

Meeting Minutes of the Parish Council held on Tuesday 19th September 2017 at Great Wood Hall at 7.15pm

Attendees: Councillors – Cllr P Wilkinson (Chair), Cllr Pearce (Vice Chair), Cllr Hulme, Cllr Flunder, Cllr Ball, Cllr Stubbs & Cllr Akerman – S Morgan-Owen (Clerk) and no public.

1. **Chairman’s Welcome:**

2. **Apologies Received From:** Cllrs Trigger, T Wilkinson, McCormack, A Wilkinson and Cllr Deaville.

3. **Declaration of Interest:** In addition to the normal Cllr Ball would like to declare an interest in Great Wood Hall (item 13). Cllr Pearce in all Planning Applications (item 8) due to being a member of the SMDC Planning Committee. Cllr Flunder in Forsbrook Parish Council (item 8c). Cllr Stubbs would also like it noting that he no longer needs to declare an interest in Edna Thornton.

4. **Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 15th August 2017 have been circulated. They have been confirmed as an accurate and true record and signed by the chairman.

Proposed: Cllr A Hulme - Second: Cllr C Pearce – all in favour

5. **Public Participation (for a maximum of 30 minutes):**

No attendees.

6. **Matters Arising:**

a) **PA System** – After a demonstration prior to the meeting from Charlie, Charlie advised that he would sell the system complete (with large mixing desk) for £450. Or we could purchase without a mixing desk for £250 and he will source a smaller and cheaper desk relevant for our requirements. He will also provide a list of cable required. Cllr Flunder agreed to source castors for the speakers and a trolley to move the equipment. Proposal is to purchase without the large mixing desk for £250.

Proposed: Cllr C Pearce - Second: Cllr S Akerman – all in favour

b) **Recreation Ground Bin** – Clerk advised that after leaving several messages no one from Sudbury prison has returned her call. Clerk also made enquiries if bins were made at Dovegate Prison and they don’t. Cllr Stubbs advised that he has previously been offered a metal bin and will look into it. Include on Oct agenda.

c) **High Street Notice Board** – Clerk has had no response from pharmacy regarding the request. Clerk to write to Co-op (2017/026) and ask if they have any space. In the meantime, Cllr Stubbs is to source a cost for metal legs in case this cannot be wall hung.

7. **Correspondence:**

Date	From	Subject
For Consideration		
a) 12/09/2017	Mr Mike Pegg (30 Redhill Dr)	Hedge surrounding Wentlows

Outcome - Clerk to write (2017/027) to advise that the hedge is their boundary and not our responsibility however, we will instruct our hedge cutter (2017/028) to take the corner off which should reduce growth. We will look at replacing the part of the damaged hedge and possibly creating an entrance around the corner to reduce footfall. However, stopping public from using their property as a walkway also does not fall under the councils responsibility.

8. **Planning Applications:**

Applications For Consideration			
a) SMD/2017/0452	Highfields Farm, Riverside Road, Tean	Proposed extension to existing disused barn footprint attached to barn conversion style house. The new extension shall use the original building footprint extended to 2 nd storey.	No objection but application rec’d late

b). Tenford Lane update – Cllr P Wilkinson advised the person dealing with this at solicitors has now left the business but the file has been passed to someone else and a report is imminent.

c). Blythe Vale Planning Application – Cllr Flunder advised the application had gone in too early and comments had been extended until 27th September. A master plan has been spoken about due to the threat of other potential developments in the area. Infrastructure plan needs implementing, potential traffic issues need dealing with amongst other things. Clerk to express Checkley Parish’s objection via the planning portal. Cllr Pearce suggests we should work with surrounding parish councils and a meeting should be organised. Clerk to arrange a meeting with Draycott, Forsbrook, Dilhorne & Caverswall Parish chairs.

Proposed: Cllr S Akerman - Second: Cllr A Hulme – all in favour

9. Financial Matters:

a. Authorisation of the below was carried out by Cllr Akerman.

Payee	Goods/Services	VAT	Total Amount	Cheque no
Playsafety Ltd	Play Area inspections	£31.50	£189.00	3281
Gerald Crookes	Youth Club Leader	-	£420.00	3282
Nicki Mosley	Youth Club Leader	-	£385.00	3283
TalkTalk Business	GWH Telephone & Broadband Sept 17	£5.79	£34.74	Direct Debit
TalkTalk Business	GWH Telephone & Broadband Oct 17	£5.79	£34.74	Direct Debit
Great Wood Hall	Room Hire	-	£20.00	3284
Eric Whitehead Solicitors	Land Registry Fee’s	-	£200.00	3285
Urban Vision	Neighbourhood Plan	£350.00	£2100.00	3286
New Haden Metal	Annual Skip Hire & Exchange	£20.00	£120.00	3287
M Price	Litterpicking Fee	-	£406.88	3288
S Clarke	Lengthsman Fee & Expenses	-	£1747.75	3289
S Morgan-Owen	Clerk Fee’s	-	£714.00	3290
S Morgan-Owen	Clerks Expenses (inc map licence & title plan)	-	£157.39	3290
Monies In				Pay In Ref
Various	Plot purchases, interments and memorials	-	£870.00	

Proposed: Cllr K Flunder - Second: Cllr C Pearce – All in favour

b. Copy of the most recent current account bank statement and reconciliation was signed by Cllr Akerman. Copies of the current account reconciliation and precept spend to date are provided in councillors meeting packs.

10. District Councillor’s Announcements:

Cllr Pearce advised that there is talk for the removal of community beds at Leek Hospital however there is a proposal to have a dementia unit at the hospital.

11. County Councillor’s Announcements:

Clerk read out Cllr Deavilles report. Cllrs would like to know a timetable for the 30mph extension at Hollington and what the top 10 issues are on the divisional highways plan.

12. Highways Issues (hedges, footpaths etc) - if an issue requires reporting Councillor MUST provide full details and addresses

No current issues. Cllr Wilkinson will devise a list.

13. Recommendation from Great Wood Working Group:

a) **GWH Car Park** – Decision was made to close the car park while works in hand as both GWH, CPC and contractor’s insurance would probably not cover public liability. Cllr Flunder advised that there will be an additional cost for materials etc. Armoured cable can be used and a soakaway at the top will deflect water down the left of the slope. Contractor advised Cllr Wilkinson that a couple of trees need removing – TREE 1 (a red leaved tree possibly a cherry or maple) due to the roots not being deep enough and they could cause damage to the new car park. TREE 2 (an oak) due to low canopy and taking up at least two parking spaces. Cllr Pearce expressed concern that these were memorial trees, however Cllr Stubbs advised that the memorial trees ran adjacent to the footpath and not the car park. Cllr Ball was adamant that these trees should remain, as removing them was not in the original plan. Decision was made to go outside and look at the trees.

As the trees don't have any TPO's on the proposal was to remove the two trees and replant 2/4 trees further down the bank, far enough away as to not interfere with the car park.

Proposed: Cllr P Wilkinson - Second: Cllr C Pearce

Amendment 1 – Proposal to remove TREE 2 and replant.

Proposed: Cllr B Stubbs - Second: Cllr K Flunder

Amendment 2 – Proposal to remove TREE 1 and replant

Proposed: Cllr A Hulme - Second: Cllr S Akerman

Cllr Stubbs requested to remove his amendment 1.

Amendment 2 was accepted to remove TREE 1 – **For – 5 Against - 2**

Proposal made for council to meet in the morning, 9.00am at GWH with contractor.

Proposed: Cllr D Ball - Second: Cllr K Flunder

14. Checkley & Tean Sport Club Recommendations from Working Group:

No updates.

15. Neighbourhood Plan Recommendations from Steering Group:

Cllr Flunder advised that planned meetings included a steering group meeting and a meeting with developers.

16. Lengthsman's Brief:

a) No Lengthsman issues.

b) Cllr Akerman will provide an overview of necessary works from the RoSPA report for Upper Tean recreation ground at the next meeting.

17. Wentlows:

a) **Improvement Project** - Cllr Pearce advised works should be completed end of next week. Cllr Ben Emery of SMDC is to officially open. Cllr Pearce would also like to thank Cllr P Wilkinson for his support, Cllr Hulme for his support last year, Cllr Stubbs for his support and encouragement and the clerk. Cllr P Wilkinson would also like to thank everyone for this team effort.

b) **Boundary Issue** - Councillors were provided with Your Housing update in their meeting packs. Cllr Stubbs requested clerk to email back to Your Housing and advise that boundary fence should be moved immediately as agreed with the predecessor. No 6 has agreed to move theirs when no 8 move theirs. If meeting required to discuss further, clerk to arrange.

18. Documentation currently with solicitor:

Updated information was emailed to councillors and provided in meeting packs. Cllr P Wilkinson gave an overview. Clerk needs to produce a letter to be signed by Cllr Ball regarding the ownership and maintenance of Hollington Picnic Area.

19. CCTV Dummy Camera Quote:

Three quotes received, cheapest was for £10. Cllr P Wilkinson proposed it be mounted on the telegraph pole. Clerk advised that permission has not been granted for this. Decision made that Cllr P Wilkinson will install.

Proposed: Cllr K Flunder - Second: Cllr S Akerman

20. Matters Pertaining to Issues in the Parish or for the Next Meeting (17th October 2017):

Cllr Hulme advised a Christmas Events meeting needed to be arranged – Clerk to sort. Also a price for some A5 leaflets.

Cllr Stubbs advised that ACE need notifying of this years request for trees and lighting. Clerk advised she had already sorted this with ACE.

No other business – meeting was closed 21.45

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chairman) _____

Date: _____