

Meeting Minutes of the Parish Council held on Tuesday 20th June 2017 at Great Wood Hall at 7.15pm

Attendees: Councillors – Cllr P Wilkinson (Chair), Cllr Pearce (Vice Chair), Cllr Hulme, Cllr Ball, Cllr Stubbs & Cllr Akerman– S Morgan-Owen (Clerk), Cllr Deaville and 1 member of the public.

1. **Chairman’s Welcome:**
2. **Apologies Received From:** Cllrs McCormack, Trigger, T Wilkinson and K Flunder **Absent:** Cllr A Wilkinson
3. **Declaration of Interest:** In addition to the normal Cllrs Ball & Akerman would like to declare an interest in Great Wood Hall (item 14), Cllr Pearce in Planning Applications & Tenford Lane (item 9c) and Cllr P Wilkinson in St Thomas 7 (item 8e).
4. **Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 16th May 2017 have been circulated. They have been confirmed as an accurate and true record and signed by the chairman.
Proposed: Cllr A Hulme - Second: Cllr D Ball – all in favour
5. **Public Participation (for a maximum of 30 minutes):**
Mr & Mrs Locker – Wentlows Road – Playing Field Boundary Issue
Mr Locker has been trying to resolve the boundary issue and was advised by the Councils solicitor to check the title deeds for where the boundary fence should be moved to. Unfortunately, the deeds are not to scale and he is unsure as to where the fence should be moved to. Cllr B Stubbs to go along at a time convenient to all and advise where boundary line should be.
Next doors fence is also still out, Clerk to contact Your Housing again to resolve issue with No 8
(CPC/2017/016).
6. **Chairman’s Announcements:**
Nothing to report.
7. **Matters Arising:**
 - a) **Dog Foul Issue** – Clerk advised that SMDC have been paroling the area at various times and days and have not caught anyone failing to pick up their dog foul. However, they will continue to patrol the area as a deterrent.
 - b) **GWH AGM** – Cllr P Wilkinson gave an overview from the meeting.
 - c) **GWH Defib** – Clerk advised that the defib donated by Cllr Deaville is 13 years old and the pads went out of date in 2008. AEDdonate can obtain for us but will cost more and they are not VAT registered. Clerk can order direct cheaper.
Proposed: Cllr P Willkinson - Second: Cllr C Pearce – all in favour
It was also advised that the defibrillator in Hollington would also need testing. Clerk to check this is possible with AEDdonate and if so a Councillor is to get this to the defib to the clerk so it can be taken to Stone for checking.

8. **Correspondence:**

Date	From	Subject	Outcome
For Consideration			
a) 16/06/2017	Mike Grunding – SCC	SCC Consultation – Updated planning apps validation requirements	Cllrs emld 16/6/17
b) 14/06/2017	Tony Moulton	Footpaths Checkley to Tean	Forwarded to Cllr Deaville 16/6/17
c) 20/06/2017	Mrs Byatt	Regarding letter received about her dog	Cllr P Wilkinson advises that he has spoken to Mrs Byatt on several occasions regarding this, the police have also spoken to her and asked her to keep the dog on the lead. As far as the council are concerned this issue is now put to

			bed. Clerk to send a letter advising <i>(CPC/2017/017)</i> Proposed: Cllr Hulme – Second: Cllr Stubbs
For Information			
d) 24/05/2017	Derbyshire Environmental Trust	Tarmac Award	
e) 30/05/2017	St Thomas 7	Thank you for donation	
f) 22/05/2017	Checkley Community Centre	Thank you for £300 donation	
g) 05/06/2017	Healthwatch Staffs	Annual Conference	Cllrs emld 7/5/17
h) 02/06/2017	GWH Committee	Thank you for £300 donation	

9. Planning Applications:

Applications For Consideration			CPC Decision
a) SMD/2017/0281	Home Lea, Hollington Rd, Tean	Proposed dormer roof	No Objection
b) SMD/2017/0310	18 Wallfield Close, Upper Tean	Ext of fence alongside the public footpath	No Objection

Cllr Deaville was asked to leave the room and Cllr Pearce declared an interest.

c) Tenford Lane outcome – Cllr P Wilkinson advises the outcome was disappointing and the voice of the community was ignored. Concerns raised regarding the quarry pit over the hill that has been referred to as “a pond” and too many questions have been unanswered. Cllr Ball feels we should approach a planning barrister to advise. Cllr P Wilkinson would like to propose this is taken to a judicial review and due to the time sensitivity and availability of the clerk he would like to deal with it.

Proposed: Cllr P Wilkinson - Second: Cllr S Akerman

10. Financial Matters:

a. Authorisation of the below was carried out by Cllr S Akerman

Payee	Goods/Services	VAT	Total Amount	Cheque no
TalkTalk Business	May GWH Broadband & Telephone	£5.79	£34.74	Direct Debit
TalkTalk Business	June GWH Broadband and telephone	£5.79	£34.74	Direct Debit
M Price	Chq 3254 (now canc) never showed, this is replace'mt	-	£251.63	3257
Checkley Community Hall	Roof Donation	-	£1000.00	3258
Zurich Municipal	Annual Insurance	-	£1,555.94	3259
Urban Vision	Neighbourhood Plan Support	£700.00	£4200.00	3260
Tarmac Ltd	3 rd Party Grant Contribution	-	£3323.37	3261
Great Wood Hall	March Meeting Room Hire		£40.00	3262
Staffordshire Playing Fields Assc	Annual Subscription	-	£15.00	3263
S Clarke	Lengthsman Fee & Expenses	-	£1484.25	3264
M Price	Litterpicking Fee	-	£341.25	3265
S Morgan-Owen	Clerk Fee's	-	£708.00	3266
S Morgan-Owen	Clerks Expenses	-	£27.55	3266
SCC	2 nd Year, 1 st Instalment for GWH	-	£8500.00	3267
Monies In				Pay In Ref
Groundworks	Tesco Bags of Help (Wentlows Imp'ment Proj)		£1000.00	
Groundworks	NPG-03214 – Neighbourhood Plan Grant		£7348.00	

Proposed: Cllr A Hulme - Second: Cllr C Pearce – All in favour

b. Copy of the most recent current account bank statement and reconciliation was signed by Cllr Akerman. Copies of the current account reconciliation and precept spend to date are provided in councillors meeting packs.

11. District Councillor's Announcements:

Cllr Pearce advised he had spoken to Cllr Trigger and he will continue to support when he can. Cllr Pearce would also like to suggest that when the Wentlows Improvement Project is complete is it worth inviting Ben Emery to open it as chairman of the district council.

12. County Councillor's Announcements:

Cllr Deaville provides a report (*appendix 1*). He advised that land owners are responsible for cutting their hedges. If Councillors have any hedges they would like address they are to provide full location of hedge and address of landowner.

With reference to issues raised by Tony Moulton regarding the state of the footpaths etc, there is a team coming out to look at this.

Hollington would also like to request the speed limit dropping from New House Farm to Main Road from 40mph to 30mph. Cllr Deaville requested an email (*2017/018*)

Clerk to email Cllr Deaville a request for a list of all outstanding defects and issues in the parish.

Cllr Ball would like to request a donation for the GWH History Project. Cllr Deaville is willing to donate £1,000. Clerk to send link to application form and information to GWH Committee.

20.53 – Cllr Deaville left the meeting.

13. Highway/Footpath Issues pertaining to the Parish:

Cllr P Wilkinson advised what can be covered in this new agenda item including gullies, potholes, footpaths and overgrown hedges. These issues will be collated and taken to the next available meeting with Rob Steele (SCC Community Liaison Officer) and Cllr Deaville.

Cllrs advised that with regards to overgrown hedges full addresses and hedge owners details are to be provided.

Meeting scheduled with Rob Steele Friday 30th June, 10am at GWH.

14. Recommendation from Great Wood Working Group:

a) **GWH Car Park** – In Cllrs Flunder and McCormacks absence they are still awaiting price from Charlie.

b) **GWH kitchen or flooring support** – Cllr Pearce would like to proposed supporting GWH in the purchase of the new flooring for the history room and kitchen or towards the new kitchen. Cllr Stubbs feels that GWH are often supported by the parish council and feels that other community halls are forgotten about. Cllr P Wilkinson feels that the PC is currently supporting a variety of community halls and must continue as these are community hubs. Proposal to pay the flooring invoice.

Proposed: Cllr C Pearce - Second: Cllr S Akerman – 4 for and 2 abstain

15. Checkley & Tean Sport Club Recommendations from Working Group:

No updates.

16. Neighbourhood Plan Recommendations from Steering Group:

Drop in sessions being held in Checkley and Hollington in July.

17. Lengthsman's Brief:

Cllr Akerman refers to the report (available on request).

18. Litterpicker Brief:

Litterpicker would like to bring to the councillors attention that one of the bins currently has no lid on it, and this is causing rubbish to blow out of the bin, birds to get in the bin and over filling of the bin. He has offered increase his time spent at Tean Recreation Ground by an extra 2 hours a week to combat the extra litter usually left due the summer months.

Proposed: Cllr P Wilkinson - Second: Cllr S Akerman

19. Wentlows Report:

a. Cllr Flunders Report – This report has been rolled over to next month for the fifth consecutive month.

b. Wentlows Improvement Project – Cllr Pearce advised that the grant application for £30k from DET has been successful. Gave an overview of the meeting held with Gareth Knapper (SMDC) and advised that a decision was made to obtain quotes with matting under the equipment to maximise equipment spend and the next meeting is scheduled for 10th July, 4pm. Clerk is to look into potential grant for footpath. Cllr Pearce would also like to thank everyone for their support. Cllr Hulme would like to thank Colin for the work he has put in.

20. Community PA System:

Cllr Hulme advised that he had spoken to Barry Davies (Churches Together) and a price of £795 had been provided however Cllr Hulme is unsure what this is actually for. With this in mind Cllr Hulme is to acquire assistance from Cllr Flunder with creating a spec and obtain 3 separate quotes.

21. Youth Club Support:

Cllr Ball advised that we need to come up with some ideas to retain and encourage more volunteers at the Youth Club. His suggestions included paying for the volunteers or providing them with some form of remuneration or paying them individually for their admin time. Funding another youth leader or appointing an eager but inexperienced leader and sending them on all the available training to qualify them, and a volunteer recruitment campaign.

Councillors pointed out that if the volunteers received payment then they would no longer be volunteers and may not be entitled to the assistance they obtain through other parties as volunteers. The Council could pay a monthly payment for admin fees' which they could distribute to the relevant people, but this could not be individual as we would need an explanation to the external auditors why we have employees that are not employees, as they have already pointed out in previous audits we have 5 employees that are not employees and this is against best practices. The Councillors also decided they were not in the best position to recruit or train any potential leaders and this should be the responsibility of the Youth Club, however there could be funding to support this, because the Youth Club is a valuable asset to the community and needs to be preserved. Councillors decided the best option was to invite the Youth Club organisers along to the next meeting to discuss how they would like to proceed and how the Council can help.

22. Parish Insurance Info:

It was ascertained that there are a few items on the insurance that need removing and a few items that need adding. Clerk to sort.

23. Cemetery:

Clerk advised that the new area will be seeded when the weather isn't as dry.

24. Matters Pertaining to Issues in the Parish or for the Next Meeting (18th July 2017):

Cllr C Pearce – Wentlows Project update

Cllr A Hulme – Christmas Lights update

Cllr Stubbs requested a new Union Jack 6x3, all councillors in agreement to purchase this.

No other business – meeting was closed 21.51

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chairman) _____

Date: _____

Appendix 1

Checkley Parish Council.

Tuesday 20th June, 2017.

County Councillor Update.

Mark Deaville.

1. Highways.

Speed check operation.

Speeding is still a major issue in the whole of the parish. On-going work is being carried out with Staffordshire Police and Staffordshire Safer Roads Partnership and speed check operations will continue in this area.

Staffordshire Safer Roads Partnership.

Staffordshire Safer Roads Partnership, work closely with Staffordshire Police and are an integral organisation in the County. They focus totally on making our roads safer. They cover all aspects of road safety ie speed checks and control, school road safety including "20 is plenty" scheme, road crossing patrols etc. I have requested new signs for "stop for the lollipop" in Hollington and requested "20 is plenty in the village for the Autumn Term.

Road safety training in the area.

Staffordshire has some of the safest roads in the Country. This is a record that we mean to maintain. We've achieved this through an in depth programme of training and road safety awareness campaigns particularly aimed at young people. Work is on going at present with Cheadle Police, Staffordshire Fire and Rescue and Staffordshire County Council in schools and colleges in this area.

These activities are of the utmost importance. This work with young people is of great value the local community and has been very well received by staff, parents and young people themselves.

Young people from the Parish will attend these courses at Painsley RC College, Cheadle Academy, Moorlands Sixth Form Centre and Alleynes High School. Any Parish Councillor who would like to observe any of these training sessions in our school please give me a call.

Road surface maintenance projects and structural works.

Good progress is being made on road and footway defects. All repair work is being carried out on a priority basis. Please continue to report defects through Staffordshire Highways Hotline.

A report has come in from a Checkley resident about the state of the footpath between Checkley and Tean, the Highways Team are looking into this to remedy the issue.

Street Lighting.

Well maintained street lighting reduces the risk of accident at night, improves community safety and helps to reduce the fear of crime in our parish. Please report street lighting defects as below.

Grasscutting and weed treatment.

Roadside weed are treated three times during the growing season between May and October. Treatment of ragwort, Japanese Knotweed etc need special treatment and should be reported to Staffordshire Highways. Roadside grasscutting operations are also currently being carried out throughout this summer season.

Parking on Cheadle Road.

There has been a complaint from a number of residents in Cheadle Road about vans and other large vehicles parking directly outside their property. Not only does this shade the properties from light, more importantly it provides a visibility issue for vehicles trying to access Cheadle Road. Verge posts have been installed to eliminate verge parking. Parking issues at this location are been monitored.

Reporting of highway, footway or lighting defects.

Phone – 0300 111 8000.

E Mail – highways@staffordshire.gov.uk

On-line – www.staffordshire.gov.uk

Minicom users – 01785 276207

Out of hours Phone – 0844 8222888

Or use the Mystaffs app

2. Local Members Initiative Fund.

I place great importance on this local fund. Funding can make a real difference to the organisations in our Parish. Applications are now open for this year's funding. The following organisations have benefited in recent years from this fund.

Greatwood Hall Youth Club.

Checkley Outdoor Bowling Club.

Checkley Cricket Club.

Tean and Checkley Historical Society.

Checkley Community Centre.

Appendix 1...continued

Tean Albion Football Club.

Tean Community Choir.

Greatwood Hall.

Checkley Indoor Bowling Club.

For application forms for this fund please contact me.

3. Group Volunteer Award.

Anyone wishing to nominate a local group for this award please contact me. There are some great local groups who do a tremendous amount of work for our area. Although they don't work for recognition, it would be very positive to recognise these groups with a nomination for this award. We are currently developing a bid for recognition for a local youth group.

4. Emergency Services and Police Liaison Group.

Members of Police Liaison Group:

Mark Deaville – Chairman

Cllr Colin Pearce – Checkley PC Representative

Cllr Bryan Stubbs – Checkley PC Representative.

Mrs Margaret Locker – Cheadle.

Cllr Peter Jackson.- Cheadle Town Council Representative.

Cllr John Moulton – Cheadle Town Council Representative.

Cllr Kate Martin – Cheadle Town Council Representative.

Cllr Phillip Routledge – Cheadle Town Council Representative.

Cllr Ray Wood – Cheadle Town Council Representative.

Mr Neil Plant.- Cheadle Resident.

Cllr Peter Elkin – Representing Neighbourhood Watch.

Sg't Glyn Parker – Staffordshire Police.

PC David Stubbs – Staffordshire Police.

Cllr Steve Jones – Draycott Parish Council.

This group has now been extended to include information from Staffordshire Fire and Rescue Service. The group is now called the Cheadle and Checkley Emergency Services Liaison Group.

An excellent and informative meeting was held last month and was attended by Sgt Parker from Staffordshire Police and Officer Glyn Luznij from Staffordshire Fire and Rescue. discussing local issues and community policing and fire safety matters.

5. My contact details.

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Regards,

Mark Deaville.