# Notice of the next Parish Meeting to be held on Tuesday 16th October 2018 at 7.15pm, at Great Wood Hall

1. **Chairman’s Welcome:**
2. **Apologies:**
3. **Declaration of Interests:**
4. **Minutes of the meeting held on 18th September 2018:**
5. **Public Participation (for a maximum of 30 minutes):**
6. **Actions and Updates from Previous Meetings:**
7. **Annual Defibrillator Maintenance:** £60 per year for annual check of 4x defibrillators.
8. **Checkley Play Area Benches:** Clerk with an update regarding the grant.
9. **School Crossing Petition:** Cllr Akerman with an update.
10. **Correspondence:**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | From | Subject | Outcome |
| For Consideration |
| 10/10/18 | Fulford Parish Council | Local Parish Councils meeting to discuss a possible bus route. |  |
| For Information |
| 27/09/18 | A Local Resident | Complaint about state Wentlows is left in after football match. | Clerk asked TAFC to ensure they tidy up. K Alcock advised he will make sure. |

1. **Planning Applications:**

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| Applications for Consideration  |
| SMDC No\* P/work not rec’d from SMDC in time for CPC meeting | **End of Consultation Period** | **Address** | **Proposed Application Details** |
| 1. SMD/2017/0391
 | 24/10/18 | Quarry Walk Caravan Park, Coppice Lane, Freehay | Erection of 17 log cabins. |
| 1. SMD/2017/0575
 | 12/10/18 – Ext 19/10 | Land off Main Road, Hollington | Proposed campsite including the construction of 6 bases, for portable shepherd huts along with the siting of up to 24 tents and associated engineering works, access, parking and bike store. |
| 1. SMD/2018/0583
 | 17/10/18 | 4 Hawthorne Close, Upper Tean | Single storey extension to rear and double height extension to side. |
| 1. SMD/2018/0613
 | 24/10/18 | 74 Draycott Road, Upper Tean | Proposed dropped kerb installed in the highway and pavement graded in accordance with highways details. New opening in existing wall formed and new 4x9m hardstanding area created in existing garden.g |
| 1. SMD/2018/0619\*
 | 26/10/18 | 12 Wallfield Close, Upper Tean | Proposed side and rear extensions to existing dwelling. |
| 1. SMD/2018/0618\*
 | 14/11/18 | 1 Cross Cottages Main Road, Hollington | Alterations to listed building, consisting of removal of modern internal partition walls, reinstatement of 1st floor opening and replacementof modern windows with new timber casement windows |

g) **Daisy Bank Farm Development** – Goes to committee, council to decide who will represent CPC.

1. **Financial Matters:**
2. Internal Auditor Cllr S Akerman.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Payee | Goods/Service | VAT | Total Amount | Cheque No |
| AED Donate |  | - | £285.00 |  |
| Mazars | External Audit of Annual Return | £80.00 | £480.00 |  |
| Barry Davies (Churches Together) | Annual Donation | - | £200.00 |  |
| Great Wood Hall | Meeting Room Hire | - | £20.00 |  |
| TalkTalk | GWH Broadband and Phone | £6.40 | £38.40 | D/Debit |
| New Haden Pumps | Annual Skip Hire & Exchange | £40.00 | £200.00 |  |
| Malcolm Price | Litterpicker Fee |  |  |  |
| Siân Morgan-Owen | Clerk Fees |  |  |  |
| Siân Morgan-Owen | Clerk Expenses |  |  |  |

1. **Copy of latest reconciliation and current account statement to be signed by Internal Auditor.**

Both latest bank reconciliation (all accounts) and precept spend to date will be in the Councillors meting packs for their information.

1. **Annual Return:** Clerk to go over response from External Auditor.
2. **Bi-Annual Financial Report**: Clerk with financial report covering first half of the year.
3. **District Councillor’s Announcements:**
4. **County Councillor’s Announcements:**
5. **Highways Issues (hedges, footpaths etc):**

If an issue requires reporting by the clerk then the Councillor MUST provide full details of location and addresses.

1. **GWH Recommendations from Great Wood Working Group and Committee:**
2. Cllr Ball with an update after GWH monthly meeting 9th October 2018.
3. Cllr McCormack with an update regarding car park markings.
4. **Checkley and Tean Sports Club Recommendations from Working Group:**
5. Cllrs Flunder & Wilkinson with an update regarding the interim changing facilities.
6. Charges for Football clubs 18/19 season.
7. **Neighbourhood Plan Recommendation from Steering Group:**
8. **Community Events Team Recommendations from Working Group:**
9. Cllr Hulme with a reminder that the next meeting is 18th October.
10. Review of the Christmas Lights & Event Risk Assessment.
11. Clerk with a cost of high viz vests with CPC logo.
12. Clerk with update on leaflets.
13. **Lengthsman Brief:**

No report this month – no hours/invoice submitted due to holiday.

1. **Checkley Community Centre Floor:**

Decision to be made on contribution.

1. **Recreational Ground Updates:**
2. Cllr Flunder/Stubbs with a CCTV update.
3. RoSPA review – Coordinates to review their respective reports.
4. **Phone boxes:**

CPC now own phone boxes on corner of The Wentlows and outside Checkley Community Centre. Ideas on what to do with them going forward.

1. **Remembrance Sunday Wreath Laying:**

Who will lay which wreaths where.

1. **Community Litterpick:**
2. **Car Parking issues at Wentlows:**

Cllr Ball has raised the issue.

1. **Moving of November Meeting:**

Clerk with a request to move Novembers meeting to 13th November (week earlier).

1. **Matters Pertaining to Issue in the Parish or for the Next Agenda:**

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.