Meeting Minutes of the Parish Council held on Tuesday 18th December 2018 at Great Wood Hall at 7.15pm

**Attendees:** Councillors – Cllr Pearce (Chair), Cllr Akerman (Vice-Chair), Cllr P Wilkinson, Cllr Hulme, Cllr Flunder, Cllr McCormack & Cllr Stubbs – S Morgan-Owen (Clerk).

1. **Chairman’s Welcome:** Chairman would like to congratulate Cllr Tom Wilkinson and Vicky Wilkinson on the birth of baby Theodore. Cllr Pearce would also like to thank Cllr Hulme and the fantastic job of organising the lights switch on. Cllr Hulme thanks all that assisted and requested a press release and letter of thanks to the police (*2018/035*).

***Proposed: Cllr Hulme – Second: Cllr Flunder – All in Favour***

1. **Apologies Received From:** Cllr Trigger, Cllr Ball, Cllr T Wilkinson, Cllr A Wilkinson
2. **Declaration of Interest:** In addition to the normal:

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| Cllr Pearce | Item 8Item 15 | Member of SMDC’s Planning CommitteeHas a nominated site |
| Cllr Flunder | Item 14Item 15 | Chairman of Checkley & Tean Sport Club Working GroupChairman of NDP Steering Group |
| Cllr Hulme | Item 16 | Chairman of Events Working Group |
| Cllr Stubbs | Item 9a – ACE LtdItem 19a | Family InterestFamily Interest |
| Cllr Wilkinson | Item 8dItem 15 | Employs a member of the familyHas a nominated site. |

1. **Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 13th November 2018, have been circulated. They have been confirmed as an accurate and true record:

Signed by the chairman and ***Proposed: Cllr Hulme – Second: Cllr S Akerman – All in Favour***

***All in favour of suspending standing orders***

1. **Public Participation (for a maximum of 30 minutes):**

***Stephen Bell – Chairman of Upper Tean Residence Association***

Cllr Flunder advises that Stephen is here to update the councillors where we are with the Neighbourhood Plan. Chairman Pearce suggest moving agenda item 15 up the agenda – all in favour.

1. **Neighbourhood Plan Recommendation from Steering Group:**

Stephen give an overview of the site allocation visits and advised that it was realised that the recently created site criteria may need tweaking to simplify the scoring system and ensure the only developments are sustainable ones. Once this has been done then the criteria will then need to go back out for consultation. Hoping for this to happen early in the New Year. We are also waiting for AECOM to advise how many dwellings each nominated site could house.

Stephen would also like to say a big thank you to the Parish Council from the community for they have done and the amazing lights switch on event.

Cllrs Flunder and Pearce thank Stephen.

***Standing orders re-instated***

1. **Actions and Updates from the Previous Meetings:**
2. **Crossing Patrol Petition:** Cllr Akerman advised that as there are over 5k signatures it needs to be put in for approval and will now be presented in February. A motion has been presented at the SCC November meeting to reconsider this cut back.

Clerk advises she has had no response from Helen Fisher or the schools regarding approaching JCB.

Cllr Wilkinson proposes that we write (*2018/037*) to SCC and ask if we can waiver or reduce the current GWH mortgage payments so we can use the money to pay for the crossing patrol and cover other cut backs that affect our community.

***Proposed: Cllr Wilkinson – Second: Cllr Hulme – 6 in favour, 1 abstention***

1. **Police Drop-in Surgery:** Clerk advised that PCSO’s have now provided dates for monthly drop ins. Clerk asked if the councillors could take it in turns popping down and spend an hour. Cllr Wilkinson asked if the odd one could be held in Hollington. Clerk to speak to Jon Staples.
2. **Correspondence:**

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| Date | From | Subject | Outcome |
| For Consideration |
| 1. 05/12/18
 | PCSO Dan Nettleton | Youth Projects | Council are open to ideas, Dan to speak to ask teenagers what they have in mind. Clerk mentioned that we do currently have Tean Youth Club and the start up of Gaming Potion. |
| 1. 14/12/18
 | Mrs S Hodgkinson | Crossing Request | Proposal made to write to Cllr Deaville (*2018/038*) and ask him to look into a saver route and send a copy of this letter.***Proposed: Cllr Wilkinson – Second: Cllr McCormack – all in favour*** |

1. **Planning Applications:** \*Paperwork not received in time from SMDC

Cllr Pearce declares an interest and hands over to Cllr Akerman.

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| SMDC No | End of Consultation Period | Address | Proposed Application Details | Outcome |
| For Consideration |
| 1. SMD/2018/0659
 | 19/12/18 | Yard House Farm, Rocester Rd, Hollington | Alterations to barn attached to house for use as a music room. | Support |
| 1. SMD/2018/0660
 | 19/12/18 | Yard House Farm, Rocester Rd, Hollington | Listed building consent for alterations to barn attached to house for use as a music room. | Support |
| 1. SMD/2018/0694
 | 29/11/18 – Ext granted | 112 Draycott Road, Tean | Proposed erection of stable block on the existing manage at the land of 112 Draycott Rd | Support |
| 1. SMD/2018/0699
 | 19/12/18 | Meadow View, Rectory Rd, Hollington | Proposed erection of an agricultural building. | Support – However Cllr Wilkinson would like it noting that notices did not go up until 11/12 which isn’t 21 days before the consultation end period. |
| 1. SMD/2018/0701
 | 13/12/18 – Ext Requested | 3 Chestnut Close, Upper Tean | Proposed rear and side extension to existing dwelling to form new garage, additional bedrooms and living space. | Support – Cllr Wilkinson would like to noting that comments on this application have been made by the clerk of Cheddleton and are attached to the wrong application. |
| 1. SMD/2018/0712
 | 05/12/18 – Ext granted | Coppice Side Manor, Coppice Lane, Winnothdale | Proposed alteration to existing store building, change of ridge line and enlarge. | No Objection |
| 1. SMD/2018/0733
 | 18/12/18 – Ext R’quested | Former stable building, Hollington Rd, Winnothdale | Proposed change of use of former stable building to form 1no dwelling. | Support – However Cllr Wilkinson would like it noting that a comment listed is attached to the wrong application. |
| 1. SMD/2018/0739
 | 19/12/18 | Abbey View Cottage, Quarry Rd, Hollington | Proposed extensions and alterations to existing house. | Support |
| 1. SMD/2018/0750
 | 25/12/18 | 20 Wallfield Close, Upper Tean | Replacement of single detached garage with double detached garage. | Support |
| 1. SMD/2018/0751
 | 25/12/18 | Home Glen, Uttoxeter Rd, Lower Tean | Proposed extension to ground floor and new pitched roof to form one gable with additional extension to first floor level forming new WC and boiler store. | No Objection |

***Proposed: Cllr Hulme – Second: Cllr Stubbs – All in favour,***

1. **Daisy Bank Development:** Cllr Flunder advises that the nearest neighbours still have not been notified of the application. There is a meeting planned with residents group in January 2019.
2. **Financial Matters:**
3. Internal Auditor – Cllr S Akerman

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| --- | --- | --- | --- | --- |
| Payee | Good/Services | VAT | Total Amount | Cheque No |
| TalkTalk Business | GWH Phone and Broadband | £6.39 | £38.33 | D/Debit |
| Gerald Crookes | Youth Leader | - | £504.00 | 3417 |
| Cheadle Carnival Committee | Donation - Provision of Santa Sleigh | - | £100.00 | 3418 |
| ACE Services | Christmas Lights – as per 2018 tender | £650.00 | £3,900.00 | 3419 |
| ACE Services | Christmas Lights – additional charges | £43.90 | £263.38 | 3419 |
| New Haden Metals | Skip Exchange | £20.00 | £120.00 | 3420 |
| Malcolm Price | Litterpicking Hrs | - | £285.80 | 3421 |
| Steve Clerk | Lengthsman Fee | - | £654.75 | 3422 |
| Siân Morgan-Owen | Clerk Fees | - | £719.55 | 3423 |
| Siân Morgan-Owen | Clerk Expenses |  | £135.57 | 3423 |
| TalkTalk Business | GWH Phone and Broadband | £6.40 | £38.40 | D/Debit |
|  | **Total Paid Out** | **£726.69** | **£6,759.78** |  |

***Proposed: Cllr Hulme – Second: Cllr McCormack – All in favour***

1. **Copy of latest bank reconciliation and current account statement to be signed by Internal Auditor.**

Both latest bank reconciliation (all accounts) and precept spend to date will be in the Councillors meeting packs for their information.

1. **Precept Meeting:** 7.15pm 8th January 2019 at GWH.
2. **District Councillor’s Announcements:**
3. **County Councillor’s Announcements:**

Clerk reads out an email from Cllr Deaville advising the plans of a meeting on site at Freehay crossroads to address the current issues there. Cllrs McCormack and Stubbs expressed an interest in attending. Cllr Wilkinson feels there are more pressing issues that needs attending within the parish for instance the fallen wall in Hollington where traffic lights are currently situated and the speed limit.

1. **Highways Issues (hedges, footpaths etc)** – If an issue needs reporting then Councillors must provide a full location address including postcode.
2. **Van parked on The Cross:** Cllr Hulme raises the issue again that there is a transit van that parks against the wall on The Cross in Hollington. Clerk advised that PCSO has been informed. Cllr Hulme has been in touch with them but he would like it including in a letter to Cllr Deaville. Cllr Hulme to obtain the address of the van, so this can be included in the letter.

Cllr Wilkinson would also like additional street lighting on Rectory Road included in this letter.

1. **GWH Recommendations from Great Wood Working Group:**

In the absence of Cllr Ball this is moved to January 2019 meeting.

1. **Checkley & Tean Sports Club Recommendations from Working Group:**

Nothing to report.

1. **Neighbourhood Plan Recommendation from Steering Group:**

Moved up the agenda to earlier in the meeting.

1. **Community Events Team Recommendations from Working Group:**
2. Cllr Hulme reiterated what was mentioned at the start of the meeting. Cllr Flunder also requested a letter of thanks you Charlie Humphries (2018/036).
3. Next meeting is scheduled at the end of January 2019, Clerk to organise.
4. **Lengthsman’s Brief:**
5. Steve has advised Cllr Akerman that there is a rotten tree on the river bank (recreational ground side) that needs looking at. Clerk to contact Steve Masey at SMDC.
6. Cllr Stubbs would like to thank Steve for his quick response to sorting the paving on the High Street.
7. Cllr McCormack to obtain quotes from joiners to repair the slide on Checkley play area and also the seats on the carousel and swings need looking at.
8. Cllr Akerman has struggled to find a provider for the replacement chains and swings in Tean and has managed to find some for £403 + VAT. Proposal made to purchase them.

***Cllr Hulme – Second: Cllr McCormack – All in favour***

1. **Floral Displays:**

Proposal made for council to purchase own equipment as per the obtained quoted.

***Proposed: Cllr Wilkinson – Second: Cllr Akerman – All in favour.***

Proposal made to use M&S Contract Services for a trial of one year for bedding plants, maintenance and storage. Also to request watering does not take place during rush hour.

***Proposed: Cllr Stubbs – Second: Cllr Hulme – All in favour.***

Clerk to inform all companies who submitted tenders.

1. **Recreational Ground Updates:**
2. **CCTV Update** – Amendment to WPD part of the quote. An increase of £500.75

***Proposed: Cllr Wilkinson – Second: Cllr Hulme – All in favour to accept.***

1. **Hedge Proposal** – Cllr Akerman gave overview of proposal for free hedging at the recreational ground.
2. **Checkley Picnic Benches** – Clerk to resend quotes and discuss next month.
3. **Matters Pertaining to Issues in the Parish or for the Next Meeting (15th January 2019):**

Cllr Pearce thanks you’s

***No other business – meeting was closed 21.14***

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| I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council. |
| **Signed: (Chair)** | Councillor |
| **Date:** |  |
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