

Meeting Minutes of the Parish Council held on Tuesday 15th January 2019 at Great Wood Hall at 7.15pm

Attendees: Councillors – Cllr Pearce (Chair), Cllr Akerman (Vice-Chair), Cllr Hulme, Cllr Ball & Cllr Stubbs – S Morgan-Owen (Clerk).

1. Chairman's Welcome: Chairman would once again like to thank the Events Team for a great light switch on. Chair also gave an overview of the meeting with the new floral display contractor. Cllrs Pearce and Stubbs to have a meeting with him to discuss locations, clerk to organise. Chair would also like to thank Cllr Akerman for sorting the swings on the rec.

2. Apologies Received From: Cllr Trigger, Cllr P Wilkinson, Cllr Flunder, Cllr McCormack, Cllr T Wilkinson and Cllr Deaville.

Absent: Cllr A Wilkinson

3. Declaration of Interest: In addition to the normal:

Cllr Pearce	Item 8	Member of SMDC's Planning Committee
Cllr Hulme	Item 9a Item 16	Expenses Chairman of Event Committee
Cllr Ball	Item 13	Chairman of GWH Committee
Cllr Stubbs	Item 18a	Works to be carried out by family member

4. Minutes of Previous Meeting: The minutes of the monthly meeting of the council held on 18th December 2018, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and **Proposed: Cllr Stubbs – Second: Cllr Hulme – All in Favour**

All in favour of suspending standing orders

5. Public Participation (for a maximum of 30 minutes):

No public in attendance.

Standing orders re-instated

6. Actions and Updates from the Previous Meetings:

- Police Drop-in Surgery:** Cllr Akerman will try and attend the 9th Feb surgery.
- Rotten Tree on Rec:** No response from Steve Massey at SMDC. Clerk to chase and put on next months agenda.
- Commonwealth Day:** On the High Street, 11th March 2019, 10am – clerk to send invites to schools.

7. Correspondence:

Date	From	Subject	Outcome
For Consideration			
a) 9/1/19	Julie Taylor – Leek Town Clerk	Leek Moorland Hospital	Public Meeting 16 th Jan 19 – Cllrs to attend if they wish.
b) 4/1/19	Deb Hunter – SMDC	School Crossing	Response to CPC's letter to Helen Fisher.

8. Planning Applications: *Paperwork not received in time from SMDC
Cllr Pearce declares an interest and hands over to Cllr Akerman.

SMDC No	End of Consultation Period	Address	Proposed Application Details	Outcome
For Consideration				
a) SMD/2018/0798	21/1/19	21 Cavendish Road, Upper Tean	Proposed shed/storage extension and conversion of existing garage into study.	No Objection

b) **Daisy Bank Development:** No update – next month.

9. Financial Matters:

a) Internal Auditor – Cllr S Akerman

Payee	Good/Services	VAT	Total Amount	Cheque No
Fenland Leisure Products	Swing Equipment – Tean Rec	£80.60	£483.60	3424
SMDC	Annual Parish Election Fee	-	£1085.83	3425
A Hulme	Mulled Wine for Switch On Event	£7.49	£44.96	3426
Malcolm Price	Litterpicking Hrs	-	£281.88	3427
Steve Clarke	Lengthsman Fee	-	£435.00	3428
Steve Clarke	Lengthsman Expenses	-	£80.00	3428
Siân Morgan-Owen	Clerk Fees	-	£567.00	3429
Siân Morgan-Owen	Clerk Expenses	-	£130.69	3429
Paid In				
Various	Cemetery Fees	-	£1330.00	
SMDC	County Fund (Grant)	-	£1500.00	

Proposed: Cllr Stubbs – Second: Cllr Akerman – All in favour

b) **Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor.**

Both latest bank reconciliation (all accounts), precept spend to date and earmarked funds will be in the Councillors meeting packs for their information.

c) **Precept:**

	2018/2019	2019 / 2020 Precept Requirement		
		0% Increase	Matched Increase	1% Increase
Tax Base Report	1617	1627	1627	1627
Required Precept	£ 65,585.52	£ 65,991.12	£ 66,107.63	£ 66,641.92
Council Tax Support Grant	£ 522.11	£ -	£ -	£ -
Total Amount (Precept + Grant)	£ 66,107.63	£ 65,991.12	£ 66,107.63	£ 66,754.43
Precept Reduction on 2018/19		-£ 116.51	£ -	£ 646.80
Precept Charge	£ 40.56	£ 40.56	£ 40.63	£ 40.96
Percentage Change		0%	0.0017%	0.986%

Based on the above figures the Parish Council have decided to absorb the £116.51 deficit and submit a 0% precept increase this year.

Proposed: Cllr Hulme – Second: Cllr Pearce – All in favour

	0% Increase £65,991.12
Rates for Cemetery	£ 600.00
Cemetery Skip	£ 600.00
War Memorials	£ -
Equipment Hire / Sub Contract Works	£ 150.00
Lengthsman / Grasscutting	£ 13,500.00
Litterpicker	£ 3,750.00
Clerks Salary	£ 9,500.00
Clerk/Admin Expenses	£ 4,000.00
Donations / Gifts	£ 500.00
Meetings at Village Hall	£ 270.00

Project	£	4,350.00
Contribution to Village Halls	£	300.00
Youth Project	£	2,200.00
Hollington	£	300.00
Tean Recreation Ground	£	500.00
Tean High Street	£	4,500.00
Well Meadow Garden	£	200.00
Checkley	£	300.00
Cemeteries (inc Hedges)	£	200.00
Public Steet Lighting & High St Power	£	950.00
The Wentlows	£	200.00
Play Equipment / Inspection	£	270.00
Elections	£	1,000.00
GWH	£	850.00
GWH Purchase	£	17,000.00
Sub Total (Exc VAT)	£	65,990.00

The above is the agreed precept budget for 2019/2020 spend.

Proposed: Cllr Stubbs – Second: Cllr Akerman – All in favour

10. District Councillor's Announcements:

11. County Councillor's Announcements:

12. Highways Issues (hedges, footpaths etc) – If an issue needs reporting then Councillors must provide a full location address including postcode.

- a) Cllr Pearce has spoken to Cllr Deaville regarding arranging a meeting to discuss Freehay crossroads. Clerk to arrange the meeting to include other issues relating to the parish...Extra parking on St Thomas Rd, long term plan for footpaths from Upper Tean to Fole.
- b) Clerk to raise issues with SCC:
 - I. Cast Iron cover missing on road (memorial side) opposite old butchers by traffic lights.
 - II. Fole Lane, junction by Four Ways man hole or gully grid missing.
 - III. School Bank, Hollington – pot holes.

13. GWH Recommendations from Great Wood Working Group:

Cllr Ball mentions that the Yew trees are dying. Cllr Stubbs feels that the ivy growing on the could be the issue and should be removed. Cllr Ball advises that ivy is not parasitic and damaging to trees. Proposal made to ask Steve Massey of SMDC to take a look at same time as looking at rec tree.

Proposed: Cllr Ball – Second: Cllr Stubbs – All in favour

14. Checkley & Tean Sports Club Recommendations from Working Group:

- a) Cllr Ball feels that Wentlows carpark gates should be permanently opened to the public. Concerns expressed regarding travellers settling on the site. Possibility to look into a restricted barrier entrance.
- b) Consideration made to move the old portacabin and keep it as a storage facility. Cllr Ball expressed concerns that the council are paying out money for a minority sport.
Councillors are invited to meet Cllrs Pearce and Stubbs for a site visit.

15. Neighbourhood Plan Recommendation from Steering Group:

Cllr Flunder sent a report saying meeting are being organised and progress is in hand.

16. Community Events Team Recommendations from Working Group:

- a) Cllr Hulme reminds everyone that there is a meeting on 24th January 2019, 7pm at GWH and thanks Cllr Akerman for the grotto at the switch on.

17. Lengthsman's Brief:

Cllr Akerman gave a brief update.

18. Recreational Ground Updates:

- a) **CCTV Update** – On going.
- b) **Checkley Picnic Benches** – In Cllr McCormack absence pushed to February meeting.

19. Annual Parish Assembly:

Cllr Pearce requested this be Tuesday 5th March. Clerk to send out invites.

20. Matters Pertaining to Issues in the Parish or for the Next Meeting (19th February 2019):

Checkley Parish Council is support by *The Admin Genie*

- a) Cllr Ball – Checkley Swings
- b) Cllr Hulme – Shelter on Tean Rec
- c) Cllr Akerman – Flooring repair Tean Rec

Cllr Pearce thanks you's

No other business – meeting was closed 20.33

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	