview of Chairman events over the year.

**11. County Councillor’s Announcements:** No report

**12. Highways Issues (hedges, footpaths etc) –** If an issue needs reporting then Councillors must provide a full location address including postcode.

- a) Draycott Roundabout – clerk advised that both PCs did not submit any issues with regards to the A50 roundabout. Cllr Flunder asks if the clerk could speak to both Draycott and Forsbrook clerks to enquire if a group meeting would be feasible to discuss Masterplan.
- b) Highways liaison meeting is 6<sup>th</sup> September. Appointees are Cllrs Akerman, Stubbs, Pearce, Trigger and Wilkinson.
- c) Cllr Bell and Buckley propose painting the rails along riverside. Move to next agenda and come back with a quote for paint etc.

**Proposed: Cllr Buckley – Second: Cllr Bell – Motion Carried**

**13. GWH Recommendations from Great Wood Working Group:**

Proposal to move to confidential items.

**Proposed: Cllr Trigger – Second: Cllr Flunder – Motion Carried**

**14. Checkley & Tean Sports Club Recommendations from Working Group:**

Cllr Flunder proposes to hand over the running of this group to Cllr Buckley for the time being. Cllr Buckley to arrange a WG meeting with the clerk.

**Proposed: Cllr Flunder – Second: Cllr Trigger – Motion Carried**

**15. Neighbourhood Plan Recommendation from Steering Group:**

See previous comments off agenda regarding green space and arranging a steering group meeting.

**16. Community Events Team Recommendations from Working Group:**

Clerk has sent out invitations to next meeting to traders and public houses. Cllr Hulme to personally visit and invite over the next couple of weeks.

**17. Lengthsman’s Brief:**

- a) Lengthsmans report – nothing to report.

**18. Recreational Ground Updates:**

- a) **Electricity Supply** – Concerns raised regarding lack of signage, no metal doors, gap in roof, no cable gland, no certificate of safety. Clerk to speak to contractor and hold cheque until satisfied enclosure built to specification.
- b) **Phase 2, CCTV** – Move to next agenda.
- c) **Trees:** Cllr Akerman has been successful for free trees. Hedgerow coming in November and this has to be installed with school children.

d) **Bouncy Equipment Repair:** Cllr Stubbs spoke (telephone) welder to see about repairing, welder then quoted Clerk £200. Clerk to see how much a replacement part is new.

**19. Cemeteries:**

a) Old Cemetery Yew Trees – Quote from MTAGC for 2 options – best option is £300+VAT, clerk has put in application with SMDC for permission. Proposal made to go ahead if application successful with option 2.

***Proposed: Cllr Flunder – Second: Cllr Bell – Motion Carried***

Proposal made to write (2019/015) to BT to ask if they want to protect the cables.

***Proposed: Cllr Trigger – Second: Cllr Buckley – Motion Carried***

**20. Heritage Action Zone:** Cllr Buckley gives an overview of information he has found and makes a reference to a historical charter. Council in agreement that he should continue to look into it.

**21. Digital Mapping:** Cllr Trigger gives an overview of the benefits of digital mapping. Proposal to look into platforms and cost with the clerk and report back in a few months.

***Proposed: Cllr Trigger – Second: Cllr Flunder – Motion Carried***

**22. Chairpersons Chain:** Clerk still looking into.

**23. Matters Pertaining to Issues in the Parish or for the Next Meeting (17<sup>th</sup> September 2019):**

***Meeting was closed 21.36***

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
<b>Signed: (Chair)</b>	Councillor
<b>Date:</b>	