

NEIGHBOURHOOD PLAN PROJECT PLANNER - 2017

PROJECT/EVENT	CHECKLEY NEIGHBOURHOOD PLAN
ORGANISER	CHECKLEY PARISH COUNCIL



PROJECT PHASE	PROPOSED START DATE	PROPOSED END DATE	ACTUAL START DATE	ACTUAL END DATE	ANY COMMENTS
GETTING STARTED					
Clarify why a plan is needed	15/12/2015	15/12/2015	15/12/2015	15/12/2015	Agreed at parish council meeting 15 th December 2015.
Publicise the intention to produce a plan	15/12/2015	28/02/2016	15/12/2015	16/02/2016	Submitted area application on the 18 th December 2015 6 week consultation began on the 7 th January 2016.
Identify and contact key local partners	15/12/2015	28/02/2016	15/02/2015	28/02/2016	Spoke to LPA about NP in December 2015 and began to engage the community.
Speak to the Local Planning Authority	15/12/2015	16/02/2016	15/12/2015	16/02/2016	Ongoing dialogue with Staffordshire Moorlands District Council
NEIGHBOURHOOD AREA					
Consult on and determine Neighbourhood Area	15/12/2015	28/02/2016	15/12/2015	16/02/2016	The NP area was advertised and the P.C held an open community session, the QB has also had

					a meeting with LPA to guide through the process.
Submit Neighbourhood Area application	15/12/2015	18/12/2015	15/12/2015	18/12/2015	18 th December 2015 the NP area application was submitted to the LPA for the whole of Checkley Parish.
Consultation on Neighbourhood Area	07/01/2016	16/02/2016	07/01/2016	16/02/2016	
Decision on Neighbourhood Area	01/02/2016	16/02/2016	03/02/2016	16/02/2016	The District Council consulted for a 6-week period commencing on the 7 th January 2016 on the proposed area to be designated. The Council approved the Neighbourhood Plan area on the 16 th February 2016.
NEIGHBOURHOOD FORUM					
Set up and promote Neighbourhood Forum	[Select Date]	[Select Date]	[Select Date]	[Select Date]	N/A
Submit forum proposal to Local Planning Authority	[Select Date]	[Select Date]	[Select Date]	[Select Date]	N/A
Consultation on Neighbourhood Forum	[Select Date]	[Select Date]	[Select Date]	[Select Date]	N/A
Decision on Neighbourhood Forum by Local Planning Authority	[Select Date]	[Select Date]	[Select Date]	[Select Date]	N/A
COMMUNITY ENGAGEMENT AND INVOLVEMENT					
Publicity	15/12/2015	01/09/2017	15/12/2015	[Select Date]	Ongoing process through to submission to LPA
Engage local partners	15/12/2015	01/09/2017	15/12/2015	[Select Date]	Ongoing process through to submission to LPA

Pre-submission consultation	08/05/2017	19/06/2017	[Select Date]	[Select Date]	Anticipated date in May 2017
INDEPENDENT EXAMINATION					
Local planning Authority appoints examiner	01/12/2017	31/01/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
Examination	01/01/2018	28/02/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
Examiners report published	01/02/2018	09/03/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
REFERENDUM					
Publication of pre-Referendum information and documents	01/04/2018	28/05/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
Referendum	01/06/2018	08/06/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
Publication of Referendum decision	08/06/2018	01/07/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
Neighbourhood plan is 'made'	01/06/2018	01/07/2018	[Select Date]	[Select Date]	TBC in consultation with LPA
OTHER TECHNICAL					
Speak to Local Authority about screening for SEA	01/12/2016	01/06/2017	[Select Date]	[Select Date]	
Complete SEA if needed	[Select Date]	[Select Date]	[Select Date]	[Select Date]	Unknown at this stage as the NP may not be making any site allocations.