

Meeting Minutes of the Parish Council held on Tuesday 17th October 2017 at Great Wood Hall at 7.15pm

Attendees: Councillors – Cllr P Wilkinson (Chair), Cllr Pearce (Vice Chair), Cllr Hulme, Cllr Flunder, Cllr McCormack, Cllr T Wilkinson, Cllr Stubbs & Cllr Akerman – S Morgan-Owen (Clerk) and 4 members of the public.

1. **Chairman's Welcome:**
2. **Apologies Received From:** Cllrs Trigger, Ball and A Wilkinson.
3. **Declaration of Interest:** In addition to the normal Cllr Pearce in all Planning Applications (item 8) due to being a member of the SMDC Planning Committee.
4. **Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 19th September 2017 have been circulated. They have been confirmed as an accurate and true record and signed by the chairman.
Proposed: Cllr K Flunder - Second: Cllr S Akerman – all in favour
5. **Public Participation (for a maximum of 30 minutes):**
Hannah Barter – Urban Vision – Neighbourhood Plan
Gave an update as to where we are with the Neighbourhood Plan. Advised that there are drop in sessions scheduled for 16th & 30th November for "Call for Housing Sites" process. Any sites nominated will then be tested against a RAG system. Also a steering group meeting 30th November 8pm after the last drop in session.
Cllr Flunder would like to thank Hannah and Urban Vision for all their hard work over the Summer. Also would like to thank Cllrs Pearce and Akerman for attending the steering group meeting 17th October.
Ian Morton – Chairman - Cheadle & Staffordshire Moorlands Football Club
Runs a football club for children from surrounding areas. Currently has 18 teams offering football to both boys and girls, 16 of these teams have qualified coaches. 2 of the teams have been taken on from elsewhere and currently don't have coaches. Currently has 3 teams for under 8 year olds and not enough space for them to play. Would be interested in running it down on Tean recreational ground, as feels Wentlows is too big.
Cllr Flunder mentioned the goal posts we currently have stored at in the Youth Club shed that are not being used. Cllr Wilkinson advises this should get full support from the council.
Proposal is for Cllr Flunder to meet with Ian and decided which area (TRG or Wentlows) is suitable.
Proposed: Cllr K Flunder - Second: Cllr S Akerman – all in favour
David Sargeant – SMD/2017/0559 & 600
Advises that permission is being sought for a non-permanent cabin which houses a bedroom, kitchen, lounge and bathroom. This is so they can take care of an elderly family member.
Cllr P Wilkinson advised that councillors will discuss this later.
6. **Matters Arising:**
 - a) **Recreation Ground Bin** – Councillors in favour of obtaining 2 bins (TRC and Wentlows). Clerk to enquire with SMDC price for 2.
 - b) **High Street Notice Board** – Cllr P Wilkinson will pop in and see Coop.
 - c) **Events Meeting** – Cllr Hulme gave an overview. John Smith from Churches Together advised that they would not use the PA System showcased at the last meeting for lights switch on as they do not feel comfortable and knowledgeable to use it. They will stick with the PA system offered by Ben Adamson. Also advised that could do with a small portable stage. Clerk advised that 1500 leaflets would cost £47.52 +VAT.
Proposed: Cllr S Akerman - Second: Cllr C Pearce – all in favour
 - d) **Parishes Together Meeting** – Cllr Pearce feels this meeting is to show support to Draycott and how they can obtain facilities from the planning proposal. Cllr Flunder feels that the masterplan should be mentioned. Clerk to email clerks and ask them to provide at least one agenda point.

7. **Correspondence:**

Date	From	Subject	Outcome
For Consideration			
a) 12/10/2017	Scott Harvey	Ideas for Tean Recreational Ground	Cllr Flunder advised some of this could be put into the NP. Clerk to forward eml to Hannah.
For Information			
b) 25/09/2017	SPCA	Councillor Training Course 14/11	Cllrs emld 26/9

8. **Planning Applications:** *All outcomes will be submitted via the SMDC planning portal online.*

		Applications For Consideration		
SMDC No	End of Consultation Period	Address	Proposed Application Details	Outcome
a) SMD/2017/0558	19/10/2017	38 Barnfield Road, Upper Tean	Two storey side ext & single storey enloargement of existing porch to the side.	No objection
b) SMD/2017/0559 & 0600	01/11/2017	14 Uttoxeter Road, Lower Tean	Det granny annex at rear of 14 Uttoxeter road. Single storey structure 3m high.	PW support principle of looking after a family member but more detailed plan required. Prop Cllr AH – Sec Cllr SA
c) SMD/2017/0617	15/11/2017	Turndale Stables, Lodgedale Farm, Hollington	Redevelopment of existing out door manege site to create indoor/covered manege.	No objection
d) SMD/2017/0532 & 0531	15/11/2017	31 High St, Upper Tean	Listed building consent for change of use grd flr part comm to resident partition wall to split area. Install of WC & kitchen.	SA object as need to keep High St commercial/retail. Prop Cllr SA – Sec Cllr TW Cllrs 6 For 2 Abstain
e) SMD/2017/0639	01/11/2017	Hollinscroft House, Uttoxeter Road, L/Tea	Proposed new detached dorma.	No objection
f) SMD/2017/0602	08/11/2017	4 Tean Hall Mills, High St, Upper Tean	New outbuilding within the rear curtilage of the grade II listed old hall.	Support
g) SMD/2017/0584	08/11/2017	The Cross, Main Rd, Hollington	Internal alterations for form cloakroom.	No objection

h). Tenford Lane update – Cllr P Wilkinson advised that solicitors asked to look into this cannot identify any issues with the application. They can consider it further for a fee of approx. £2,500 but may still not find any issues. Cllr P Wilkinson feels we should not pursue and protect public monies.

Proposed: Cllr T Wilkinson - Second: Cllr K Flunder – all in favour

Clerk ask SMDC planning for a Section 106 Monitoring Report.

i). Blythe Vale Planning Application – Cllr Flunder advised that Forsbrook are moving forward with their Neighbourhood Plan.

i). Checkley Travellers Site –Clerk is to chase SMDC Planning (Ben Hurst) again.

Cllr Flunder requests agenda items 13, & 14 are moved up to accommodate his requirement to leave early. Chair granted request.

13. **Recommendation from Great Wood Working Group:**

a) **GWH Car Park** – Keith thanks everyone for their support and advised the spaces will be marked out shortly. Clerk to ask committee to not allow the bin wagon up the drive.

14. **Checkley & Tean Sport Club Recommendations from Working Group:**

No updates.

Cllr Flunder would also like to advise that he is not available for Remembrance Sunday.

8.40pm Cllr Flunder leaves the meeting.

9. **Financial Matters:**

a. Authorisation of the below was carried out by Cllr Akerman.

Payee	Goods/Services	VAT	Total Amount	Cheque no
WT Riley & Sons – Inv 455	GWH Carpark - 50% of works on completion 4/10	-	£7750.00	3291
WT Riley & Sons – Inv 455	GWH Carpark - Remaining amount of invoice +VAT	£3100.00	£10850.00	3292
WT Riley & Sons – Inv 454	GWH Carpark – Additional Works	£260.55	£1302.74	3292
Netbiz Group	CPC Domain Name Renewal	£5.00	£30.00	3293
Great Wood Hall	Room Hire	-	£10.00	3294
Wicksteed Playgrounds	Repair vandalism damage to rota play @ Tean Rec	£64.19	£320.96	3295
EON	Electricity for High St	£1.12	£23.53	3296
M Price	Litterpicking Fee	-	£223.14	3297
S Clarke	Lengthsman Fee & Expenses	-	£594.00	3298
S Morgan-Owen	Clerk Fee's	-	£708.00	3299
S Morgan-Owen	Clerks Expenses (inc map licence & title plan)	-	£141.29	3299
Monies In				Pay In Ref
Tean Albion FC	Wentlows Hire 2016/17 Season	-	£150.00	100418
Various	Cemetery Fee's	-	£250.00	100418

Cheque 3291 was raised on 4th October prior to a meeting with the authorisation of Cllrs P Wilkinson, McCormack, Flunder, Akerman, Stubbs & Trigger. The cheque was signed by Cllrs P Wilkinson & Pearce. At the same time as the cheque signing Cllr P Wilkinson & Pearce signed a letter to Natwest (Longton) authorising the transfer of £36,622.00 from account 19688687 (Car Park Acc) to our current account 75446650.

Proposed: Cllr B Stubbs- Second: Cllr P McCormack– All in favour

b. Copy of the most recent current account bank statement and reconciliation was signed by Cllr Akerman. Copies of the current account reconciliation and precept spend to date are provided in councillors meeting packs.

10. **District Councillor's Announcements:**

Cllr Pearce advised that SMDC have issued Cllr Trigger with a dispensation letter and CPC should do the same.

11. **County Councillor's Announcements:**

Nothing reported.

12. **Highways Issues (hedges, footpaths etc)** - if an issue requires reporting Councillor MUST provide full details and addresses

No current issues. Cllr Wilkinson will devise a list for Trevor.

See above for agenda items 13 & 14

15. **Neighbourhood Plan Recommendations from Steering Group:**

Update provided by Hannah in public participation.

16. **Lengthsman's Brief:**

Moleman has been requested. Issue with dogs running loose. Coordinators to advise Lengthsman to put Loctite (or equivalent) onto bolts and quick links on the clatter bridge and the new play equipment.

17. **Wentlows:**

a) **Improvement Project** - Cllr Pearce advised opened yesterday. Equipment is in place and they have refurbished path up to play area with turf. Official opening scheduled for 26th October with representative from CPC, SMDC, GWH, Police. Was worried about an issue with photographing children however, clerk has put a video/photo disclaimer on the website - www.checkleyparishcouncil.co.uk/photograph-video-disclaimer/ A sign has also been provided by Tarmac. After opening it's then to GWH for the opening of the car park, tea and cake. Hire of the hall (tea, coffee and Leannda's services) is £50 and cake quote for £80.

Proposed: Cllr A Hulme- Second: Cllr S Akerman – All in favour

Cllr P Wilkinson thanks Colin for driving this project.

- b) **Boundary Issue** – Meeting arranged with Your Housing for 9am 27th October 2017. Cllrs Stubbs and Wilkinson attending (anyone else welcome).

c)

18. **Annual Return Update:**

All Cllrs were provided with copies of the annual return and External Auditor (Grant Thornton) Report. Clerk will rectify the fixed asset issue. Employment status of the clerk is to remain the same as discussed earlier in the year. Cllrs agree they are happy with this year's annual return and have no issues. Clerk advised that the Notice of Conclusion of Audit was announced 29th September 2017.

19. **Remembrance Sunday:**

Cllr P Wilkinson will be on holiday and unable to attend. Cllr Flunder is not available to present Checkley tribute.

Cllr C Pearce	High Street	Both 11 th and 12 th Nov
Cllr Stubbs	Checkley	12 th Nov
Cllr Hulme	Hollington	12 th Nov
Cllr Akerman	Christ Church	12 th Nov

Clerk to ask RBL for an extra tribute.

20. **December Meeting Date:**

To remain on 19th December but to be kept to a minimum.

21. **Matters Pertaining to Issues in the Parish or for the Next Meeting (21st November 2017):**

Clerk is having issue with printer and request if problem not rectified can a new printer be purchased. All in favour.

No other business – meeting was closed 21.33

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chairman) _____

Date: _____