

Meeting Minutes of the Parish Council held on Tuesday 13th November 2018 at Great Wood Hall at 7.15pm

Attendees: Councillors – Cllr Pearce (Chair), Cllr Akerman (Vice-Chair), Cllr P Wilkinson, Cllr Hulme, Cllr Flunder, Cllr Ball & Cllr Stubbs – S Morgan-Owen (Clerk).

- 1. Chairman’s Welcome:** Chairman would like to thank those that attended the various Remembrance Sunday services in the Parish. Thank you to Cllrs Akerman and Hulme for their support at Upper Tean, thank you to Cllrs P Wilkinson and A Wilkinson for representing the council in Hollington and Cllr Bryan for attending Checkley and also for his efforts in prepping the memorial in Upper Tean. Cllr Pearce would also like to thank Carley (RBL) for her efforts in Upper Tean. The clerk has drafted a press release to issue to the newspaper.

Proposed: Cllr Stubbs – Second: Cllr Hulme – All in Favour

- 2. Apologies Received From:** Cllr Trigger, Cllr McCormack, Cllr T Wilkinson, Cllr A Wilkinson

- 3. Declaration of Interest:** In addition to the normal:

Cllr Pearce	Item 8 Public Participation	Anything relating to planning due to being a member of SMDC’s Planning Committee.
Cllr Ball	Item 9a Item 18	Cheques and Payments - Cheque 3409 Current Contractor
Cllr Flunder	Item 8c Item 14 Item 15	Fole Resident Chairman of Checkley & Tean Sport Club Working Group Chairman of NDP Steering Group
Cllr Hulme	Item 16	Chairman of Events Working Group
Cllr Stubbs	Item 20a	Family Interest

- 4. Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 16th October 2018, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and **Proposed: Cllr Akerman – Second: Cllr P Wilkinson – All in Favour**

- 5. Public Participation (for a maximum of 30 minutes):**

No need to suspend standing orders as no public in attendance.

- 6. Actions and Updates from the Previous Meetings:**

- a) **Checkley Play Area Benches:** Clerk is still waiting a response, may not be until middle of December. Item carried to next agenda.
- b) **Crossing Patrol Petition:** Cllr Akerman advised that she has around 1300 signatures and still has some sheets out for collection. Cllr Akerman will liaise with Cllr Deaville regarding presenting these to him at the next SCC meeting as she would like to do it there. Everyone is happy for Cllr Akerman to proceed. Cllr Pearce advised that there is a workshop regarding the school crossing issue at SMDC on 21st November.
- c) **Police Drop-in Surgery:** Clerk advised that GWH was booked for this event however, GWH did not open up the hall for the PCSO or residents so the surgery was conducted in the car park. GWH have ASSURED me this will NOT happen again and the hall will be unlocked at the next surgery 1st December. Councillors would like to see this happening monthly, clerk to organise.
- d) **Remembrance Sunday:** Item moved to Chairman’s Welcome.

- 7. Correspondence:**

Date	From	Subject	Outcome
For Consideration			
a) 13/11/18	SCC – Transport	Bus Shelter Maintenance	Clerk to email advising this is a regularly used shelter and ask if something could be down outside Anchor

b) 12/11/18	SCC – Helen Fisher	School Crossing Funding	Proposal made for clerk to write to the schools to seek their support or support in approaching JCB. Proposed: Cllr Hulme – Second: Cllr Flunder Amendment proposal for clerk to write back to SCC (2018/034) advising not happy that the council seem to be discharging most of their responsibilities which should be releasing funding from now obsolete departments and community initiative fund. Proposed: Cllr Stubbs – Second: Cllr Wilkinson – 6 in favour – 1 abstain
c) 10/11/18	Churches Together	Request use of Tean Rec 07/19	Proposed: Cllr Wilkinson – Second: Cllr Akerman – All in favour
For Information			
d) 09/11/18	GWH Social Club	WW1 Open Afternoon 15/11	
e) 09/11/18	SPCA	AGM 3 rd December	
f) 12/11/18	SCC – Connectivity Support	Changed to bus concessions	
g) 12/11/18	SMDC – c/o Cllr Trigger	Planning Surgery	Cllr Flunder to arrange an appointment regarding The Wentlows

8. Planning Applications: *Paperwork not received in time from SMDC
Cllr Pearce declares an interest and hands over to Cllr Akerman.

SMDC No	End of Consultation Period	Address	Proposed Application Details	Outcome
For Consideration				
a) SMD/2018/0661	19/11/2018	104 Cheadle Rd, Tean	Proposed 1 st flr extension	No Comments

- b) **Daisy Bank Development:** Pushed to November Committee Meeting. Cllr Flunder to arrange a meeting with himself, Cllr Wilkinson and Mr Bell of UTRA.
- c) **Fole Dairy S106:** Clerk advises that this request has been passed onto the solicitor acting for the Council to be included in the drafting in the S106 agreement.

9. Financial Matters:

- a) Internal Auditor – Cllr S Akerman

Payee	Good/Services	VAT	Total Amount	Cheque No
Staffordshire County Council	Year 3, 2 nd Instalment of annual GWH payment	-	£8,500.00	3405
Nova Sport	Flooring at Checkley Play Area	£1,197.20	£7,183.20	3407
Royal British Legion	Annual Donation for poppy wreath and this years flag	-	£200.00	3408
Sunny House Farm c/o D Ball	High St Noticeboard repairs	-	£60.00	3409
Sunny House Farm c/o D Ball	16x changed and replaced baskets	-	£180.00	3409

Cllr Stubbs queried which 16 baskets were replaced. Cllr Ball responded with a request in writing. Proposal made to write to Sunny House Farm and cheque payment to be held until satisfactory answer received. Clerk advised that this payment had been agreed at a meeting a few months ago when the quote was submitted. Cllr Stubbs is happy for a verbal response. Cllr Ball advised that over the summer period due to the weather all 24 baskets were replaced and he has only charged for 16.

Proposal made to accept verbal response and pay the money. **Proposed: Cllr Stubbs – Second: Cllr Flunder – All in favour**

Nicki Mosley	Youth Leader Jan – Jul 118	-	£325.00	3410
Great Wood Hall	October Meeting Room Hire	-	£20.00	3411
Tean Youth Club	Expenses for Santa's Grotto	-	£67.92	3412
TalkTalk	GWH Monthly Phone & Broadband	£6.41	£38.48	D/Debit
Eon	Annual Lighting Maint & Energy	£178.41	£1,070.44	3413
Malcolm Price	Litterpicking Hrs	-	£263.31	3414

Malcolm Price	Litterpicker Expenses	-	£14.00	3414
Steve Clerk	Lengthsman Fee	-	£1,768.50	3415
Steve Clerk	Lengthsman Expenses	-	£40.00	3415
Siân Morgan-Owen	Clerk Fees	-	£708.75	3416
Siân Morgan-Owen	Clerk Expenses	£26.83	£165.97	3416
Total Paid Out		£1,408.85	£20,604.57	

Proposed: Cllr Hulme – Second: Cllr Keith – All in favour

b) Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor.

Both latest bank reconciliation (all accounts) and precept spend to date will be in the Councillors meeting packs for their information.

c) Earmarked Reserves: Copy provided to Councillors and proposal made to accept.

Proposed: Cllr Hulme – Second: Cllr Flunder – All in favour

Cllr Pearce to speak to the Philips family regarding acquiring the piece of land adjacent to the cemetery.

10. District Councillor's Announcements:

Cllr Pearce offers condolences for the passing of Cllr Stan Eyre and advises his funeral will be held tomorrow.

11. County Councillor's Announcements:

Cllr Flunder advised that Cllr Deaville has offered his car park for the over-spill from football on the Wentlows. Councillors expressed concern that Cllr Deaville has still not shared the Divisional Highways Program with the parish council after numerous requests.

12. Highways Issues (hedges, footpaths etc) – If an issue needs reporting then Councillors must provide a full location address including postcode.

a) Van parked on The Cross: Cllr Hulme raises the issue again that there is a transit van that parks against the wall on The Cross in Hollington whenever the traffic is heavy (due to diversions). He assumes this is to protect the wall from HGV's however, it causes more problems due to congestion and not enough room for vehicles to manoeuvre around. Clerk to notify PCSO's and ask them to contact Cllr Hulme. Cllr Hulme also to take a photo next time it happens.

13. GWH Recommendations from Great Wood Working Group:

Working group and committee meeting have been pushed back until next week to accommodate the moving of CPC's meeting.

14. Checkley & Tean Sports Club Recommendations from Working Group:

a) Portacabin - Cllr P Wilkinson advises that nobody wants the old portacabin, it will cost approx. £480 to dispose of it plus removal costs. Cllr P Wilkinson proposes that the council assist Tean Albion with the cost of transport but not the disposal.

Proposed: Cllr P Wilkinson – Second: Cllr Flunder – 5 in favour, 1 against, 1 abstain

Amendment

Cllr P Wilkinson proposes putting a ceiling limit of £200 on the transport.

Proposed: Cllr P Wilkinson – Second: Cllr Flunder – 3 in favour, 3 against, 1 abstain

Amendment

Several Councillors feel that the parish council should not be paying for anything as they have already agreed to pay for a new portacabin. The responsibility of removal of the old one should be down to Tean Albion. Cllr Ball proposes Cllr Wilkinson notifies Tean Albion that the removal of portacabin is their responsibility and the outcome to be on the next meeting agenda.

Proposed: Cllr Ball – Second: Cllr Stubbs – All in favour.

b) Car Park – Cllr Wilkinson is awaiting a response from Karl Alcock.

15. Neighbourhood Plan Recommendation from Steering Group:

Cllr Flunder gave a brief update.

16. Community Events Team Recommendations from Working Group:

a) Cllr Hulme reminded all that the next meeting was 22nd November at GWH. Clerk to chase Churches Together for the running order.

b) Cllr Hulme will speak to the traders regarding their input into the event.

21.00 Cllr Flunder leaves the meeting.

17. Lengthsman's Brief:

a) No majors to report.

b) Lengthsman has as requested permission to trim some trees in the cemetery.

Proposed: Cllr Hulme – Second: Cllr Akerman – All in favour.

Lengthsman has all request permission to trim and thin out trees over hanging river on recreational ground side as he was informed by Environmental that land owner is responsible up to centre of riverbed.

Proposed: Cllr Stubbs – Second: Cllr P Wilkinson – All in favour.

c) Clerk to ask SCC if they could supply a grit bin to Great Wood Primary School. Clerk also to ask when grit piles will be distributed and also request refill of some grit bins.

21.10 Cllr Ball declares a pecuniary interest in the next item and leaves the meeting.

18. Floral Displays:

Clerk opens tenders.

Proposal made to ask those with tenders to provide quote for just the supply of baskets/planters and plants as could potentially bring the watering and maintenance in house. To be finalised at next meeting.

Proposed: Cllr Akerman – Second: Cllr P Wilkinson – All in favour.

21.32 Cllr Ball returns to the meeting.

19. Potential Day Time Bus:

Clerk and Cllr Pearce attended a meeting with surrounding parish councils and a bus representative to discuss the potential opportunity to run a bus (along with other councils). The D&G bus in question will be the Alton Towers staff bus which will only be available from 9.30am to 3pm and will make daily trips to area's such as Stone, Stafford, Longton, Newcastle etc. The annual cost is approximately £25k and if all councils are involved the annual cost to the parish could be £6,500. Councillors mentioned that a bus service from the parish to Blythe Bridge train station for commuters and students would be far more beneficial and a proposal was made to decline involvement in this project at this time. Clerk to notify Dawn Plant.

Proposed: Cllr P Wilkinson – Second: Cllr Hulme – All in favour.

20. Recreational Ground Updates:

a) **CCTV Update** – Cllr Stubbs advised there is a meeting on the rec with Western Power 8am 20th November.

b) **Swing Chains** – Cllr Akerman is still looking into.

21. Phone Boxes:

Moved to another month in Cllr McCormack's absence.

22. Commonwealth Day:

Decision was made to participate next year. Clerk to notify RBL and request the standard if available.

Proposed: Cllr P Wilkinson – Second: Cllr Akerman – All in favour.

23. Chair with an announcement regarding next months meeting:

Instead of the traditional sherry and mince pie at the December meeting Cllr Pearce would like to invite all councillors to join him at The Raddle drinks and chips after the meeting.

24. Matters Pertaining to Issues in the Parish or for the Next Meeting (18th December 2018):

Checkley Play Area swings
Hollington Village Hall

Cllr Pearce thanks you's

No other business – meeting was closed 21.48

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.	
Signed: (Chair)	Councillor
Date:	