# To give notice that the next meeting of the Parish Council will take place on 21st November 2017, 7.15pm at Great Wood Hall

1. **Agenda**
2. **Apologies**
3. **Declaration of Interests**
4. **Minutes of the meeting held on September 19th 2017**
5. **Public participation (for a maximum of 30 minutes)**
6. **Matters Arising:**
7. **Recreational Ground Bin** – Clerk to update.
8. **Noticeboard outside Coop** – Cllr P Wilkinson to update
9. **Quarry Liaison Meeting** – Cllr Trigger unable to attend, Cllr T Wilkinson attending.
10. **Clerks Printer** – Clerk with an update.
11. **Councillor Dispensation** – To be minuted.
12. **Phonebox Adoption Contract** – Chair to sign.
13. **Correspondence**

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| **Date** | **From** | **Subject** | **Outcome** |
| **For Consideration** |  |  |  |
| 1. 29/10/2017
 | M Pegg | Wentlows Fence / Redhill Drive border |  |
| **For Information** |  |  |
| 1. 23/10/2017
 | SPCA | AGM 4th December 2017 |  |
| 1. 15/11/2017
 | Matthew Ellis (PCC) | Road Safety Opportunity | Clerk with eml response from Cllr Trigger |

1. **Planning Applications:**

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|  | **Applications For Consideration** |  |
| **SMDC No** | **End of Consultation Period** | **Address** | **Proposed Appication Details** |
| 1. SMD/2017/0698
 | 06/12/2017 | Merravay, 2 Haybridge Close, Lower Tean | Kitchen ext with bedroom, en suite and front porch (awaiting p/work from SMDC). |
| 1. SMD/2017/0691
 | 01/12/2017 | 18 Draycott Rd, Upper Tean | Dropped kerb and new opening in existing wall. |
| 1. SMD/2017/0715
 | 13/12/2017 | Heath House, Winnothdale | Variation or removal of cond 1. Change of use. |

1. **Checkley Travellers Site** – Email from B Hurst, Planning Enforcement
2. **Financial Matters:**
3. **Internal Auditor – Cllr S Akerman**

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| **Payee** | **Goods/Services** | **VAT** | **Total Amount** | **Cheque no** |
| TalkTalk Business | GWH Phone and Landline (Nov 17) | £5.79 | £34.74 | Direct Debit |
| TalkTalk Business | GWH Phone and Landline (Dec 17) | £6.09 | £36.53 | Direct Debit |
| UR Media | Lights Switch On Leaflets | - | £47.52 |  |
| M Macari | Wentlows Open Day Cakes | - | £82.50 |  |
| RBL | 5x Poppy Tributes (donation) | - | £200.00 |  |
| Great Wood Hall | Room Hire  | - | £70.00 |  |
| I & M Shaw | Tarmac – GWH Car Park | £2,832.00 | £14,160.00 |  |
| New Haden Metals | Skip for Checkley Community Centre | £26.00 | £156.00 |  |
| BT Payphones | Adoption of 2x phone boxes | - | £2.00 |  |
| M Price | Litterpicking Fee  | - | £294.38 |  |
| S Clarke | Lengthsman Fee & Expenses | - | £1282.75 |  |
| S Morgan-Owen | Clerk Fee’s | - | TBC |  |
| S Morgan-Owen | Clerks Expenses  | - | TBC |  |
| **Monies In** |  |  |  | **Pay In Ref** |
|  | Cemetery Fee’s | - | £150.00 | 100419 |
| SMDC | Parish Precept | - | £32,941.25 |  |
| Fund Transfer – 19688687 (reserve acc) | GWH Car Park Works | - | £36,622.00 |  |

b) **Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor.**

Both latest bank reconciliation and precept spend to date will be in the Councillors meeting packs for their information.

c). Eon new 12 months fix price plan starts. Increased by 6.51pence per kWh, Standing Charge remains the same.

d). April – September 2017 Financial Review.

1. **District Councillor’s Announcements:**
2. **County Councillor’s Announcements:**

Cllr Deaville has been asked to provide a report if he is unable to attend in person.

1. **Highways Issues (hedges, footpaths etc) -** if an issue requires reporting Councillor MUST provide full details and addresses
2. **GWH Recommendations from Great Wood Working Group:**
3. Car park works update on space markings.
4. **Checkley & Tean Sports Club Recommendations from Working Group:**

Cllr Flunder to update regarding meeting with Ian Morton of SM Football

1. **Neighbourhood Plan Recommendations from Steering Group:**

Cllr Flunder to update regarding drop in sessions.

1. **Lengthsman and Litterpickers Brief:**
2. Coordinators to provide a Lengthsman overview (report in Councillors meeting packs) and to advise if issues from previous meetings have been resolved (including any play equipment issues).
3. **Wentlows:**
4. Cllr Stubbs with a boundary update after meeting Your Housing.
5. Cllr Pearce with a play equipment update.
6. Cllr Akerman with a Redhill Drive boundary hedge update.
7. **Christmas:**
8. Cllr Hulme with an events meeting (16th Nov) update.
9. Cllr Hulme with a high vis for The Venue request.

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| **Supplier** | **Qty** |  **Total**  |  |  |
| Kids Hi Vis | 20 |  £ 35.79  | inc dely | Clerks recommendation as looks better quality for money |
| Hivis.co.uk | 20 |  £ 35.19  | inc dely |   |
| Amazon | 20 |  £ 41.40  | inc dely |   |

1. Post Office Christmas Trees.
2. **Data Protection:**

Clerk with a notice.

1. **Matters pertaining to issues in the Parish or for the next agenda**

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed. In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.