

To give notice that the next meeting of the Parish Council will take place on 16<sup>th</sup> May 2017, 7.15pm at Great Wood Hall

1. **Agenda**
2. **Apologies**
3. **Declaration of Interests**
4. **Minutes of the meeting held on April 18<sup>th</sup> 2016**
5. **a). Election of Chairman for the year 2017/18**

2015/16 Chairman calls for nominations.

Votes taken (if votes are equal then 2016/17 Chair has the casting vote).

New Chair elected - they read and sign the 'Declaration of Acceptance of Office.' Witnessed by the Clerk.

- b). Election of Vice Chairman for the year 2017/18**

New Chairman calls for nominations.

Votes taken (if votes are equal then new Chair has the casting vote).

- c). Election of remaining council roles:**

<b>Role</b>
Internal Auditor
Lenghtsman Coordinators – Checkley, Hollington & Tean
Police Coordinator
Great Wood Hall Working Group
Great Wood Hall Management Committee
Checkley Community Centre
Hollington Village Hall
SPCA
SMDC Parish Assembly
Lafarge Tarmac Liaison Committee
Footpaths Committee
Youth Committee
Rural Councils for Staffordshire
Road Safety & Highways Committee (Cllr Deavilles working group)
Neighbourhood Plan Steering Group
Events Committee Working Group (Christmas)

6. **Public Participation (for a maximum of 30 minutes):**

Jim Tams – Checkley Community Centre – Request for funding to repair the community centre roof.

Tean Albion – Cllr Flunder has advised they may be attending to discuss The Wentlows.

7. **Matters Arising:**

**a)** Cllr Hulme with an update on the Annual Parish Assembly.

**b)** Clerk to update dog foul issue after contacting SMDC as requesting in April's meeting.

**c)** SMD/2017/0151 – Clerk and Cllr Pearce spoke to Rachael Simpkin, clerk to remind councillors of email sent to them 24/4/2017 from clerk with details.

**d)** Clerk with update regarding document transfer from Bank to solicitors.

8. **Correspondence**

<b>Date</b>	<b>From</b>	<b>Subject/Ref</b>	<b>Brief</b>	<b>Outcome</b>
<b>For Information</b>				
15/05/2017	Grant Thornton	Inspection of Accounts update	Journalists are now allowed to inspect but electors only allowed to ask questions	
09/05/2017	Community Council of Staffs	Rural Issue Survey		Emld to Cllrs 9/5/17

9. **Planning Applications:**

<b>Applications For Consideration</b>

a) SMD/2017/0254	Hollinscroft Hse, Lower Tean	Proposed detached dorma style dwelling & new vehicular access
b) SMD/2017/0172	120 Cheadle Rd, Upper Tean	Vehicle access including lowering of kerb
c) SMD/2017/0199	Land adj The Cross, Hollington	Outline application with all matters reserved (except access) for the erection of up to 4 dwellings/ new vehicular access and the formation of a car park to serve St Johns church

## 10. Financial Matters:

### a) Internal auditor – Cllr TBC

Payee	Goods/Services	VAT	Total Amount	Chq Ref
Great Wood Hall	April 2017 Meetings	-	£20.00	3250
Great Wood Hall	Grant for Hall Improvements	-	£300.00	3250
Nicki Mosley	Youth Club Leader	-	£430.00	3251
Checkley Community Hall	Grant for Hall Improvements	-	£300.00	3252
St Thomas School	Donation to Checkley Challenge Run	-	£300.00	3253
Malcolm Price	Litterpicker (inc exp)	-	£251.63	3254
Steve Clarke	Lengthsman Fee and Expenses	-	£1188.00	3255
Siân Morgan-Owen	Clerk's Fee	-	£843.00	3256
Siân Morgan-Owen	Clerk's Expenses	-	£82.99	3256
<b>Monies Rec'd</b>				
	No monies received this month			

### b) Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor.

## 11. District Councillor's Announcements:

## 12. County Councillor's Announcements:

## 13. Great Wood Hall Recommendations from Great Wood Working Group:

Cllrs Flunder & McCormack with Car Park update and quotes to be opened.

## 14. Recommendations from Checkley & Tean Sports Club Working Group:

## 15. Neighbourhood Plan Recommendations from Steering Group:

a) Cllr Flunder with an update.

b) Clerk with a grant update.

## 16. Lengthsman Brief:

Coordinators to provide an overview (details in meeting pack) and update on any issues/requests in Lengthsman's report.

## 17. Annual Limited Assurance Review:

a) Review of 31 March 2016 audit.

b) Annual Governance Statement 31 March 2017.

c) Accounting Statement 2016/2017.

d) Variances, earmarked reserves and annual bank reconciliation 2016/2017

## 18. Wentlows Report:

a) Report to be provided by Cllr Flunder – rolled over from February's meeting.

b) Tean Albion charge – last invoice for £150 covered Sept 16 – Apr 17.

## 19. Checkley Community Hall:

a) Asset of Community Value.

b) Request for funding towards the roof repairs.

## 20. GWH Defibrillator:

## 21. Skate Ramp at Checkley:

Cllr Hulme to provide details.

## 22. Bid for Community Path Initiative:

Estimated cost for tidying bridal paths from Steve Clarke.

## 23. Matters pertaining to issues in the Parish or for the next agenda

Will be limited to one item per councillor if they wish to raise a point/query/clarification not previously discussed.

In the interest of time constraints on the meeting, each councillor should try to keep their points as brief and concise as possible.