**Minutes of the Meeting of the Parish Council held on Tuesday 19th May 2015 at Great Wood Hall at 7.15pm**

**Attendees:** Councillors – Cllr D Ball (Chair), Cllr K Flunder (Chair), Cllr A Hulme, Cllr D Trigger, Cllr P Wilkinson, Cllr B Stubbs, Cllr C Pearce, Cllr A Wilkinson, Cllr P McCormack, Cllr S Akerman, Cllr T Wilkinson – S Morgan-Rimes (Clerk) and 1 member of the public.

1. **Chairman’s Welcome and Congratulations**
2. **Apologies:** Cllr M Deaville
3. **Declaration of Interest:** Including in the usual declarations, the following were declared:

Cllr D Ball – Cheadle Town Council and Greatwood Hall

Cllr K Flunder – Solar Panel Farm (Draycott) and Football Training

Cllr P Wilkinson – Alton PC and Cheadle North East TC

Cllr A Wilkinson – Cheadle North East TC

Cllr T Wilkinson – Alton PC

Cllr S Akerman – Football Training

Completed Declaration of Interest forms received from Cllrs – Akerman, Ball, Pearce, Stubbs and Trigger.

1. **Minutes March 2015:** The minutes of the monthly meeting of the council held on 21st April 2015 have been circulated. They have been confirmed as an accurate and true record and signed by the chairman.

***Proposed: Cllr D Trigger - Second: Cllr A Hulme***

1. **Public Participation:**

Attending member of the public was not there to raise an issue with the council.

1. **Matters Arising:**

Cllr Trigger circulated the lengthsman contract (via email) earlier in the day - All in favour.

***Proposed: Cllr D Ball - Second: Cllr A Hulme***

1. **Election of Chairman, Vice Chairman and other Councillor Roles:**

Chairman Nominee – Cllr K Flunder – Proposed by Cllr P Wilkinson and Second by Cllr A Wilkinson

Chairman Nominee – Cllr D Ball – Proposed by Cllr A Hulme and Second by Cllr B Stubbs

Cllr P Wilkinson protested against voting by show of hands and proposed a secret ballot which was seconded by Cllr A Wilkinson. Cllr B Stubbs objected.

Results of ballot were 5-6 in favour of Cllr K Flunder.

Vice Chairman Nominee – Cllr A Hulme – Proposed Cllr C Pearce and Second by Cllr D Trigger

Final positions are:

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **2015/2016 Appointee** | **Proposer** | **Seconder** |
| Chairman | Cllr K Flunder | Cllr P Wilkinson | Cllr A Wilkinson |
| Vice Chairman | Cllr A Hulme | Cllr C Pearce | Cllr D Trigger |
| Internal Auditor | Cllr A Wilkinson | All in Favour | |
| Lengthsman Coordinators | Cllr S Akerman (Tean) |
| Cllr P McCormack (Checkley) |
| Cllr A Hulme (Hollington) |
| Police Coordinators | Cllr C Pearce |
| Greatwood Hall Working Group | Cllrs Flunder, Ball & Trigger |
| Greatwood Hall Management Committee | Cllrs Ball, Pearce & Stubbs |
| Checkley Community Centre | Cllrs Flunder & McCormack |
| Hollington Village Hall | Cllr P Wilkinson |
| SPCA | Cllr C Pearce & Clerk |
| SMDC Parish Assembly | Cllrs K Flunder & C Pearce |
| Lafarge Tarmac Liaison Committee | Cllrs D Trigger & T Wilkinson |
| Footpaths Committee | Cllr P Wilkinson |
| Youth Committee | Cllrs A Wilkinson & S Akerman |
| Rural Council for Staffordshire | Cllrs P McCormack & P Wilkinson |

Signed Declaration of Acceptance to Office forms received from Cllrs – Flunder, Hulme, Akerman, Ball, McCormack, Pearce, Stubbs, D Trigger, A Wilkinson, P Wilkinson and T Wilkinson.

1. **Correspondence:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **From** | **Subject/Ref** | **Brief** | **Outcome** |
| **For Consideration** | |  |  |  |
| 24/4/15 | Tean Traders | Spokesperson | Nomination of a spokesperson for Highways Working Group | Both nominees accepted after vote proposed by Cllr P Wilkinson  3 votes – 1 nominee  4 votes – 2 nominees  2 abstentions |
| 12/5/15 | Entrust | Ground Maint Contract | 3 month termination period | Clerk to request copy of signed contract (***2015/033****)* |
| 7/5/15 | SPCA | Training Courses | Training Course for new Cllrs | 2 x Cllrs to attend |
| **For Information** | |  |  |  |
| 11/5/15 | Lafarge Tarmac | Croxden liaison Rep | Meeting 8th October 2015 | Cllr D Trigger to distribute previous meeting minutes |
| 7/5/15 | Ruth Edwards (SCC) | GWH | Update regarding GWH purchase | All agreed Cllr Ball to take control of this. Meeting 4th June Cllrs DB, KF & CP to attend. |
| 8/5/15 | Marj Smith | Tean Cemetery | Bench request and other issues | Issues forwarded to Cheadle Police |
| 28/4/15 | SCC – Highways | Temporary Traffic Regulation | Gorsty Hill Road Closed | Notification placed on Facebook 10th & 19th May |
| 19/5/15 | Staffs Police & Crime Com | Community Funding | Neighbourhood Watch & SPACE | Cllrs A Wilkinson & Akerman to look into |

1. **Planning Applications:** No Applications Received
2. **Financial Matters:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Goods/Services** | **Amount** | **VAT** | **Cheque no** |
| Greatwood Hall | Use of meeting facilities - April | £30.00 | - | 3035 |
| Entrust | Wentlows Ground Maint. April – May 15 | £262.01 | £43.67 | Held until further notice |
| Entrust | Tean Rec Ground Maint. April – May 15 | £214.01 | £35.67 | Held until further notice |
| K Flunder / Samba | Expenses for purchasing goal posts | £290.00 | £48.33 | 3037 |
| SLCC | Clerks online training course | £99.00 +VAT | £19.80 | 3038 |
| Zurich | Parish Annual Insurance | £887.00 | £50.21 | 3039 |
| Steve Clarke | Lengthsman | £1269 | - | 3040 |
| Malcolm Price | Litterpicker | £170.28 | - | 3041 |
| S Morgan-Rimes | Clerk Fee’s | £750.00 | - | 3042 |
| S Morgan-Rimes | Clerk Expenses | £51.10 | - | 3042 |
| JA Bloor Agricultural | Chain & Padlocks | £51.72 | £8.62 | 3043 |
| Mrs C Heelis | Internal Audit | £80.00 | - | 3044 |
| G Stubbs/Burton & Sons | Cemetery Tap materials | £17.28 | £2.88 | 3045 |
| Simon Down | Cemetery Hedge Works | £4698.06 | £783.01 | 3046 |
| TalkTalk Business | GWH Phone/Broadband – June Inv | £19.75 +VAT | £3.95 | Direct Debit |

It was agreed that previously held cheque 3031 for SPCA £551.00 could be released.

1. **District Councillor’s Announcements**:

Due to elections the District Council has been quiet. Cllr Flunder made reference to the solar panel farm at Draycott, which doesn’t necessary affect Checkley Parish but he will put forward that CPC are invited to any meetings regarding this.

1. **County Councillor’s Announcements:**

No Updates

1. **Recommendation from Greatwood Working Group:**

Meeting was cancelled this month. However, Cllr Ball proposed that the Youth Club currently have 30+ children and would benefit from another paid youth leader/helper. Agenda point for June’s meeting.

1. **Update from Checkley & Tean Sports Club Working Group:**

Cllr Flunder advised all going well, on average of 25+ children attending and now having to split into 2 groups. Steve Buckley would also like to continue volunteering his services to the Sports Club Working Group.

1. **Update from meeting held with WPD and Morgan Sindall:**

Cllr Flunder recalled it was a good meeting and pointed out that the next meeting was due to be held 1st June 2015, 2pm at Greatwood Hall.

1. **Church Lane Telegraph Pole:**

Cllr Pearce refers to a picture showing the original position of the telegraph pole. The replacement pole is closer to the road, and a larger wooden pole, causing an obstruction at the junction if a vehicle has a longer bonnet or is a tractor. BT will move but someone would have to pay for this. Moved to June agenda whilst Cllrs Trigger, McCormack and Pearce look into and check criteria’s.

1. **Parish Audit (Apr/2015/17):**

Clerk and Chair to look into and resolve issues raised by internal auditor.

Chair, Cllr Flunder and Councillors agreed paperwork. Therefore, sections 1 and 2 were signed by Cllr Flunder.

1. **Parish Banking:**

All agreed and in favour that Mr Maryon now be removed as a signatory and replaced with Cllr Ball. Clerk to prepare paperwork.

1. **Matters Pertaining to Issues in the Parish or for the Next Meeting (16th June):**

Cllr Hulme asked for an update on the Youth Club shed. This is still with Cllr P Wilkinson to gather costings etc.

Cllr Trigger requested an update regarding Hollington Speedwatch on the next agenda.

Cllr P Wilkinson brought up the issue of dog fouling at Hollington picnic area.

Cllr Ball advised all that the nursery which is located within the Greatwood Hall building had a 5 year lease which is due for renewal April 2016. Greatwood Hall Committee manages the lease on behalf of Checkley Parish Council, so GWH will look into applying a commercial rent.

Cllr Akerman would like a litterbin placing on Adam’s Valley, off Uttoxeter Road. June agenda item and Cllr Akerman to gather costings.

Cllr Pearce refers to frequency of A50 diverted traffic being sent through Checkley/Tean, and speed of this traffic if an evening diversion is in place. Cllr Trigger has addressed this with a 3rd party and will share their response at the next meeting.

**No other business – meeting was closed 21.01**

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chairman)

Date: