# Meeting Minutes of the Parish Council held on Tuesday 15th September 2015 at Great Wood Hall at 7.15pm

**Attendees:** Councillors –Cllr K Flunder (Chair), Cllr A Hulme (Vice Chair), Cllr D Ball, Cllr C Pearce, Cllr P McCormack, Cllr B Stubbs, Cllr Trigger, Cllr Akerman – S Morgan-Rimes (Clerk), Cllr Deaville and 12 members of the public.

1. **Chairman’s Welcome**
2. **Apologies Receive From:** Cllr P Wilkinson, Cllr T Wilkinson, & Cllr A Wilkinson.
3. **Declaration of Interest:** In addition to the usual Cllrs Flunder & Akerman declare an interest in Tean and Checkley Sports Club and Cllr Trigger in the Local Plan.
4. **Minutes of Previous Meeting:** The minutes of the monthly meeting of the council held on 18th August 2015 have been circulated. They have been confirmed as an accurate and true record and signed by the chairman.

Proposed: Cllr S Akerman - Second: Cllr A Hulme

1. Chairs Announcements: Cllr Flunder explains that it’s been a particularly busy month for the Parish with variety of issue and thanks the Clerk for all her support. Will move Checkley & Tean Sports Club up the agenda to accommodate those public members that have come specifically for this section.
2. **Public Participation:**

***Jim Sutton – Friends of Staffordshire & Stoke on Trent Archives* – Request for donation of £180 to digitalise the Parish tithe maps so people can view them at the library etc and will then eventually be able to access online. Cllrs decide to put this up for discussion on the October agenda.**

***Dave Hughes – Staffordshire County Council* – To clear up a few concerns a couple of the Councillors had with regards to the Flood Alleviation Project in Lower Tean. All the Parish Council has to pay is £2k as the rest is covered. Work are due for completion end of next week. Dave Hughes to arrange a meeting with Cllrs and Lengthsman at site.**

***PCSO Adam Charlesworth – Cheadle Police* – Gave an update of issues in the area. There has been 4 incidents of anti-social behaviour, at the same time last year there had been 9. 15 crimes have been reported which is the same as last year’s figures. Adam is going to look into running a surgery from a mobile police station on Tean, High St. Cllr Ball requested if PCSO Charlesworth could pop down to Great Wood Hall on a Friday to help deter people from smoking drugs on the alleyway by GWH. PCSO Charlesworth will have a presence when he can.**

***Barry Davies & John Smith – Churches Together –* Gives an outline of what they have planned this Christmas season. Christmas Festival of Carols is planned for 20th December, 2.30pm at GWH. Planning the crib switch on at the same time as village lights switch on, however 27th November is a suitable date. Cllr Flunder updates as to where we are with the process of the lights and anticipates it should be sorted by end of October / start of November.**

***Louise Heathebarrow – Checkley Village Awareness –* Provides the completed consultation forms from the 79 opposed and 2 in favour of the proposed Local Plan sites in Checkley. Advises these are just for our records, and they have been submitted to SMDC.**

***Bruno Harrison & Tom Christopher – Residents near the Cheadle Rd development –* Outline their disgruntlement with how this has been dealt with by SMDC. Cllr Flunder reads out a letter received from Sir Bill Cash’s office advising their concerns if this is ‘called in’ due to poorer quality scheme being implemented and costs incurred.**

***Proposal: To continue with the ‘call in’ – Proposed: Cllr D Ball – Seconded: Cllr C Pearce***

***Proposal: To hold another meeting outside of the Parish meeting to discuss this – Proposed: Cllr K Flunder – Seconded: Cllr S Akerman***

1. **Matters Arising:**

**Cllr Stubbs with an update on Dog & Partridge bus stop benches – Clerk to contact SCC regarding funding.**

**Cllr Flunder with an update on Christmas Lights – Waiting for a quote from A Carr and has been and visited local traders.**

**Cllr Flunder with an update on Bus Shelter in Threapwood – Hasn’t done anything as yet.**

**Signing of the Lower Tean Flood Alleviation paperwork - Cllrs Flunder and Hulme signed all 3 copies of the contract and returned to Dave Hughes.**

1. **Update from Checkley & Tean Sports Club Working Group:**

**Cllr Flunder advises that they were unable to register into a league for this season however, Steve Buckley would like to continue with the Saturday morning training sessions. Need to also start charging for the sessions. Richard Amos advises he is no longer manager of Tean Albion and this has been passed onto a couple of other players. Unfortunately a lot of the players are not willing to give up their Saturday mornings to coach children. Cllr Flunder proposed that they continue with the football training and report back. All in favour however, Cllr Ball does point out that 3 years ago it was agreed that Tean Albion would help develop kids’ football, and for this they would be allowed to play on the Wentlows FOC. The Parish Council has used rate payers’ money to maintain the Wentlows, and it is not ideal to have people coming from outside the area to play on subsidised ground. Mr Amos thinks that the Saturday morning kids football should be held on the Wentlows however, a container is required to store the equipment. Mr Amos also advised that there is a portacabin available opposite the Master Potter in Cheadle if we can get that moved it can go on the Wentlows. Also need to work out a price to start charging Tean Albion to play on the Wentlows. Clerk to work out the running costs.**

1. **Correspondence:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **From** | **Subject/Ref** | **Brief** | **Outcome** |
| **For Consideration** | |  |  |  |
| 01/09/15 | The Army Engagement Group | Reception Invitation | Clerk is invited to evening reception | Cllr Akerman to attend |
| **For Information** | |  |  |  |
| 24/08/15 | SPCA | Budget, Precepts & Annual Returns | Training Course – 22nd Sept |  |
| 24/08/15 | SPCA | Surviving the Internal Audit, Annual Return & External Audit | Training Course – 29th Oct |  |
| 24/08/15 | SPCA | Internal Audit in Parish & Town Councils | Training Course – 26th Nov |  |
| 21/08/15 | Peter Edwards – Planning Progress | Neighbourhood Development Plan | Selling NDP | Emld to Cllrs 23/8/15 |
| 20/08/15 | Mark Winnington – SCC | Bus Timetable Changes | Changes from 7th Sept | Emld to Cllrs 26/8/15 |
| 20/08/15 | Janet Moorby – Tean WI | Bulb Planting | 21st Sept – Tidy Area  26th Sept – Planting and selling cakes |  |
| 20/08/15 | Staffs Playing Fields Assc | AGM Invite | 21st October, 2pm Stafford Boat Club |  |
| 20/08/15 | SPCA | How to respond to planning applications | Training Course – 13th or 21st Oct |  |
| 19/08/15 | Barry Davies – Churches Together | Village Event – Chain of Faith | 17th Sept, 11am from Gorsty Hill Church through the village |  |
| 27/08/15 | SPCA | Avoiding the Pitfalls of VAT | Training Course – 26th Nov |  |
| 05/09/15 | SMDC Planning | Land off Cheadle Rd | Planning inquiry cancelled | Emld to Cllrs 05/09/15 |
| 10/09/15 | SMDC Planning | Tean Mills | PAC meeting re:S106 |  |

1. **Planning Applications:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Applications** |  |  |  |
| **For Consideration** |  |  | **Outcome** |
| DET/2015/0035 | Barn at New Close Farm Rectory Road, Hollington | Change of use of agricultural building to dwelling (class C3) | Clerk to show CPC’s support via online portal - (*2015/062*) |
|  | Originally on DET/2015/0018 07/06/2015 – Objection (Determination) | |  |
| **Approved** |  |  |  |
| SMD/2015/0105 | Land at North Plantation, Tenford Lane, Tean | Approval of reserved matters following outline approval (12/00255/REM1MJ) for erection of 9000 bird organic free range egg laying unit and access. |  |

**Clerk to find out if planning request** SMD/2015/0274 is been permitted with the addition of chimneys.

1. **Financial Matters:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Goods/Services** | **Amount** | **VAT** | **Cheque no** |
| TalkTalk Business | September GWH Broadband and Phone | £23.70 | £3.95 | Direct Debit |
| St Thomas RC School | Donation Agreed in July Meeting | £200.00 | - | 3067 |
| UR Media | Local Plan Open Evening Leaflets | £95.16 | - | 3068 |
| Greatwood Hall | August Meeting Room Hire | £10.00 | - | 3069 |
| SMDC | Register of Electors (Hollington Ward) | £50.00 | - | 3070 |
| Grant Thornton | 2014 Annual Audit | £390.00 | £65.00 | 3071 |
| Playsafe Ltd | ROSPA Inspection | £181.20 | £30.20 | 3072 |
| Malcolm Price | Litterpicker | £239.78 | - | 3073 |
| Steve Clarke | Lengthsman | £1110.00 | - | 3074 |
| Steve Clarke | Additional Works | £45.00 | - | 3074 |
| Siân Morgan-Rimes | Clerks Fee’s | £882.00 | - | 3075 |
| Siân Morgan-Rimes | Clerks Expenses | £177.23 | - | 3075 |

Proposed: Cllr A Hulme - Second: Cllr P McCormack – All in favour

Refund cheque received from Premier 1 (UK) Ltd - £240.00 for floral baskets not received.

1. **District Councillor’s Announcements: Cllr Pearce advises that the Traffic Survey being done on Cheadle and has requested that Tean be also taken into account.**
2. **County Councillor’s Announcements: Cllr Ball enquiries as to when the next Highways Working Group will be and what’s being sorted with regards to the double yellow lines on Tean High St. Cllr Deaville advised that Rob Steele has it all in hand. He will also arrange another Highways Working Group meeting.**
3. **Recommendation from Greatwood Working Group:** Cancelled this month as nothing to discuss.
4. **Update from ‘Local Plan’:**

**Cllr Flunder gives a brief overview of the Checkley & Draycott meeting and the ‘Parishes Together’ meeting. NDP in conjunction with Draycott however, will not be completed in time. Informs all regarding the ecological plan that Hilderstone developed instead of a NDP. Councillors in favour of finding out more about Hilderstones ecological plan. With regards to the ‘Parishes Together’ meeting, councillors are in favour of keeping these meetings at Checkley and co-ordinated by Checkley. Clerk to email Parishes to advise.**

1. **Lengthsman’s Brief:**

**Cutting of Checkley Community Hall grass – Mr Clarke has received conflicting information as to whether this is the Lengthsman’s responsibility. Cllr Flunder advises that Mr Clarke was hired once prior to being the Lengthsman to cut this grass because the Lengthsman at the time struggled with this duty. As far as Cllr Flunder is aware the Parish received money from the recycling on the Hall’s car park and in return the Council cuts their grass. Also in return the hall caretaker picks litter from the play area. Councillors advise that the hall should raise enough money to pay for their own maintenance and if we cut Checkley Halls grass then we should also cut Great Wood Halls grass.**

***Proposal: To no longer cut Checkley Hall’s grass – Proposed: Cllr D Ball – Seconded: Cllr A Hulme.***

**Cllr Hulme advises that the water pump feature at the river end of Tean High Street is untidy (looks like a brass knocker on a pig sty door) and covered in weeds. Cllr Akerman is to advise Mr Clarke to tidy this area.**

1. **Recreational Grounds:**

**New Play Equipment - Cllrs Stubbs, Akerman and Pearce met with Sovereign Play regarding new equipment at Tean recreational ground. Quote provided was approx. £13k+. Cllr Ball advised we should request 3 years accounts from Sovereign Play to ascertain the company’s longevity. It was agreed to obtain at least 3 quotes for play equipment. Clerk to arrange meetings with other providers.**

**ROSPA Inspection – Cllrs Akerman and McCormack to liaise with Mr Clarke and Cllr Stubbs to rectify any issues.**

**Checkley Play Area Swings – Cllr McCormack advised these are broken and have been taken down. He is to liaise with Mr Clarke and Cllr Stubbs to repair.**

***Proposal: To repair swings within a price range of £200 – Proposed: Cllr P McCormack – Seconded: Cllr S Akerman – All in favour.***

1. **Dog Warden:**

**Clerk reads out an email from SMDC advising that they have a couple of Environmental Enforcement Officers that could carry out additional patrols. Clerk to email with problem areas and problem times.**

***Proposal: To ask litterpicker Mr Price if he could spend a bit of extra time and keep an eye out and take notes whilst in the area – Proposed: Cllr C Pearce – Seconded: Cllr D Trigger.***

1. **Overgrown Hedges:**

**Cllrs Pearce and Hulme to provide clerk with names and address of those whose hedges need attention and clerk to write to them.**

1. **Matters Pertaining to Issues in the Parish or for the Next Meeting (20th October):**

War Memorial Cleaning – Clerk to obtain quotes.

Damaged Headstones – Lengthsman is not to repair these as it is the responsibility of the family.

Wentlows Land – Clerk to contact housing association regarding boundaries.

Wentlows – Residents dumping garden rubbish onto Parish Land, clerk to write a letter (*2015/063*) advising this is fly tipping.

Leaflet – Cllr Flunder would like to compile a leaflet to send out with information on regarding the Christmas lights switch on and the football training.

Fly Tipping in the River – Cllr Akerman advised there is an arm chair dumped in the river. Cllr Akerman to contact Bovale.

British Legion – Clerk to contact and arrange for 4x wreaths for Remembrance Sunday (*2015/064*).

No other business – meeting was closed 22.00

I hereby state this is a correct account of the monthly meeting held by Checkley Parish Council.

Signed: (Chairman) 

Date: